

WIRELESS PRINTING



You can send print jobs wirelessly from your personal computer or mobile device to one of our library printers.

And, you can do it from anywhere you have access to the internet, even if you don't have a library card.

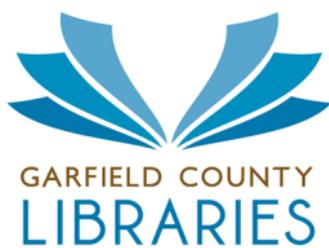
Costs for wireless printing are the same as regular printing at the library:
\$.15 per page for black and white
\$.50 per page for color

You can print single or double-sided and on letter or legal sized paper.

When you send your print job to our printers you have 24 hours to come in, pay for, and pick up your prints.

Print jobs include: photos, Word documents, PDF files, and more. You can even print web pages by entering the web address into the Wireless Printing Form.

Find Your
STORY



Using the Website

- 1) Go to www.gcpld.org
- 2) Click on *Library Branches*.
- 3) Click the library where you want your prints to go.
- 4) Click on *Wireless Printing Form* under *Services*.
- 5) Enter information in these three fields:

Printer	User Info	Select Document
<p>Black-Single-Sided</p> <p>Details</p> <p>Cost (Letter or Legal): Black Single-sided (\$0.15 per page) Black Two-sided (\$0.25 per page) Color Single-sided (\$0.50 per page) Color Two-sided (\$1.00 per page)</p>	<p>Email address:</p> <input type="text"/> <p>Your email address is used to identify your print jobs. Use this information to pay for and obtain your document when you come in to the Library.</p> <p>Email address will not be collected or stored for any reason.</p>	<p>File or URL:</p> <input type="text"/> <input type="button" value="Browse..."/> <p>Browse your computer files to select the document you wish to print.</p> <p>You may also enter the URL of a web page you want printed.</p> <p>You CANNOT set specific pages in a multi-page document.</p> <p>Print jobs will be held in the print queue for 24 hours from time of being processed.</p>

6) When you are ready click:



7) Pay for and pick up your print job within 24 hours.

Using the App

1) From your mobile device's app store find and download PrinterOn.



2) Open the PrinterOn app and find this home screen:



3) Add a printer by tapping the button on the bottom.

4) Find your desired location and click the printer icon on the map:



5) Click on the menu button to select the options you prefer (color, black and white, double-sided, legal, etc. They will appear as individual printers).

6) After you have selected a printer you will be taken back to the home screen. Tap either *Documents*, *Photos*, or *Web*.

7) Select your document / image / webpage to print.

8) A preview will appear. Tap *Print*.

9) Enter your email address and click OK or

10) Pay for and pick up your print job within 24 hours.