

**AGENDA**  
**Garfield County Public Library District Board of Trustees Meeting**  
**Date: Thursday, February 2, 2023, 2:00 PM**  
**Place: New Castle Branch Library**

Board Mission Statement: The GCPLD Board supports the GCPLD mission, vision, and values through the following actions: Ensuring financial stability, investing in staff development, providing service advocacy, and promoting District library innovation.

**I. CALL TO ORDER**

- A. Roll Call
- B. Public Participation: 3 minutes per person
- C. Approval of the agenda

**II. CONSENT AGENDA FOR APPROVAL**

- A. Minutes of Library Board meeting January 5, 2023 (pp 1-3)
- B. Claims for Board Approval: General Fund December 15, 2022 – January 15, 2023 (pp.4-5);  
Alpine Bank Credit Card Statement November (pp. 6-7); December (pp. 8-9)

**III. ACTION ITEMS**

- A. Approval of security camera vendor selection – Jonathan Medrano, Facilities Manager

**IV. DISCUSSION ITEMS**

- A. Management Report, Jamie LaRue (pp. 10-11)
- B. Treasurer/Finance Report, Michelle Foster (pp.12-17)
- C. Branch Report, Ana Gaytan, New Castle Branch Manager (pp. 18-20)
- D. “Did You Know” training, Crystal Mariscal

Next Board Meeting March 2, 2023, Location: Silt Branch Library

Adjourn meeting.

This agenda is subject to change, including adding items up to 24 hours in advance or deleting items at any time. All times are approximate. If special accommodations are necessary per ADA, please call 970-625-4270 before the meeting.

Prepared by: Jamie LaRue, Executive Director  
Posted on:

**GARFIELD COUNTY PUBLIC LIBRARY DISTRICT  
RECORD OF PROCEEDINGS: BOARD OF TRUSTEES MEETING**

**Place: Rifle Branch Library**

**January 5, 2023**

**I. A. CALL TO ORDER**

**Adrian Rippy - Sheehy** called the meeting to order at **2:00 pm**. Kevin Hettler conducted the roll call.

**BOARD MEMBERS PRESENT:**

Adrian Rippy -Sheehy  
Michelle Foster  
Jocelyn Durrance  
Susan Use  
John Mallonee  
Crystal Mariscal  
Carolyn Tucker via phone

**STAFF PRESENT:**

Jen Callison	Stacy Kline
Rebecca Zuniga	Tracy Kallassy
Ari Beachey	Eileen Cummings
Amy Tonozzi	Daniel Messer
Sara Friend	Emily Hisel
Kim Owens	Ana Gaytan
Kevin Hettler	Amaranda Fregoso
Jon Medrano	Jamie LaRue
Jenn Cook	

**BOARD MEMBERS EXCUSED:**

n/a

**BOARD MEMBERS UNEXCUSED:**

n/a

**PUBLIC PRESENT:**

Cheryl Beachey  
John Lepkowski

**GUESTS PRESENT:**

Elizabeth Dauer (Seter & Vander Wall P.C.,  
Attorney) via phone

**PUBLIC COMMENT:**

1. John Lepkowski, Silt – Disagrees with the placement of some books in the library. Claims some books are pornography. Believes the Board of Trustees and Executive Director should be fired.

## I. APPROVAL OF THE AGENDA

A motion to approve the agenda was made by Michelle Foster, seconded by Jocelyn Durrance - **Motion passed.**

## II. CONSENT ITEMS FOR APPROVAL

- A. Minutes of Library Board meeting December 1, 2022 (pp.2-4)
- B. Claims for Board Approval: General Fund November 16 to December 15 (pp.5-6); Alpine Bank Credit Card statement Oct 2022 (pp.7-9)
  - I. Adrian corrected item F on the December 2022 Board Minutes, changing the title of item F from *Vote to adopt revised 401(a) and 457b policy, Kim Owens (pp. 15)* to *Vote to adopt revised 401(a) Retirement Plan and 457(b) Deferred Compensation Plan policy, Kim Owens (pp. 15)*
  - II. A motion to approve both of the consent agenda items was made by John Mallonee, seconded by Susan Use - **Motion was passed.**

## III. ACTION ITEMS

- A. Board officer elections for President, Vice-President, Treasurer, and Secretary, Adrian Rippy-Sheehy
  - i. A motion was made for all the Trustees holding the offices of President (Adrian Rippy-Sheehy), Vice-President (Jocelyn Durrance), Treasurer (Michelle Foster), and Secretary (Susan Use) in 2022, to retain their positions for 2023 by Jocelyn Durrance, and seconded by Crystal Mariscal - **Motion passed.**
- B. Revised Education Assistance Policy, Kim Owens (pp.10-12)
  - i. A motion to approve the revised Education Assistance Policy with the understanding that the Executive Director will provide disbursement reports to the Board twice annually was made by John Mallonee and seconded by Jocelyn Durrance – **Motion passed with six yes votes and one no vote.**
- C. New Meeting Room Policy (pp. 13-15)
  - i. A motion to approve the new Meeting Room Policy as written was made by Jocelyn Durrance and seconded by Crystal Mariscal – **Motion passed.**
- D. Approve the use of Assigned Fund Balance, Kevin Hettler
  - i. A motion to approve the use of the Assigned Fund Balance was made by John Mallonee, and seconded by Michelle Foster – **Motion passed.**

#### IV. DISCUSSION ITEMS

- A. Urban Renewal meeting on February 9, 2023, Susan Use
  - i. The first Urban Renewal Meeting of 2023 will be in February and Susan will report at the March board meeting.
  
- B. Management Report, Jamie LaRue (pp.16-17)
  - i. Discussed District circulation and usage statistics from 2018 – 2022.
  
- C. Branch Report, Amy Tonozzi, Rifle Branch Manager (pp.18-19)
  - i. The Rifle Branch Staff is amazing! Library Specialists are doing a great job supporting the branch in Teen Services, Adult Services, and Outreach. The Rifle Branch moved the Spanish collection to a better location and has seen its circulation increase. Big events include the Trunk or Treating and costume parade and Hometown Holidays – both with over 400 participants. The Growing Readers Together initiative (through the Department of Education) brings early literacy training to family, friends, and neighbors. Amy applied for and was awarded a \$7,500 grant to put toward the Growing Readers Together program. Amy has been an official Branch Manager for a year now and has grown so much, and attributes a lot of that to Jamie LaRue’s leadership. Amy concluded by proclaiming that all the District staff, and the Board of Trustees, are awesome and the District is a great place to be.
  
- D. Financial / Treasurer Report, Michelle Foster (pp. 20-25)
  - i. The year-end wrap-up is ongoing and will be complete with the early summer completion of the financial statement audit. The District is in good shape financially.
  
- E. “Did You Know”, Carolyn Tucker
  - i. Carolyn reported about the history of Rifle Falls.

A motion to adjourn was made by Adrian Rippy-Sheehy.  
The meeting adjourned at **3:15 pm**.

#### NEXT MEETING

The next regular board meeting will be held on February 2, 2023, at the New Castle Branch Library at 2:00 pm.

**Garfield County Public Library District**  
**Claims for Board Approval**  
**December 16, 2022 through January 15, 2023**

Date	Num	Name	Memo	Amount
<b>10010 - Alpine Bank- Gen(..7072)</b>				
12/16/2022	eft	Town of CA- Sales Tax	sales tax license renewal	(10.00)
12/22/2022	Eft	Xcel Energy	Electricity	(3,995.07)
12/29/2022	eft	CRA	Dec retirement contributions	(15,254.92)
12/29/2022	eft	CRA	Dec retirement contributions	(11,697.32)
12/29/2022	Eft	Black Hills Energy	GW & CA gas	(2,532.46)
12/29/2022	eft	Amazon .com	LOC payment	(3,241.88)
12/30/2022	25173	A Clean Break, LLC	RI, SI, NC Dec cleaning	(6,700.00)
12/30/2022	25174	AFLAC	Dec supplemental insurance	(107.70)
12/30/2022	25175	Align Multimedia, LLC	GCPLD website redesign - 3...	(5,000.00)
12/30/2022	25176	Antillon Felix, Ramona P	NC Laposada event	(1,500.00)
12/30/2022	25177	Aspen Science Center	Nov and Dec STEM programs	(2,220.00)
12/30/2022	25178	Baker, Karina	Mileage reimb	(52.50)
12/30/2022	25179	Benson, Kim	Mileage reimb	(143.75)
12/30/2022	25181	Cardiff Cleaning Service	Dec GW CA cleaning	(4,292.00)
12/30/2022	25182	Citadel Security Group, LLC	GW security service	(3,142.80)
12/30/2022	25183	De Lage Landen Financial Servi...	Copier lease	(333.19)
12/30/2022	25184	Demco	Processing supplies	(238.72)
12/30/2022	25185	Hisel, Emily	Mileage reimb	(102.50)
12/30/2022	25186	Ink & Thread of Colorado	GCPLD logo embroidery on ...	(57.75)
12/30/2022	25187	Medrano, Jonathan	Mileage reimb	(161.25)
12/30/2022	25188	Messer, Daniel	Mileage reimb	(16.87)
12/30/2022	25190	Noel Productions	Reindeer presentation	(2,000.00)
12/30/2022	25191	OverDrive	Library eMaterials	(18,077.40)
12/30/2022	25192	Patterns of Joy Life Skills Enrich...	RI Adult crafting circle	(250.00)
12/30/2022	25193	Priebe, Theresa	Material reimb refund	(12.99)
12/30/2022	25194	Reliance Standard	December disability insurance	(1,004.19)
12/30/2022	25195	Rippy-Sheehy, Adrian	Mileage reimb	(155.00)
12/30/2022	25196	Roaring Fork Valley Early Learni...	Nov and Dec Bolsitas Rojas ...	(1,200.00)
12/30/2022	25197	Rocky Mountain Puppets	Childrens event	(2,700.00)
12/30/2022	25198	S & S Automatics and Door Ser...	Auto door repairs	(476.25)
12/30/2022	25199	Tiger, Inc.	Natural gas delivery	(2,845.09)
12/30/2022	25200	Western Paper Distributors	PA janitorial supplies	(79.80)
12/30/2022	25201	Zuniga, Rebecca	Mileage reimbursement	(17.50)
12/30/2022	25202	Bristlecone Arts Collaborative	Childrens events	(849.74)
12/30/2022	25203	Ingram Library Services	Library materials	(3,179.07)
12/30/2022	25204	Fire Sprinkler Services, Inc.	Backflow valve repair	(220.00)
12/30/2022	25205	Universal Mechanical Services, ...	RI hot water heater replace...	(4,627.25)
12/30/2022	25206	ImageNet Consulting LLC	copier copies	(911.64)
12/30/2022	25207	Midwest Tape	Library materials and hoopla	(29,758.60)
12/30/2022	25208	Simmons, Sajari	DEI & intercultural developm...	(1,000.00)
12/30/2022	Eft	Garfield County Public Library F...	donations / book sales	(1,537.08)
12/30/2022	Eft	Town of CA- Sales Tax	sales tax license renewal	(10.00)
01/01/2023	25209	Acme Fire Alarm Company Inc	2023 1st quarter fire system ...	(341.28)
01/01/2023	25210	Colorado Special Districts Prop...	2023 Liab and Work Comp i...	(72,439.00)
01/01/2023	25211	Glenwood Springs Chamber Re...	Membership renewal	(525.00)
01/01/2023	25212	InfoUSA Marketing, Inc.	Reference Solutions db	(3,800.00)
01/01/2023	25213	Mango Languages	Subscription renewal	(4,008.86)
01/01/2023	25214	Mountain West Insurance	Public official bond insurance	(2,450.00)
01/01/2023	25215	Niche Academy	Annual subscription for staff ...	(3,300.00)
01/01/2023	25216	Tumbleweed Press Inc	2023 Subscription renewal	(1,800.00)
01/01/2023	25217	Value Line Publishing LLC	Value Line research db	(4,495.00)
01/01/2023	25218	Willis Towers/CEBT	January health insurance	(33,173.63)
01/03/2023	eft	Alpine Bank- CC	Jan merchant fees	(222.83)
01/05/2023	eft	City of GL- Sales Tax	4Q sales tax	(112.77)
01/05/2023	eft	City of RI-Sales Tax	4Q sales tax	(91.58)
01/05/2023	eft	Colorado Dept of Revenue-Sale...	4Q sales tax	(736.67)
01/05/2023	eft	Town of CA- Sales Tax	4Q sales tax	(100.15)
01/05/2023	Eft	Alpine Bank	Dec c.c. pmt	(23,139.23)
01/07/2023	Eft	Verizon Wireless	Cell phones, hotspots, & filte...	(6,365.66)
01/10/2023	Eft	WEX Bank	Dec vehicle fuel	(614.49)
01/14/2023	25219	625-Water(9283)	Dec RI water	(50.70)
01/14/2023	25220	American Janitor LLC	PA Dec cleaning	(1,096.00)
01/14/2023	25221	Anvil Points Upholstery & Carpet	SI carpet & upholstery cleani...	(1,418.00)
01/14/2023	25222	B & B Plumbing and Heating	RI and SI plumbing repairs	(709.95)
01/14/2023	25223	Cedar Networks	January broadband	(1,194.00)
01/14/2023	25224	Cengage Learning Inc / Gale	Gale database renewals 2023	(2,328.80)
01/14/2023	25225	CenturyLink	Elevator and Fire alarm tele...	(429.54)

**Garfield County Public Library District**  
**Claims for Board Approval**  
**December 16, 2022 through January 15, 2023**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
01/14/2023	25226	Citadel Security Group, LLC	GW security service	(2,502.60)
01/14/2023	25227	City of Rifle	RI water/sewer	(1,030.97)
01/14/2023	25228	Cura HR, LLC	HR support/Leader assimilat...	(4,035.00)
01/14/2023	25229	Daly Property Services, Inc.	CA GW snow removal	(9,678.75)
01/14/2023	25230	EBSCO	Consumer Reports databas...	(3,035.00)
01/14/2023	25231	EverGreen ZeroWaste	CA compost collection servi...	(65.00)
01/14/2023	25232	Filmocracy	2023 streaming service	(6,498.30)
01/14/2023	25233	Findaway World LLC	Library materials	(5,831.97)
01/14/2023	25234	Garfield County Treasurer	Landfill fees construction ite...	(12.16)
01/14/2023	25235	Graham, Clarissa Jean	Ghost hunting seminar	(400.00)
01/14/2023	25236	ImageNet Consulting LLC	copier copies	(787.12)
01/14/2023	25237	Ingram Library Services	Library materials	(15,986.15)
01/14/2023	25238	Kline, Stacy	Mileage reimbursement	(83.37)
01/14/2023	25239	LaborLawCenter, LLC	2023 Labor Law poster servi...	(77.94)
01/14/2023	25240	Lively Electric, Inc.	GW plaza light post repair	(751.96)
01/14/2023	25242	Mackinnon, Michelle	Exp reimb - kids events	(52.15)
01/14/2023	25243	Marmot Library Network, Inc.	Q1 2023 IT support	(60,708.50)
01/14/2023	25244	Midwest Tape	Dec Hoopla	(4,674.57)
01/14/2023	25245	Morning Star Elevator, LLC	NC elevator repair	(909.15)
01/14/2023	25246	Mountain Parent LLC	Winter ads	(700.00)
01/14/2023	25247	Mountain Pest Control, Inc.	Dec spraying	(50.00)
01/14/2023	25248	Mountain Waste & Recycling	SI trash / recycling	(81.18)
01/14/2023	25249	One Source Lighting	PA Exterior LED lighting	(2,335.25)
01/14/2023	25250	Poland, Shannon	Nov - Dec NC snow removal	(360.00)
01/14/2023	25251	ProQuest LLC	Ancestry Library database re...	(1,406.71)
01/14/2023	25252	Rifle Heritage Center	Meeting room refund	(25.00)
01/14/2023	25253	Seter & Vander Wall, P.C.	Legal services	(1,917.49)
01/14/2023	25254	Special District Association	2023 membership dues	(1,237.50)
01/14/2023	25255	Suarez, Dulce Andrea	SI mardi gras celebration tra...	(35.00)
01/14/2023	25256	The Home Group Inc	RI construction Dec progres...	(3,406.19)
01/14/2023	25257	Town of Carbondale	water / sewer	(80.57)
01/14/2023	25258	Town of New Castle	water / sewer	(215.18)
01/14/2023	25259	Town of Silt	water / sewer	(153.11)
01/14/2023	25260	Transparent Information Service...	Background checks	(97.60)
01/14/2023	25261	Unique Management Services, I...	Dec Collections service	(79.60)
01/14/2023	25262	Universal Mechanical Services, ...	GW CA hvac repairs	(785.00)
01/14/2023	25263	Waste Management	RI CA NC Trash/recycling	(338.41)
01/14/2023	25264	Willis Towers/CEBT	Feb health insurance	(33,454.14)
01/14/2023	25265	Mac's Landscape Services LLC	PA Dec snow removal	(540.00)
Total 10010 · Alpine Bank- Gen(..7072)				(461,074.01)
<b>TOTAL</b>				<b>(461,074.01)</b>

## Garfield County Public Library District Reconciliation Detail 20510 · Alpine Bank Purchase Card, Period Ending 11/30/2022

Type	Date	Num	Memo	Cir	Amount	Balance
<b>Beginning Balance</b>						<b>17,167.52</b>
<b>Cleared Transactions</b>						
<b>Charges and Cash Advances - 87 items</b>						
Credit Card Charge	11/01/2022	SSAmazon	Library materials	√	(269.40)	(269.40)
Credit Card Charge	11/01/2022	SSTonys	Dia de los Muertos refreshments	√	(46.80)	(316.20)
Credit Card Charge	11/01/2022	SSAmazon	Library materials	√	(17.00)	(333.20)
Credit Card Charge	11/01/2022	GWusps	postage due	√	(0.67)	(333.87)
Credit Card Charge	11/02/2022	SSFraming	Tribal map poster framing	√	(289.58)	(623.45)
Credit Card Charge	11/02/2022	FALowes	outlet locks/paint supplies	√	(66.01)	(689.46)
Credit Card Charge	11/02/2022	GWusps	ill postage	√	(4.72)	(694.18)
Credit Card Charge	11/03/2022	SSDunkinCM	Oct board meeting refreshments	√	(91.59)	(785.77)
Credit Card Charge	11/03/2022	RI2Wm	d o d event supplies	√	(30.74)	(816.51)
Credit Card Charge	11/03/2022	CACM	C-lab refreshments	√	(29.98)	(846.49)
Credit Card Charge	11/03/2022	Rlusps	monthly ill postage	√	(18.49)	(864.98)
Credit Card Charge	11/03/2022	MMWm	sandpaper	√	(7.44)	(872.42)
Credit Card Charge	11/04/2022	NCCm	teen and adult event snacks	√	(204.82)	(1,077.24)
Credit Card Charge	11/04/2022	PADominos	PA staff morale	√	(56.91)	(1,134.15)
Credit Card Charge	11/04/2022	RILiCae	pizza for bolsitas rojas	√	(37.45)	(1,171.60)
Credit Card Charge	11/07/2022	SSWm	PA kiwanis/colby donation - game consoles	√	(442.62)	(1,614.22)
Credit Card Charge	11/07/2022	RIWm	sewing program and teen program supplies	√	(307.17)	(1,921.39)
Credit Card Charge	11/07/2022	PAWm	Food for Thought supplies	√	(41.97)	(1,963.36)
Credit Card Charge	11/07/2022	FacValleyL	building repair supplies	√	(17.65)	(1,981.01)
Credit Card Charge	11/07/2022	SIDollar	SI teen event supplies	√	(15.29)	(1,996.30)
Credit Card Charge	11/07/2022	CACricut	Cricut subscription	√	(10.61)	(2,006.91)
Credit Card Charge	11/07/2022	GWusps	ill postage	√	(3.32)	(2,010.23)
Credit Card Charge	11/08/2022	MMAmaz	docking stations/jackets/webcam	√	(1,363.43)	(3,373.66)
Credit Card Charge	11/08/2022	SSJapCr	RI Anime club supplies	√	(281.70)	(3,655.36)
Credit Card Charge	11/08/2022	CACm	staff morale	√	(208.86)	(3,864.22)
Credit Card Charge	11/08/2022	SSAmericanB	C lab/storytime supplies	√	(112.54)	(3,976.76)
Credit Card Charge	11/08/2022	RIWm	posterboard/garland	√	(22.17)	(3,998.93)
Credit Card Charge	11/08/2022	PAClarks	PA Western Colo book club	√	(12.49)	(4,011.42)
Credit Card Charge	11/08/2022	PAusps	ill postage	√	(12.48)	(4,023.90)
Credit Card Charge	11/08/2022	GWusps	ill postage	√	(3.95)	(4,027.85)
Credit Card Charge	11/09/2022	SSOrientalT	RI Christmas crafts	√	(281.94)	(4,309.79)
Credit Card Charge	11/09/2022	FacShAceLo	building repairs	√	(66.27)	(4,376.06)
Credit Card Charge	11/09/2022	SSFacebook	Facebook ad	√	(34.99)	(4,411.05)
Credit Card Charge	11/10/2022	CAHomeste	holiday staff morale	√	(250.00)	(4,661.05)
Credit Card Charge	11/10/2022	SSQuill	copy paper	√	(183.96)	(4,845.01)
Credit Card Charge	11/10/2022	SSImprint	Name tag supplies	√	(94.41)	(4,939.42)
Credit Card Charge	11/10/2022	GWcm	Senior social refreshments	√	(24.47)	(4,963.89)
Credit Card Charge	11/11/2022	MMNewOffice	RI New offices furniture and fixtures	√	(26,291.58)	(31,255.47)
Credit Card Charge	11/11/2022	SSAdobeRobl	Adobe stock/creative cloud/domain	√	(156.47)	(31,411.94)
Credit Card Charge	11/11/2022	GWRiver	historical society coffee meeting	√	(12.31)	(31,424.25)
Credit Card Charge	11/14/2022	SIALA	ALA membership for conference	√	(199.00)	(31,623.25)
Credit Card Charge	11/14/2022	PAWm	food for thought supplies/staff room supplies	√	(115.90)	(31,739.15)
Credit Card Charge	11/14/2022	CACM	Adult presentation refreshments	√	(20.54)	(31,759.69)
Credit Card Charge	11/14/2022	CAusps	CA monthly ill postage	√	(18.49)	(31,778.18)
Credit Card Charge	11/14/2022	NCusps	ill postage	√	(13.91)	(31,792.09)
Credit Card Charge	11/14/2022	GWusps	ill postage	√	(3.32)	(31,795.41)
Credit Card Charge	11/15/2022	SIALA	ALA membership renewals	√	(78.00)	(31,873.41)
Credit Card Charge	11/15/2022	Slusps	stamps and ill postage	√	(33.96)	(31,907.37)
Credit Card Charge	11/16/2022	SSCMWMUS	postage/cards/papergoods	√	(39.28)	(31,946.65)
Credit Card Charge	11/16/2022	RIDunkin	ESL refreshments	√	(33.86)	(31,980.51)
Credit Card Charge	11/17/2022	SSVolaris	MX book fair airfare	√	(876.58)	(32,857.09)

## Garfield County Public Library District Reconciliation Detail 20510 · Alpine Bank Purchase Card, Period Ending 11/30/2022

Type	Date	Num	Memo	Clr	Amount	Balance	
Credit Card Charge	11/17/2022	PAWmTarg	holiday bags	√	(223.61)	(33,080.70)	
Credit Card Charge	11/17/2022	SITwinkl	Twinkl membership for displays/programs/more	√	(49.92)	(33,130.62)	
Credit Card Charge	11/18/2022	RIHampton	lodging for cgfoa conference	√	(321.00)	(33,451.62)	
Credit Card Charge	11/18/2022	RICm	staff morale refreshments	√	(41.43)	(33,493.05)	
Credit Card Charge	11/18/2022	CACm	GSA book club refreshements	√	(21.26)	(33,514.31)	
Credit Card Charge	11/19/2022	SSNextiva	phone service	√	(2,059.08)	(35,573.39)	
Credit Card Charge	11/20/2022	SSAdobe	creative cloud app	√	(29.99)	(35,603.38)	
Credit Card Charge	11/21/2022	SSWm	Treasure chest for childrens event	√	(245.94)	(35,849.32)	
Credit Card Charge	11/21/2022	SSDiscount	PA childrens event supplies	√	(221.73)	(36,071.05)	
Credit Card Charge	11/22/2022	SSWM	games / nintendo switch - PA kiwanis/colby funds	√	(519.42)	(36,590.47)	
Credit Card Charge	11/22/2022	SSCM	Admin tgiving lunch	√	(110.43)	(36,700.90)	
Credit Card Charge	11/22/2022	SSWayfair	PA fantasy worlds festival	√	(99.56)	(36,800.46)	
Credit Card Charge	11/22/2022	GWusps	ill postage	√	(6.64)	(36,807.10)	
Credit Card Charge	11/23/2022	SSJanway	Tote bags for programs and events	√	(1,902.50)	(38,709.60)	
Credit Card Charge	11/23/2022	RIWm	ESL child care support	√	(300.00)	(39,009.60)	
Credit Card Charge	11/23/2022	FacLow	building repair supplies	√	(197.66)	(39,207.26)	
Credit Card Charge	11/23/2022	RICm	staff holiday morale	√	(38.45)	(39,245.71)	
Credit Card Charge	11/23/2022	SSWm	Nintendo switch PA kiwanis/colby funds	√	(26.99)	(39,272.70)	
Credit Card Charge	11/23/2022	SSAdobe	acrobat pro	√	(16.99)	(39,289.69)	
Credit Card Charge	11/23/2022	SIDollarG	prizes for kid's passive activity	√	(7.00)	(39,296.69)	
Credit Card Charge	11/24/2022	SSDollarT	Admin supplies	√	(59.06)	(39,355.75)	
Credit Card Charge	11/26/2022	SILibLearn	LibLearn X conference registrations	√	(760.00)	(40,115.75)	
Credit Card Charge	11/27/2022	SIWm	walkie talkies	√	(49.00)	(40,164.75)	
Credit Card Charge	11/27/2022	SSAmazon	NC literacy kit - Donations	√	(15.94)	(40,180.69)	
Credit Card Charge	11/27/2022	SSAmazon	NC literacy kit - donations	√	(9.95)	(40,190.64)	
Credit Card Charge	11/28/2022	SI2PerdiemM	MX book fair lodging and per diem	√	(218.94)	(40,409.58)	
Credit Card Charge	11/28/2022	NC2MXperdie	MX book fair per diem	√	(174.93)	(40,584.51)	
Credit Card Charge	11/28/2022	RIWm	disney dinner party supplies	√	(122.46)	(40,706.97)	
Credit Card Charge	11/28/2022	PAWm	Fantasy festival refreshments	√	(117.52)	(40,824.49)	
Credit Card Charge	11/28/2022	SICMHogb	SI staff meeting	√	(100.93)	(40,925.42)	
Credit Card Charge	11/28/2022	FacValleyL	paint mixers / truck repairs	√	(94.86)	(41,020.28)	
Credit Card Charge	11/29/2022	PAWm	game collection - donations	√	(301.38)	(41,321.66)	
Credit Card Charge	11/29/2022	SSUline	SI childrens event supplies	√	(209.47)	(41,531.13)	
Credit Card Charge	11/29/2022	PACMWalm	staff holiday morale	√	(195.16)	(41,726.29)	
Credit Card Charge	11/29/2022	MMWm	wall clock	√	(29.99)	(41,756.28)	
Credit Card Charge	11/29/2022	SSMXperdiem	MX book fair	√	(18.66)	(41,774.94)	
Total Charges and Cash Advances						(41,774.94)	(41,774.94)
<b>Payments and Credits - 3 items</b>							
Credit Card Credit	11/03/2022	FMWm	returned wireless headset	√	49.98	49.98	
Credit Card Credit	11/11/2022	SSJapanCra	purchase credit	√	21.49	71.47	
Transfer	11/15/2022		Funds Transfer to pay Oct c.card statement	√	17,167.52	17,238.99	
Total Cleared Transactions						<u>(24,535.95)</u>	<u>(24,535.95)</u>
Cleared Balance						24,535.95	41,703.47
Register Balance as of 11/30/2022						24,535.95	41,703.47



## Garfield County Public Library District Reconciliation Detail

20510 · Alpine Bank Purchase Card, Period Ending 12/31/2022

Type	Date	Num	Memo	Clr	Amount	Balance
<b>Beginning Balance</b>						41,703.47
<b>Cleared Transactions</b>						
<b>Charges and Cash Advances - 104 items</b>						
Credit Card Charge	12/01/2022	CAHomestead	staff morale	X	(180.00)	(180.00)
Credit Card Charge	12/01/2022	RIWm	Dec crafting circle supplies	X	(170.34)	(350.34)
Credit Card Charge	12/01/2022	MX per diem	Book fair per diem	X	(101.29)	(451.63)
Credit Card Charge	12/01/2022	MX per diem	MX book buying per diem	X	(60.82)	(512.45)
Credit Card Charge	12/01/2022	RICm	y.e. staff morale	X	(59.66)	(572.11)
Credit Card Charge	12/01/2022	CACm	staff morale	X	(45.91)	(618.02)
Credit Card Charge	12/01/2022	SSCm	Board meeting refreshments	X	(40.96)	(658.98)
Credit Card Charge	12/01/2022	RIWm	I Spy display	X	(40.67)	(699.65)
Credit Card Charge	12/01/2022	SSWm	holiday staff morale	X	(22.96)	(722.61)
Credit Card Charge	12/01/2022	SSAmazon	Library materials	X	(19.99)	(742.60)
Credit Card Charge	12/01/2022	SSAmazon	Library materials	X	(15.12)	(757.72)
Credit Card Charge	12/01/2022	FAFacilitie	RI building supplies	X	(10.20)	(767.92)
Credit Card Charge	12/02/2022	FMAmazon	courier dolly/clock/tripod/o...	X	(478.51)	(1,246.43)
Credit Card Charge	12/02/2022	MX per diem	MX book buying per diem	X	(150.93)	(1,397.36)
Credit Card Charge	12/02/2022	FMMaint	A/V system adaptors/small...	X	(130.28)	(1,527.64)
Credit Card Charge	12/02/2022	NCWm	Celebration of life refreshm...	X	(89.62)	(1,617.26)
Credit Card Charge	12/02/2022	CACm	Childrens event supplies	X	(77.49)	(1,694.75)
Credit Card Charge	12/02/2022	FAAce	small tools/screws/shelf	X	(55.97)	(1,750.72)
Credit Card Charge	12/02/2022	SS2VillageS	Director networking lunch	X	(42.25)	(1,792.97)
Credit Card Charge	12/02/2022	CADollarTr	holiday party supplies	X	(32.50)	(1,825.47)
Credit Card Charge	12/02/2022	FACM	staff reimb exp	X	(24.64)	(1,850.11)
Credit Card Charge	12/03/2022	RICanva	Canva subscription	X	(119.40)	(1,969.51)
Credit Card Charge	12/03/2022	RIAmazon	y.e. staff morale	X	(100.00)	(2,069.51)
Credit Card Charge	12/03/2022	GWCm	adult program refreshments	X	(30.25)	(2,099.76)
Credit Card Charge	12/04/2022	RI2WM	NC spanish speaking holid...	X	(432.29)	(2,532.05)
Credit Card Charge	12/06/2022	SIAmerAlr	Airfare for 2 LibLearn X co...	X	(658.40)	(3,190.45)
Credit Card Charge	12/06/2022	FALowes/Wm	parking cones/drywall repai...	X	(532.79)	(3,723.24)
Credit Card Charge	12/06/2022	SSLaQuinta	Celtic performer lodging	X	(436.00)	(4,159.24)
Credit Card Charge	12/06/2022	SSQuill	PA office supplies	X	(45.98)	(4,205.22)
Credit Card Charge	12/06/2022	GWCm	Concert refreshments	X	(8.98)	(4,214.20)
Credit Card Charge	12/07/2022	SSDiscount	Rifle storytime supplies	X	(479.38)	(4,693.58)
Credit Card Charge	12/07/2022	SSDenco	Large format printer paper	X	(469.62)	(5,163.20)
Credit Card Charge	12/07/2022	SSCollier	Name badges with logo	X	(385.58)	(5,548.78)
Credit Card Charge	12/07/2022	SSSplashM	wash/detail for bookmobile	X	(150.00)	(5,698.78)
Credit Card Charge	12/07/2022	GWComicCon	Comic Con registration	X	(119.35)	(5,818.13)
Credit Card Charge	12/07/2022	FMGreaseM	oil change on silver escape	X	(84.98)	(5,903.11)
Credit Card Charge	12/07/2022	GWUsps	stamps, postage, ill postage	X	(69.30)	(5,972.41)
Credit Card Charge	12/07/2022	SSWm	GWS holiday crafting supp...	X	(40.53)	(6,012.94)
Credit Card Charge	12/07/2022	CACm	Christmas concert refresh...	X	(25.25)	(6,038.19)
Credit Card Charge	12/07/2022	CACricut	critcut subscription	X	(10.61)	(6,048.80)
Credit Card Charge	12/08/2022	SS4Imprint	winter reading tote bags	X	(5,248.27)	(11,297.07)
Credit Card Charge	12/08/2022	CAHomestead	staff morale	X	(252.00)	(11,549.07)
Credit Card Charge	12/08/2022	PAFanExpo	Conference registration	X	(119.35)	(11,668.42)
Credit Card Charge	12/08/2022	GWCm	film screening refreshments	X	(41.72)	(11,710.14)
Credit Card Charge	12/08/2022	RIWm	Limbs of Love event supplies	X	(10.48)	(11,720.62)
Credit Card Charge	12/09/2022	PABrickh	staff morale	X	(319.00)	(12,039.62)
Credit Card Charge	12/09/2022	SSFaceB	Facebook ads	X	(184.37)	(12,223.99)
Credit Card Charge	12/09/2022	RIComicCon	Conference registration	X	(119.35)	(12,343.34)
Credit Card Charge	12/09/2022	RIWm	Youth services supplies an...	X	(88.93)	(12,432.27)
Credit Card Charge	12/09/2022	CAUsps	stamps	X	(55.90)	(12,488.17)
Credit Card Charge	12/11/2022	SSAdobe	creative cloud subscription	X	(29.99)	(12,518.16)
Credit Card Charge	12/12/2022	FMLibrSt	CA Bistro table set	X	(1,733.33)	(14,251.49)
Credit Card Charge	12/12/2022	SSRibCi	holiday staff morale	X	(295.92)	(14,547.41)
Credit Card Charge	12/12/2022	GWLocal	staff morale	X	(146.32)	(14,693.73)
Credit Card Charge	12/12/2022	SSWm	holiday staff morale	X	(71.72)	(14,765.45)
Credit Card Charge	12/12/2022	PA2Usps	Monthly ill postage	X	(23.07)	(14,788.52)
Credit Card Charge	12/12/2022	CACm	concert refreshments	X	(16.36)	(14,804.88)
Credit Card Charge	12/12/2022	NCUsps	ill postage	X	(4.58)	(14,809.46)
Credit Card Charge	12/13/2022	GWGrind	staff morale	X	(111.21)	(14,920.67)
Credit Card Charge	12/13/2022	CAClarks	Book club refreshments/st...	X	(63.86)	(14,984.53)
Credit Card Charge	12/13/2022	CACM	GSA book club/kids event r...	X	(52.13)	(15,036.66)
Credit Card Charge	12/13/2022	CACm	staff morale	X	(47.95)	(15,084.61)
Credit Card Charge	12/13/2022	NCWmCm	Spark winter solstice suppli...	X	(11.51)	(15,096.12)
Credit Card Charge	12/14/2022	NCTricolor	La Tricolor la posada adver...	X	(500.00)	(15,596.12)
Credit Card Charge	12/14/2022	GWGwBrewp	staff morale	X	(179.09)	(15,775.21)

## Garfield County Public Library District Reconciliation Detail

20510 · Alpine Bank Purchase Card, Period Ending 12/31/2022

Type	Date	Num	Memo	Clr	Amount	Balance	
Credit Card Charge	12/14/2022	SSAmericanB	PA button supplies	X	(170.14)	(15,945.35)	
Credit Card Charge	12/14/2022	GWWm	staff morale	X	(22.66)	(15,968.01)	
Credit Card Charge	12/15/2022	GWRkyMPiz	staff morale	X	(90.85)	(16,058.86)	
Credit Card Charge	12/15/2022	GWCm	Adult event supplies	X	(22.47)	(16,081.33)	
Credit Card Charge	12/15/2022	SIDollar	display supplies	X	(9.00)	(16,090.33)	
Credit Card Charge	12/15/2022	SIUsps	ill postage	X	(7.90)	(16,098.23)	
Credit Card Charge	12/16/2022	SSLaQuinta	Celtic performer lodging	X	(198.00)	(16,296.23)	
Credit Card Charge	12/16/2022	SSHumanL	Human library event license	X	(99.00)	(16,395.23)	
Credit Card Charge	12/16/2022	RIWm	Adult crafting circle supplies	X	(87.82)	(16,483.05)	
Credit Card Charge	12/16/2022	NCWm	Posada/senior event refres...	X	(86.12)	(16,569.17)	
Credit Card Charge	12/16/2022	GWZheng	staff morale	X	(83.00)	(16,652.17)	
Credit Card Charge	12/16/2022	GWVicco	staff morale	X	(65.65)	(16,717.82)	
Credit Card Charge	12/16/2022	RIWm	GRH Friday event	X	(34.72)	(16,752.54)	
Credit Card Charge	12/16/2022	RIWm	storytime supplies	X	(31.36)	(16,783.90)	
Credit Card Charge	12/16/2022	SIDollar	staff room supplies	X	(19.70)	(16,803.60)	
Credit Card Charge	12/17/2022	GWJimmyJ	staff morale	X	(37.84)	(16,841.44)	
Credit Card Charge	12/18/2022	RIWhistleP	staff morale	X	(126.48)	(16,967.92)	
Credit Card Charge	12/18/2022	GWChocM	staff morale	X	(23.72)	(16,991.64)	
Credit Card Charge	12/19/2022	SSNextiva	Dec phone service	X	(2,059.08)	(19,050.72)	
Credit Card Charge	12/19/2022	SSZoom	Annual zoom subscription	X	(1,139.70)	(20,190.42)	
Credit Card Charge	12/19/2022	SSEnergy	Energy symposium registr...	X	(360.00)	(20,550.42)	
Credit Card Charge	12/19/2022	SSQuill	Admin/RI copy paper	X	(343.92)	(20,894.34)	
Credit Card Charge	12/19/2022	SSAdobeRobl	Adobe stock/cloud;robly	X	(112.48)	(21,006.82)	
Credit Card Charge	12/19/2022	NCUsps	ill postage/stamps	X	(64.58)	(21,071.40)	
Credit Card Charge	12/20/2022	GWJimmy	staff morale	X	(85.67)	(21,157.07)	
Credit Card Charge	12/21/2022	CABonfire	staff morale	X	(120.00)	(21,277.07)	
Credit Card Charge	12/21/2022	GWKedai	staff morale	X	(94.55)	(21,371.62)	
Credit Card Charge	12/21/2022	RiCm	Storytime supplies	X	(24.34)	(21,395.96)	
Credit Card Charge	12/22/2022	GWSalMex	staff morale	X	(111.09)	(21,507.05)	
Credit Card Charge	12/22/2022	RIWalm	Storytime supplies	X	(20.70)	(21,527.75)	
Credit Card Charge	12/22/2022	GWCm	Adult event refreshments	X	(8.98)	(21,536.73)	
Credit Card Charge	12/23/2022	GWMings	staff morale	X	(99.30)	(21,636.03)	
Credit Card Charge	12/23/2022	CACm	staff morale	X	(70.07)	(21,706.10)	
Credit Card Charge	12/23/2022	SSAdobe	Acrobat pro subscription	X	(16.99)	(21,723.09)	
Credit Card Charge	12/26/2022	SSCocpa	Don Farmer annual tax up...	X	(425.00)	(22,148.09)	
Credit Card Charge	12/29/2022	RINachos	y.e. staff morale	X	(750.00)	(22,898.09)	
Credit Card Charge	12/29/2022	RIUsps	Monthly ill postage;stamps	X	(90.00)	(22,988.09)	
Credit Card Charge	12/29/2022	SIUsps	ill postage	X	(9.96)	(22,998.05)	
Credit Card Charge	12/30/2022	NCTapatios	holiday staff morale	X	(141.18)	(23,139.23)	
Total Charges and Cash Advances						(23,139.23)	(23,139.23)
<b>Payments and Credits - 1 item</b>							
Transfer	12/09/2022		Fund November statement...	X	41,703.47	41,703.47	
Total Cleared Transactions						18,564.24	18,564.24
Cleared Balance						(18,564.24)	23,139.23
Register Balance as of 12/31/2022						(18,564.24)	23,139.23
<b>Ending Balance</b>						<b>(18,564.24)</b>	<b>23,139.23</b>

# Management Report, January 2023

By Jamie LaRue, Executive Director

## Nextiva phone system

There have been numerous problems with our Nextiva phone system, among them dropped calls, failures to transfer, failure to go to voice mail, and system settings that reconfigure themselves. After working repeatedly and unsuccessfully with the company to address the concerns (with well over 100 service tickets filed, and most unresolved), we have begun to explore severing our relationship with them. So, if you hear from patrons about difficulties getting through to us, they are quite likely true. While we probably won't be doing a massive redesign of our system, we do hope to transfer to a more reliable vendor in the first quarter of the year.

## Colorado Freedom of Information Coalition

The Gunnison court case is in the news again. This article--

<https://coloradofoic.org/people-who-want-to-ban-books-arent-anonymous-library-users-says-library-districts-appellate-brief/>--

gives the view from the Freedom of Information Coalition, emphasizing that Gunnison is making the case that the attempt to censor should *not* be considered a "use" under the Patron Confidentiality Law, and thus may be revealed to reporters. I'll continue to keep an eye on this.

## Non-gender specific bathrooms—Colorado House Bill 23-1057

This bill, <https://leg.colorado.gov/bills/hb23-1057>, effective January 1, 2024, *requires each newly constructed public building and each public building in which restroom renovations are estimated to cost \$10,000 or more that is wholly or partly owned by the state, a county, or a local municipality to:*

- *Provide a non-gendered restroom facility or a multi-stall non-gendered facility on each floor where restrooms are available;*
- *Ensure that all single-stall restrooms are not designated for exclusive use by any specific gender;*
- *Allow for the use of multi-stall restrooms by any gender if certain facility features are met under the 2021 International Plumbing Code; and*
- *Provide at least one safe, sanitary, and convenient baby diaper changing station that is accessible to the public on each floor where there is a public restroom in each gender-specific restroom, non-gendered multi-stall restroom, and non-gendered single-stall restroom.*

We'll be investing at least that much in 2023 in our Parachute and New Castle branches, and some of those expenditures might well spill into 2024. So, bathrooms will be an item of concern in our renovations.

## Tax reduction bills

Lobbyists for the Colorado Association of Libraries forwarded a message about a new property tax sponsored by Republicans. It's HB 23-1054. It doesn't have much of a chance; Democrats have their own property tax bill that will be introduced soon. The Republican version can be found here:

[https://leg.colorado.gov/sites/default/files/documents/2023A/bills/2023a\\_1054\\_01.pdf](https://leg.colorado.gov/sites/default/files/documents/2023A/bills/2023a_1054_01.pdf)

It proposes freezing tax rates for multiple years, which is a direct threat to library funding. Governor Polis addressed some priorities for 2023, including an explicit intent to reduce taxes. Trustees may need to consider reaching out to their state representatives to address any library implications. I will continue to monitor it.

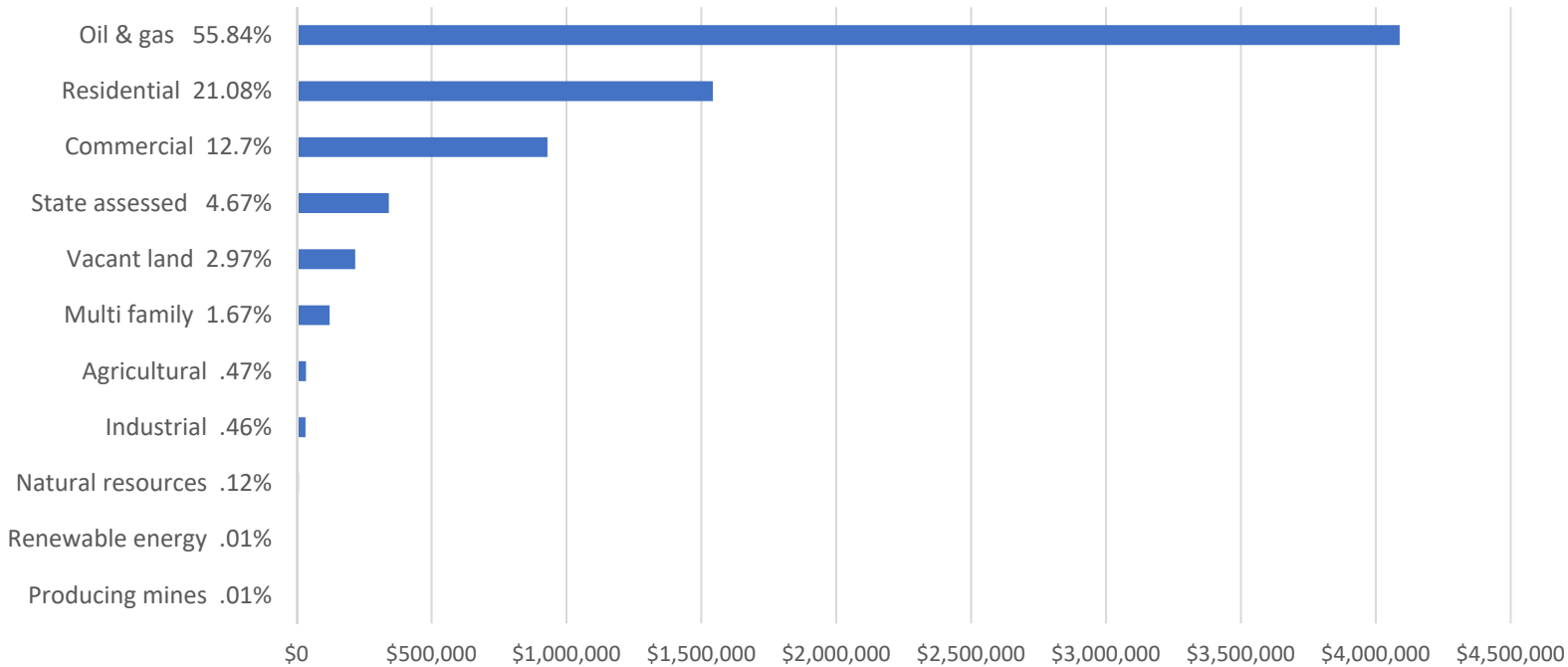
## On Censorship

Fulcrum Publishing, based in Golden, Colorado, is a 40-year-old company that describes itself as “publishers of civics, conservation, and Native American titles.” I’m pleased to say that they reached out to me with a book contract, “On Censorship.” I submitted my 20,000-word manuscript (written over the Christmas and New Year holidays) and am relieved that (a) they accepted it, and (b) asked for about 1,500 words of new content, which I’ll try to crank out by the end of January. Mostly, I focus on library experiences with challenges, including those at Garfield County (although I don’t name any names). But I also opine about larger “cancel culture” issues, including censorship in academia, state and federal legislatures, the media, and religion. It has been a good opportunity for me to reflect on what I’ve learned over the years, and what I think augurs for our nation. The book is due to be published this fall. So, no one has approached me about the movie rights!

# Financial / Treasurer Report, January 2023

By Kevin Hettler, Chief Financial Officer

The following chart reflects our 2023 property tax revenue by property type.



The following charts depict all revenues received and expenditures made from 1/1/22 through 12/31/22, and are relative to their respective annual budgets (Unaudited).

Total revenues received as of 12/31/22 is \$10,243,239.

Total expenditures made as of 12/31/22 is \$8,232,259.

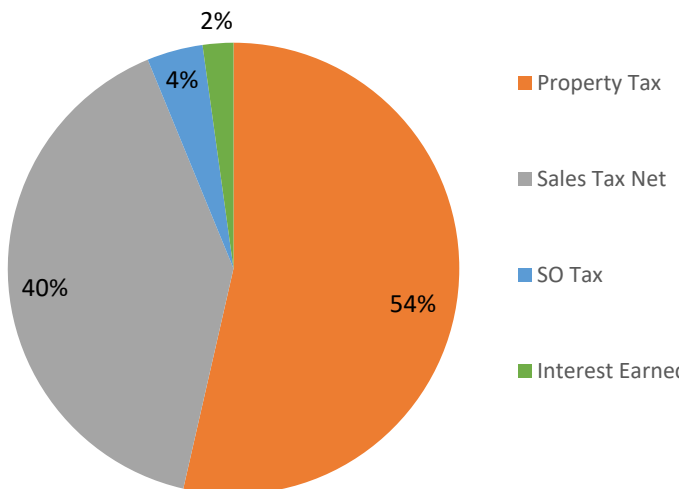
100% of the year has elapsed as of 12/31/22.

100% of budgeted revenue (\$9,196,298) has been received.

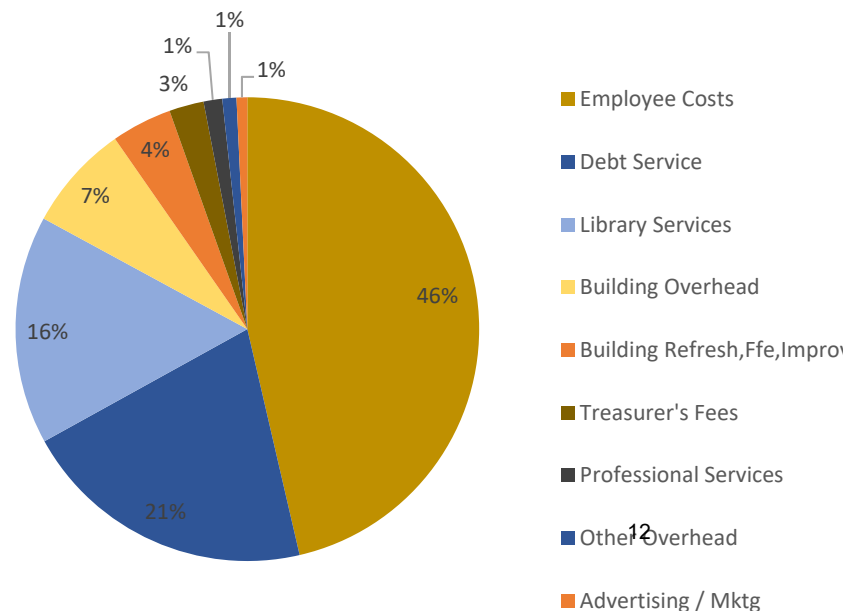
89.52% of budgeted expenditure (\$9,196,298) has been made.

All cash and investment accounts have been reconciled by month end.

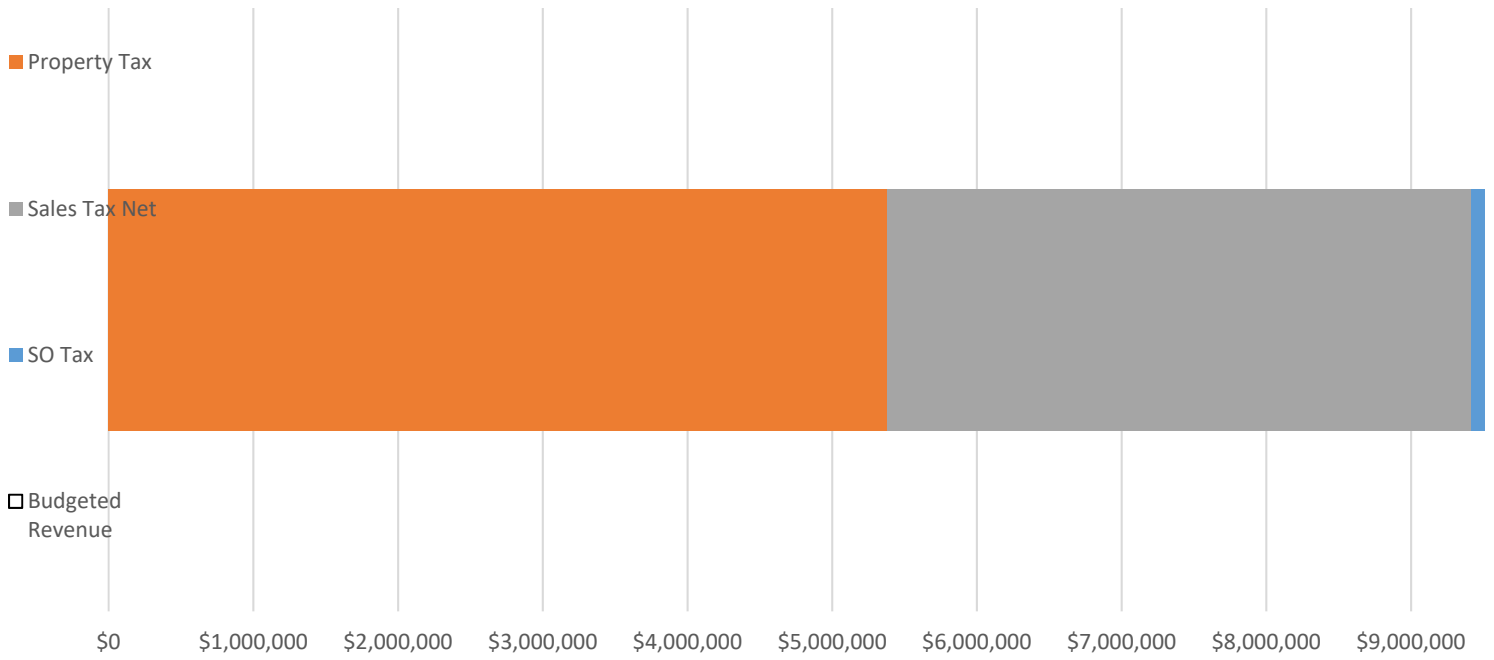
YTD Revenues through 12/31/2022



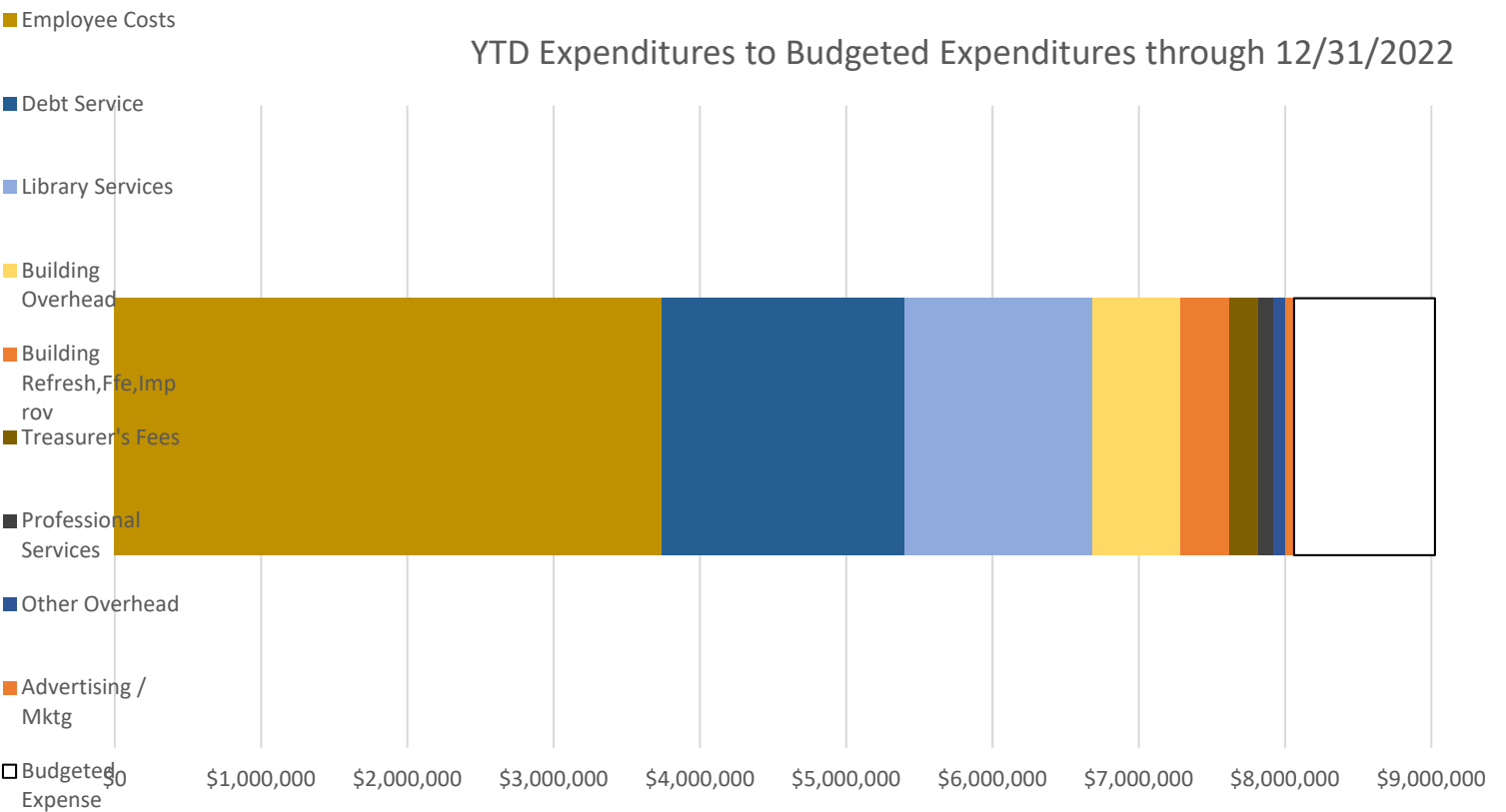
YTD Expenditures through 12/31/2022



## YTD Revenues to Budgeted Revenues through 12/31/2022



## YTD Expenditures to Budgeted Expenditures through 12/31/2022



**Garfield County Public Library District**  
**Profit & Loss Budget vs. Actual** (unaudited)  
Jan - Dec 2022

	Jan - Dec 2022 Actual	Annual Budget	% of Annual Budget	Footnotes	Jan - Dec 2021 Actual	\$ Increase / (Decrease) in Actual '21 to '22
<b>Income</b>						
40100 · Sales Tax Revenue	4,137,369.81	3,320,000.00	124.62%		3,852,161.09	285,208.72
40102 · Sales Tax Refunds	(98,261.37)	(70,000.00)	140.37%	1.	(78,341.99)	(19,919.38)
40200 · Property Tax Revenue	5,380,413.14	5,356,520.00	100.45%	2.	6,004,186.79	(623,773.65)
40300 · Specific Ownership Tax Revenue	402,099.29	411,000.00	97.83%		426,833.56	(24,734.27)
40900 · Interest Earned on Investments	221,363.96	6,000.00	3,689.4%	3.	4,624.34	216,739.62
41000 · Grants	100,794.74	98,538.00	102.29%		44,720.35	56,074.39
41200 · Other Revenue	39,301.89	24,220.00	162.27%		67,791.21	(28,489.32)
41300 · Solar Rebates	7,729.97	9,000.00	85.89%		8,068.43	(338.46)
42000 · Branch Revenues	52,428.55	41,020.00	127.81%		39,811.08	12,617.47
<b>Total Income</b>	<b>10,243,239.98</b>	<b>9,196,298.00</b>	<b>111.38%</b>		<b>10,369,854.86</b>	<b>(126,614.88)</b>
<b>Expense</b>						
50001 · TREASURER'S FEES	194,720.75	180,350.00	107.97%		194,716.12	4.63
50005 · DEBT SERVICE	1,659,799.60	1,659,800.00	100.0%		1,659,799.60	0.00
51000 · EMPLOYEE COSTS	3,738,460.42	4,314,734.00	86.64%		3,870,322.86	(131,862.44)
52000 · LIBRARY SERVICES	1,285,649.17	1,471,407.00	87.38%		1,220,761.30	64,887.87
53000 · PROFESSIONAL SERVICES	104,371.52	160,396.00	65.07%		92,613.36	11,758.16
54000 · BUILDING OVERHEAD	597,247.42	666,068.00	89.67%		699,996.30	(102,748.88)
54500 · BUILDING REFRESH, FURNITURE,IMI	340,685.42	340,000.00	100.2%		233,178.54	107,506.88
55000 · EQUIPMENT	106,107.76	216,969.00	48.9%		121,912.69	(15,804.93)
56000 · OTHER OVERHEAD	79,758.74	72,000.00	110.78%		74,113.95	5,644.79
57000 · ADVERTISING & MARKETING	60,380.55	59,230.00	101.94%		51,836.47	8,544.08
58000 · VEHICLES	17,553.67	13,400.00	131.0%		12,416.54	5,137.13
59000 · PARTNERSHIPS	47,524.32	41,944.00	113.3%		33,141.10	14,383.22
<b>Total Expense</b>	<b>8,232,259.34</b>	<b>9,196,298.00</b>	<b>89.52%</b>		<b>8,264,808.83</b>	<b>(32,549.49)</b>
<b>Net Income</b>	<b>2,010,980.64</b>	<b>0.00</b>			<b>2,105,046.03</b>	<b>-94,065.39</b>

**Footnotes:**

1. Includes a \$68K sales tax refund from 2016 & 2017
2. Decrease from 2021 is due to a 6% decrease in property valuation from the year prior.
3. Reflective of the interest rate hikes in 2022

## Garfield County Public Library District

01/20/23

**Balance Sheet** \*\*Unaudited\*\*

Accrual Basis

As of December 31, 2022

	Dec 31, 22
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10010 · Alpine Bank- Gen(..7072)	775,743.43
10050 · Colo Trust - General	12,140,753.29
10055 · C-Safe	54,497.84
10060 · Alpine Bank- Payroll(..8785)	4,000.22
10070 · Alpine Bank - Flex(..0583)	1,088.31
10210 · Alerus- Flex deposit	292.99
10300 · Petty Cash- Cash drawer fund	1,075.00
11010 · WF-23652000-Annual Interest Pmt	104.51
11050 · WF-23652001-Annual Princ. Pmt	632.86
<b>Total Checking/Savings</b>	<b>12,978,188.45</b>
<b>Other Current Assets</b>	
12050 · Sales tax transfer by Treasurer	375,907.52
12100 · Property tax transfer by Treas	5,362,948.00
<b>Total Other Current Assets</b>	<b>5,738,855.52</b>
<b>Total Current Assets</b>	<b>18,717,043.97</b>
<b>Other Assets</b>	
18400 · Prepaid Exps	36,928.82
19150 · Due to/fr Employees	36.22
<b>Total Other Assets</b>	<b>36,965.04</b>
<b>TOTAL ASSETS</b>	<b>18,754,009.01</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
20000 · Accounts Payable	70,184.44
<b>Total Accounts Payable</b>	<b>70,184.44</b>
<b>Credit Cards</b>	
20510 · Alpine Bank Purchase Card	23,139.23
20570 · Fuel Cards - WEX / NJPA	614.49
<b>Total Credit Cards</b>	<b>23,753.72</b>
<b>Other Current Liabilities</b>	
20660 · Grants Payable	2,105.69
20670 · Unearned Revenue	1,560.60
21100 · Other Payroll Payables-	
21105 · FLEX payable	1,253.98
<b>Total 21100 · Other Payroll Payables-</b>	<b>1,253.98</b>
21200 · Payroll Payable-	50,144.00
<b>Total Other Current Liabilities</b>	<b>55,064.27</b>
<b>Total Current Liabilities</b>	<b>149,002.43</b>
<b>Long Term Liabilities</b>	
22000 · Deferred Sales tax Revenue	375,907.52
22100 · Deferred Property Tax Revenue	5,362,948.00
<b>Total Long Term Liabilities</b>	<b>5,738,855.52</b>
<b>Total Liabilities</b>	<b>5,887,857.95</b>



2:16 PM

Garfield County Public Library District

01/20/23

Balance Sheet

Accrual Basis

As of December 31, 2022

---

	<u>Dec 31, 22</u>
Equity	
30000 · Unassigned Fund Balance	10,358,965.58
30005 · Non-Spendable Fund Balance	33,538.84
30010 · Restricted Fund Balance	311,400.00
30040 · Assigned For Replacement	151,266.00
Net Income	2,010,980.64
	<hr/>
Total Equity	12,866,151.06
	<hr/>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>18,754,009.01</b>
	<hr/> <hr/>

**GARFIELD COUNTY PUBLIC LIBRARY DISTRICT  
SALES TAX COMPARISON REPORT  
BEFORE REFUND**

	2018		2019		2020		2021	% Incr(Decr) from prior yr	2022	% Incr(Decr) from prior yr
January	199,981.78	15.57%	232,350.29	16.19%	219,964.19	-5.33%	244,593.97	11.20%	287,373.78	17.49%
February	214,635.71	23.32%	201,365.63	-6.18%	211,661.48	5.11%	248,671.50	17.49%	313,756.46	26.17%
March	247,300.68	28.85%	235,241.22	-4.88%	205,882.59	-12.48%	306,107.18	48.68%	363,315.73	18.69%
April	220,564.48	4.75%	221,993.61	0.65%	207,819.08	-6.39%	315,594.36	51.86%	356,926.25	13.10%
May	233,871.79	14.01%	251,876.55	7.70%	252,114.14	0.09%	365,531.99	44.99%	369,020.81	0.95%
June	261,824.92	11.51%	271,841.07	3.83%	275,818.52	1.46%	360,421.57	30.67%	416,313.77	15.51%
July	266,233.19	8.99%	283,289.61	6.41%	296,171.04	4.55%	358,053.80	20.89%	415,689.44	16.10%
August	259,104.75	11.94%	283,746.69	9.51%	282,100.20	-0.58%	325,543.47	15.40%	437,595.12	34.42%
September	259,426.27	17.49%	273,911.00	5.58%	308,802.67	12.74%	359,893.69	16.54%	408,790.73	13.59%
October	242,842.17	13.27%	268,983.77	10.76%	298,225.56	10.87%	333,716.60	11.90%	392,680.20	17.67%
November	215,191.86	1.94%	248,621.68	15.53%	270,897.91	8.96%	312,286.84	15.28%		-100.00%
December	249,188.16	5.51%	286,039.62	14.79%	321,746.12	12.48%	375,907.52	16.83%		-100.00%
<b>TOTAL</b>	<b>2,870,165.76</b>	<b>12.66%</b>	<b>3,059,260.74</b>	<b>6.59%</b>	<b>3,151,203.50</b>	<b>3.01%</b>	<b>3,906,322.49</b>	<b>23.96%</b>	<b>3,761,462.29</b>	<b>-3.71%</b>

**AFTER REFUND**

	2018		2019		2020		2021	% Incr(Decr) from prior yr	2022	% Incr(Decr) from prior yr
January	198,871.12	18.68%	209,576.47	5.38%	219,154.90	4.57%	237,651.31	8.44%	282,424.27	18.84%
February	212,320.26	24.43%	198,821.31	-6.36%	208,449.22	4.84%	225,592.83	8.22%	313,056.99	38.77%
March	245,105.81	32.18%	233,664.43	-4.67%	199,473.40	-14.63%	302,292.48	51.55%	293,864.24	-2.79%
April	216,979.46	33.82%	221,373.23	2.02%	194,556.04	-12.11%	312,333.74	60.54%	356,615.85	14.18%
May	233,518.26	17.76%	236,645.79	1.34%	245,037.26	3.55%	363,341.37	48.28%	357,069.28	-1.73%
June	261,219.50	11.66%	270,813.24	3.67%	270,598.88	-0.08%	354,079.99	30.85%	414,125.44	16.96%
July	264,478.28	9.20%	281,615.39	6.48%	254,330.79	-9.69%	355,006.45	39.58%	414,876.04	16.86%
August	257,827.63	11.86%	283,033.57	9.78%	280,187.96	-1.01%	317,495.97	13.32%	434,258.56	36.78%
September	257,903.65	17.09%	273,401.59	6.01%	306,570.32	12.13%	358,127.16	16.82%	408,238.24	13.99%
October	238,703.94	12.34%	266,965.89	11.84%	295,679.43	10.76%	332,468.17	12.44%	390,686.93	17.51%
November	213,758.10	8.27%	246,816.73	15.47%	262,364.84	6.30%	310,702.80	18.42%		-100.00%
December	248,301.61	5.43%	277,231.38	11.65%	311,675.86	12.42%	375,476.64	20.47%		-100.00%
<b>TOTAL</b>	<b>2,848,987.62</b>	<b>15.98%</b>	<b>2,999,959.02</b>	<b>5.30%</b>	<b>3,048,078.90</b>	<b>1.60%</b>	<b>3,844,568.91</b>	<b>26.13%</b>	<b>3,665,215.84</b>	<b>-4.67%</b>

# New Castle Branch January Report

Ana Gayton, Branch Manager

The New Castle branch has a strong and resilient team. I took a moment to look back and reflect on the past two months. I see professional growth in my staff and myself. The New Castle team has nine amazing staff members, and I would like to introduce them to you.

Brandi Knott - Circulation coordinator

Kim Gorsett - Youth services

## Our Specialist:

Laura West - Specialist II. She jumps to the position when we need her the most. Her experience has been super helpful. Thank you, Laura, for being Just amazing.

Brandi Neuroth - Youth Specialist

Karen Sandblom - Circulation Specialist

Stacy Duchscher - Adult specialist

Emily Stec - Fulltime Specialist

Pages:

Karol Ramos

Gloria Ojeda

## Programs:

In January, we had 27 programs for all ages

I want to highlight some of them.

**Winter reading kick-off event:** We had a turnout of 30 people. They were excited to participate in the first adult winter reading program. Comment from a patron, " Thank you for thinking of us adults, and what graphic novel would you recommend."

**Hygge Storytime-** This is the Scandinavian tradition of creating a feeling of warm, happy coziness and togetherness.

**The drama club at Coal Ridge High school-** Our Teen specialists Brandi Neuroth and the youth services at silt Paul are partnering to run this program. In the first meeting, they had 18 participants.

**Ponle Vida a Los Años-** a Senior program for our Spanish speakers. Our first meeting had 10 excited participants ready to learn.



**On December 17th, we had La posada Navideña-** we had an amazing time. We also had a full house. We plan for 150 people, and we stop counting at 157. we ended the program an hour early because we had reached room capacity. This was more than a new castle program, it was a GCPLD program. Silt shared two staff members, Catherine, Natasha, Alex, and Amanda. I couldn't have done it by myself.



### Patron story:

A patron helped us decorate for the Chinese New Year or also called Spring Festival. She and her daughter were excited to share their culture and this special celebration. Chinese New Year is on January 22,23, and it's the year of the Rabbit. After she finishes decorating, she looks back and smiles. She said, "This reminds me of home, and now it feels like the New Year."



# Human Resources Report January 2023

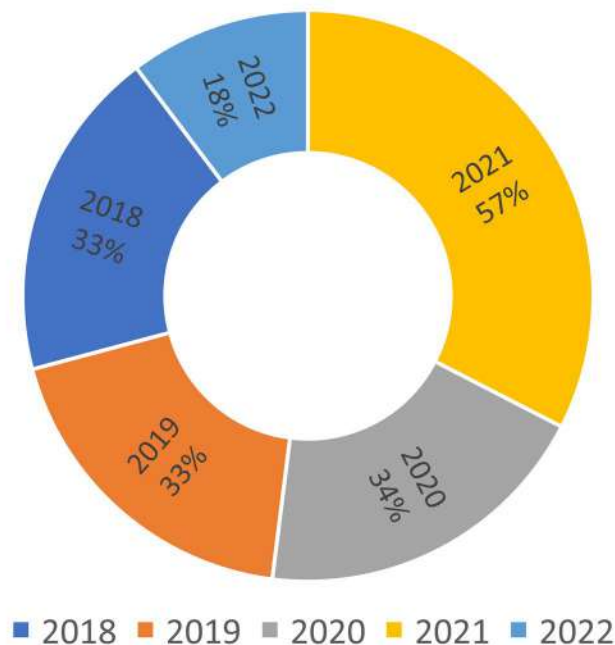
Kim Owens, HR Director

The performance reviews and pay increases are behind us and we are looking ahead. A few things coming up include revising our employee handbook, creating and implementing a new performance management tool through NEOGOV (the same vendor as our Learning Management System), defining specific criteria for advancing through the steps of the District’s established pay grades, developing the District’s employee and family disability plan, continuing to build out our employee development program – why are we training our staff and how do we know if we’re achieving our desired outcomes, and getting our Employee Recognition Program going; and partnering with the Facilities Department on Emergency Preparedness training and with the Technical Services Department on the RFID/Circulation Desk revisioning project.

The District has been looking for ways to create additional full-time positions within the branches, and our solution is to give Branch Managers the option to combine two vacant, part-time Library Specialist positions into one, full-time Library Specialist position. By taking this option once a Library Specialist resigns, the branch may need to use Subs or offer a few extra hours per week to other staff until a second vacancy occurs. Once there is a second vacancy, we can advertise for a full-time, benefited, Library Specialist position. Our Carbondale Branch is our first branch to go with this option as they had two departures in early December. They will be our first branch with five, 40-hour per week positions.

In the chart below there are five years of employee turnover data. I’ll provide this annually going forward. The turnover rate in 2021 was 57%, and in 2022 this dropped to 18%. I wholeheartedly believe this is a result of putting our people first, providing clearer direction, and positive leadership over the last year; fully implementing the results of the compensation study at the end of 2021 and aligning staff wages with a competitive market; and listening to and being responsive to staff needs and feedback. For perspective, in the 2022 Employers Council Turnover Survey, the turnover rate for Government Employers on Colorado’s Western Slope was 14%, and for All Employers on the Western Slope, it was 15%.

Employee Turnover Rates 2018 - 2022



**Staff Education and Development update:**

Our recently implemented Learning Management System is being piloted at the Carbondale Branch Library. So far user acceptance is good, with no major issues. The interface is easy for the end-user and as a District, we'll be better equipped to track our staff training.

The American Library Association is hosting LibLearnX, a four-day conference in New Orleans where attendees participate in hands-on workshops and various sessions geared toward different learning styles. We have two branch staff members attending and they'll get to learn about a variety of topics such as library advocacy, career development and leadership, community outreach and engagement, technology innovation, and more.

We also have four staff members attending a Colorado Teen Literature Conference this Spring. They anticipate bringing back fresh ideas to help engage the teens in our area with the Library. This is a notoriously difficult age group to engage with so this conference should be really helpful!

**Recruiting and Staffing update:**

We invited two outstanding candidates in for a final interview for the Director of Branch Libraries position. We anticipate this role being filled soon.

Our Accounting Technician position has two strong candidates, we're hoping to fill that soon.

We have pending offers for the full-time Library Specialist position at Carbondale and the Circulation Coordinator at New Castle.

**Staffing Report - Since 12/22/2022:**

**New Hires: 0**

**Promotions/Transfers: 0**

**Vacancies: 5** (openings designated as "on pause" are not included in the vacancy count)

- Library Specialist – Carbondale, 40hrs/week – *this is a result of the departure of two, 24-hour Library Specialists* – offer pending as of 1/19/2023
- Circulation Coordinator – New Castle, 40hrs/week – offer pending as of 1/19/2023
- Branch Libraries Director – Support Services, 40hrs/week – offer pending as of 1/19/2023
- Accounting Technician – Support Services, 24hrs/week – interviews happening in January
- Library Page – Carbondale, 10hrs/week
- Library Page – Parachute, 10hrs/week – *On pause*

**Departures: 1**

- Library Page – Carbondale, 10hrs/week – 2/9/2023

**Additional Staffing Information:**

Headcount as of 01/19/2023:

- 81 total staff members (does not include subs)
- 37 benefit-eligible staff (32 - 40 hours per week); 44 staff with less than 32 hours per week
- 58.525 FTE

Staff Stats by Location – 01/19/2023					
<u>Location</u>	<u>FTE</u>	<u>Total Staff Count</u>	<u>Scheduled Staff Hours per</u>	<u>Count of Benefit Eligible</u>	<u>Count of Staff not eligible for</u>

			<b>Week</b> (total of all staff)	<b>Staff (over 32 hours)</b>	<b>Benefits (under 32 hours)</b>
Carbondale	7.525	11	301	4	7
Glenwood	8.30	13	332	4	9
New Castle	6.6	10	264	3	7
Silt	6.9	10	276	4	6
Rifle	8.35	13	334	4	9
Parachute	6.65	9	266	4	5
Support Services	14.2	15	568	14	1
<b>Grand Total</b>	<b>58.525</b>	<b>81</b>	<b>2341</b>	<b>37</b>	<b>44</b>



# Technical Service Report January 2023

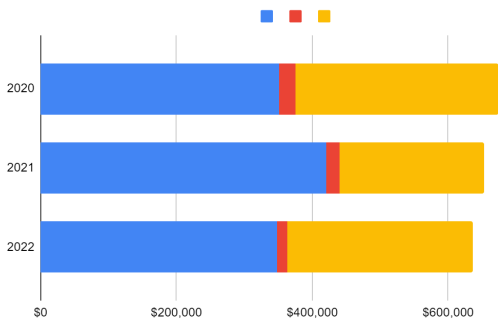
Jenn Cook, Technical Services Director

## New resource:

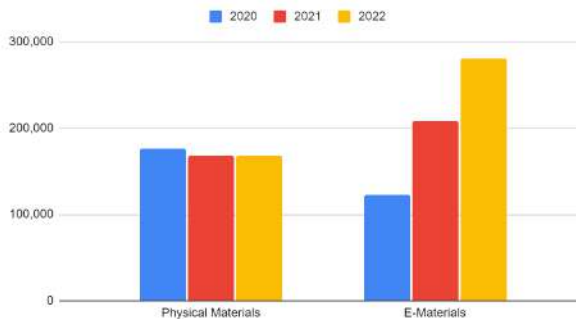
A new video streaming service has been added. Filmocracy provides thought-provoking film festivals covering diverse and inclusive topics, in addition to educational programming and special events such as live filmmaker Q&As and industry panels. As a further benefit of this service, Filmocracy will create private, branded virtual spaces for GCPLD meetings, programs, and events as well.

## 2022 in review:

Collections Expenditures



Materials Available



Spending was down slightly this year, which was an unintended consequence of several large purchases, including some of the databases introduced at the end of the year and selections from the Guadalajara International Book Fair, rolling over into 2023, as well as a few other factors. While our collection of physical materials has largely remained steady, the amount of e-materials continues to grow considerably.

## Sierra Passwords:

As of March 28, 2023, Marmot will require passwords for all patron accounts. This change will require current cardholders to use a password to access the “My Account” features online, to access some databases and e-resources, and to complete some in-library services such as printing. The decision to implement passwords in Sierra was reached via extensive discussion in the Privacy, Security, and Accessibility Committee, Marmot Council, Marmot leadership, and the Marmot Executive Board. As a district, we are developing and implementing a communication plan to inform patrons and train staff in preparation for this change.

STATISTICS DECEMBER YTD	District		
	2022 Actual	2021 Actual	% change
<b>Cardholders</b>			
Active Patrons	21413	20500	4.45%
New Library Cards	4835	4004	20.75%
<b>Patron Services</b>			
Door Count	308675	235539	31.05%
Meeting Room Attendance	31652	12006	163.63%
Adult Program Attendance	2912	1940	50.10%
School-Age Program Attendance	8504	6158	38.10%
Teen Program Attendance	1671	1092	53.02%
Early Childhood Attendance	11603	3084	276.23%
All Ages/Family Attendance	5691	0	
Adult Outreach Attendance	1241	408	204.17%
Youth Outreach Attendance	3828	2078	84.22%
STEM Program Attendance	1705	655	160.31%
ESL Program Attendance	3562	813	338.13%
Reference Questions	1694	409	314.18%
<b>Physical Circulation</b>			
Juvenile	91634	74390	23.18%
Young Adult	9834	9263	6.16%
Adult Fiction	29309	25290	15.89%
Adult Non-Fiction	20354	15276	33.24%
Large Print	3487	2388	46.02%
World Languages	3905	3278	19.13%
DVD	39369	38232	2.97%
CD Audiobook	4111	5727	-28.22%
Magazines	2073	2270	-8.68%
Video Games	613	467	31.26%
CD Music	1741	2050	-15.07%
<b>Collection</b>			
Items Added	20268	28548	-29.00%
Total Items in Collection	167382	167838	-0.27%
<b>Technology</b>			
PAC Usage (hours)	23757	15504	53.23%
PAC Usage (sessions)	32039	21829	46.77%
Wireless Sessions	240778	54745	339.82%
Hotspot Lending	1027		
Laptop Lending	352		
<b>Volunteers</b>			
Volunteer Hours	740	138	436.23%

STATISTICS DECEMBER YTD	District		
	2022 Actual	2021 Actual	% change
<b>Website</b>			
Website Visits	212232	203759	4.16%
<b>Downloadables/Streaming</b>			
Overdrive - total eBook, audio, video, ma	71441	68099	4.91%
Hoopla - total	27702	26266	5.47%
Kanopy	9825	9844	-0.19%
<b>Subscription Resources</b>			
Ancestry - Searches	25646	21184	21.06%
MyHeritage - Sessions	1412	58	2334.48%
EBSCO Databases - Sessions	21756	38336	-43.25%
Learning Express - Sessions	68	114	-40.35%
Wall Street Journal - Access	449	120	274.17%
Consumer Reports - Sessions	163	123	32.52%
Mango - Sessions	3474	1243	179.49%
NewsBank	738	92	702.17%
New York Times - Sessions	3669	591	520.91%
Brainfuse VetNow - Uses	20	0	
Brainfuse HelpNow - Uses	1888	457	264.99%
Tumblebooks - Book Views	431	364	18.41%
LOTE Online for Kids - Story Views	158	56	182.14%
Biography in Context - Sessions	1123	461	143.60%
Research in Context - Sessions	354	1126	-68.56%

## Marketing Report Dec. 2022 - Jan 2023

James Larson, Communications & Marketing Director

A huge thank you to the Rifle Heritage Center and the *Citizen Telegram*. The Rifle Branch had a fantastic turnout on Sat. Jan. 14<sup>th</sup> for the presentation on the History of Camp Hale which was previewed in the newspaper. This is one event with more to come to honor one of our 6A promises for more outreach to and inclusion of veterans in Garfield County. Watch the presentation on Rifle Community TV at: [https://videoplayer.telvue.com/player/P8wyVTR2qr3\\_LDUHnb\\_mF4AFW6RckleS/media/773245?autostart=false&showtabssearch=true&fullscreen=false](https://videoplayer.telvue.com/player/P8wyVTR2qr3_LDUHnb_mF4AFW6RckleS/media/773245?autostart=false&showtabssearch=true&fullscreen=false)

Update on partnership with Aspen Science Center: To highlight the partnership with Aspen Science Center and to take advantage of their reputation and brand recognition with families in the valley, we have rebranded our STEM programming with them to “STEM Exploration Hour with Aspen Science Center.” See the new flyer design on the following pages. Note: This series is separate from the other recurring STEM programs at each branch.

There is a new publication in the valley launching this April called *Colorado River Neighbors* that will open up much-needed media coverage of Western Garfield County, particularly Silt, Rifle, and often neglected Parachute/Battlement Mesa. This should help GCPLD to better promote our programs and services to these down-valley communities.

### Digital Statistics

Followers:

Facebook – 3,757 (slight increase)

Instagram – 1376 (slight increase)

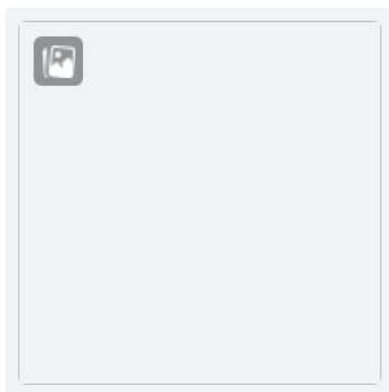
Email Newsletter (Dec) – 13,820

Facebook Reach 13,643 (down just 0.3% from the previous 30 days)

Instagram reach: 596 (up slightly)

*Reach = The number of people who saw any content from your Page or about your Page, including posts, stories, ads, social information from people who interact with your Page, and more.*

### Top 5 Facebook Posts



Boost unavailable

---

**What was your favorite book that you read in 2022?**  
December 27, 2022 at 3:29 PM  
ID: 10160461784268007

Interactions

👍 27 reactions    💬 174 comments    ➦ 5 shares



Boost post

Calling all crafters and anyone that just wants to make something cool. Learn ...  
January 17, 2023 at 12:00 PM

ID: 10160504218203007

Interactions

- 👍 22 reactions
- 💬 13 comments
- ➦ 5 shares

Top 5 Instagram Posts



Boost post

Please take a moment to welcome one of our newest team members, Annett...  
December 26, 2022 at 1:30 PM

ID: 17960198141067820

Interactions

- ❤️ 18 likes
- 💬 1 comment



Boost post

Please welcome one of our newest team members, Maddie Evridge. Maddie u...  
January 13, 2023 at 12:00 AM

ID: 17940455762409570

Interactions

- ❤️ 12 likes
- 💬 0 comments



Boost post

**Please take a moment to welcome one of our newest team members, Gloria ...**

January 6, 2023 at 10:00 AM

ID: 18337293892013488

Interactions

16 likes 0 comments



Boost post

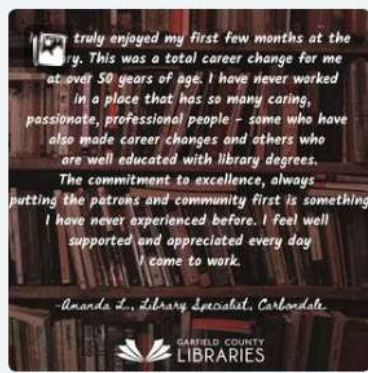
**Please join us in celebrating Kim Benson's 15 year anniversary with the Librar...**

December 23, 2022 at 12:00 PM

ID: 18065570965346516

Interactions

7 likes 0 comments



Boost post

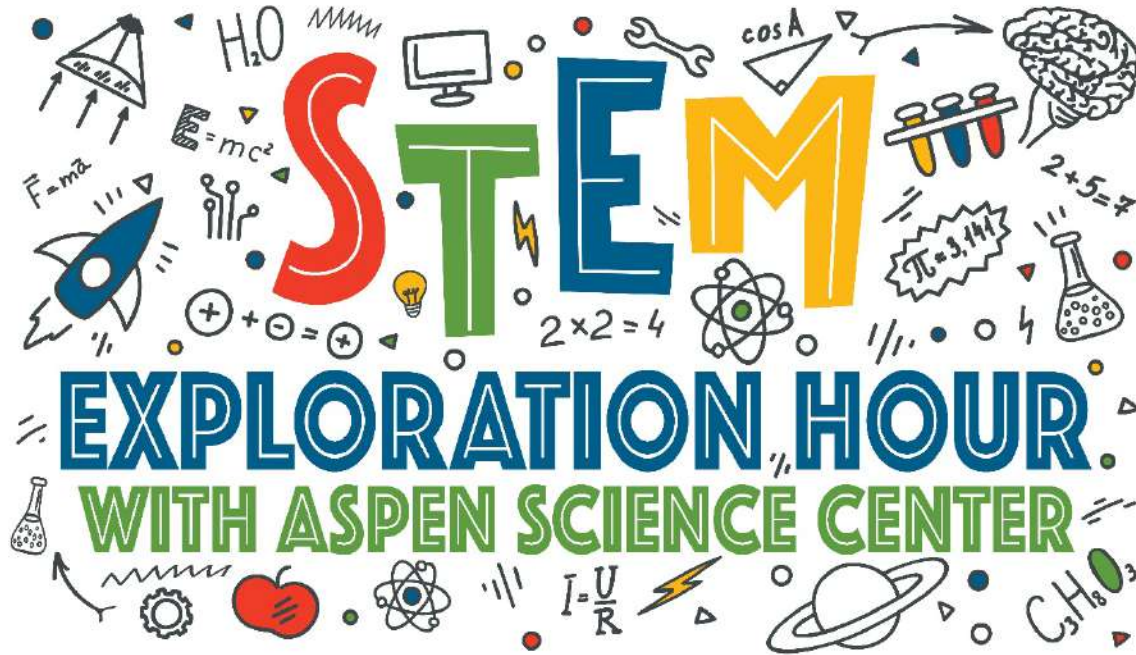
**As one year ends and another is just beginning, members of our staff are shar...**

January 11, 2023 at 11:00 AM

ID: 17991265738665540

Interactions

8 likes 0 comments



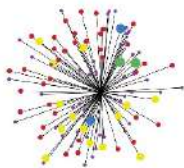
The Aspen Science Center provides quality, fun, hands-on STEM programming during these one hour sessions for families and all ages of youth looking for an exciting science experience.

**SECOND  
FRIDAY  
EACH MONTH  
2 PM  
RIFLE BRANCH  
LIBRARY**

**CURRENT TOPIC:**

Free!

For more information call  
970-625-3471.



ASPEN  
SCIENCE  
CENTER

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STORY



# Rifle Heritage Center invites historian David Little to tell story of the 10th Mountain Division

Ray K. Erku  
Post Independent

It was a cold dark night on Feb. 18, 1945. Wearing full packs and carrying rifles, members of the 10th Mountain Division scaled a 2,000-foot cliff band at Monte Belvedere to surprise the Germans at dawn.

This was the Gothic Line in Italy, one of Germany's last major defensive lines. High in the Apennine Mountains, the Nazis used slave laborers to build thousands of small fortresses heavily protected by machine guns.

But on this night, the 10th Mountain's wager paid off, Colorado historian David Little highlighted in a Rocky Mountain PBS special, "Colorado Experience: Camp Hale."

"The 10th Mountain soldiers having trained here in Colorado — training at 10,000 feet — were in superb physical shape and could actually advance up and over the hills faster than the Germans could retreat to their next prepared defensive position," Little said in the special.

On Saturday, Little comes to Rifle to tell the epic story of the 10th Mountain Division — not just the U.S. Army's illustrious World War II mountaineers but the driving force



CHRIS DILLMANN/VAIL DAILY

President Joe Biden signs a declaration creating the Camp Hale-Continental Divide National Monument in October 2022 at Camp Hale above Red Cliff. The monument is to honor the 10th Mountain Division soldiers who trained there to fight in Italy in World War II.

behind Colorado's ski industry. Slated for 2 p.m., the free presentation takes place at the Rifle Branch Library, at 207 East Ave.

"One of the reasons I chose this

**MOUNTAIN, A5**

## IF YOU GO

**What:** The History of Camp Hale

**When:** 2 p.m. Jan. 14

**Where:** Rifle Branch Library, 207 E. Ave.

**How much:** Free

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## MOUNTAIN

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is because I do feel people are interested," Rifle Heritage Center Events Coordinator Betty Waldron said on Monday. "Especially now that it's been made into a national monument, we're very privileged to have something like this in our backyard."

Camp Hale, officially designated as Colorado's ninth national monument by President Joe Biden in October, was home to the 10th Mountain Division's first training site. The U.S. Military began its construction north of Leadville in April 1942, and the site eventually trained 15,000 soldiers — some of whom were already experienced mountaineers and skiers.

"As you can imagine, 128 soldiers trying to do a left face on a seven-foot ski is sometimes a little humorous," Little, speaking on the PBS special, said of the training.

By the end of WWII, the division would suffer 4,072 casualties, including 992 soldiers killed in action.

Camp Hale nowadays — besides its federal recognition — sits practically barren. There are still berms where the shooting range was, but other than that its remaining infrastructure was dismantled by German prisoners of war.

U.S. Sen. Michael Bennet, D-Colorado, said during the PBS special that there's in fact very little there except for a few faded signs near the highway.

"If you come by here you can see some structures," he said. "But you have absolutely no idea that there are thousands of people that trained here."

Waldron said this is one of the first events the Rifle Heritage Center has hosted since the COVID-19 pandemic. In February, the center plans to host presentations on the Meeker Massacre and the attack at Milk Creek, as well a presentation on the famous mountain physician Doctor Susan Anderson.

"We're back on track," Waldron said. "And, hopefully, running strong now."





January 12, 2023

## Carbondale Branch Library

### Introduction to Nature and Wildlife Photography

Local professional photographer Matt Shetzer, who travels the world hosting photography workshops, will be at the Carbondale Branch Library to share his years of experience and help you create beautiful digital images. Discussions will include image composition, camera modes, exposure, and using your camera's histogram. This free event will begin at 6 p.m. on Wednesday, Jan. 11 and is open to all adults. For more information call the library at 970-963-2889.



[Learn More](#)



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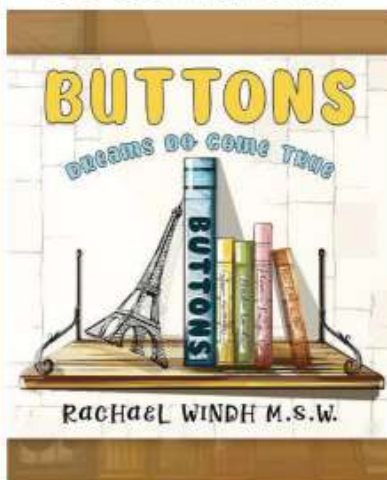
### Teen robot creation workshop Thursday

The Aspen Science Center and Garfield County Libraries will host a STEM workshop for teens to program and assemble a self-watering robot. The event begins at 4 p.m. on Thursday at the Carbondale Branch Library.

No experience needed, but space is limited and registration is required, library officials said. To register or get more information, call the library at 970-963-2889.

## BOOK REVIEW

# 'Buttons: Dreams Do Come True'



By Jamie LaRue  
Garfield County Libraries

"Most people don't remember the day they were born. I remember it all." So begins the children's book "Buttons: Dreams Do Come True" by longtime Glenwood Springs resident, Rachael Windh.

That arresting beginning has an immediate twist. The narrator is ... a book. It's a book by a book about being a book.

After being pressed into existence, "Buttons" begins its journey. First, into a shipping box. Next, to a shelf in a bookstore. Then, to a young girl's home as a birthday gift. Then, "Buttons" is regifted to a neighbor.

Then, to school, then to a library, then, after many uses, to a library book sale, then, at last, to the adventure "Buttons" had always longed for — travel!

I realize that I have just given a complete spoiler for the book, but I found it charming. People don't return to children's books because of surprising plot developments. They return because a book captures some important feeling or discovery. In this case, the illustrations are lovely, and the story is touchingly told. The point — dreams can indeed come true — is a good one.

But more to the point, "Buttons" nails something usually only librarians think about: books do indeed have many lives. And like some people, they want to be loved, and they want to get around in the world. (In libraryland, we refer to the travels of a book as "circulation.")

Getting to a library is just one part of a book's journey. Ideally, it passes through many hands, many lives. Those additional lives increase its chance of finding its readers.

In talking with the author, I learned that she actually wrote the book 23 years ago, and has been submitting it for publication ever since. That's a familiar story for many authors. Writing the book isn't necessarily the hard part. It's getting it published — one of the reasons that so many authors turn to self-publishing.

The next challenge is getting the book noticed. And that's what this review is about. All around us, people are quietly engaged in acts of creation. It's worth celebrating.

"Buttons: Dreams Do Come True" is available from the Glenwood Springs Branch Library.

*"Recommended Reading" is a collaboration between The Sopris Sun and Garfield County Libraries, highlighting important literature available at local libraries.*

**This Week:**

5 ~ Sports  
6-7 ~ Politics  
8-9 ~ Calendar  
11-13 ~ Español

the  
**Sopris**

Your nonprofit community newspaper



**Sun**

Volume 14, Number 50 | Jan. 19, 2023 - Jan. 25, 2023



Amy Hadden Marsh  
Sopris Sun Correspondent

Let's get this straight right off the bat. Clarissa Vazquez and her cadre of nine volunteer ghostly phenomenon investigators are not ghostbusters. "Ghostbuster is a fictional term that implies some sort of captivity, same as ghost hunter," she told *The Sopris Sun*. "We don't hunt anything."

She considers herself an afterlife researcher. "We research reports of paranormal phenomena, ghostly phenomena," she explained. "Although the term 'paranormal' encompasses anything that's not scientifically explainable, including extraterrestrials and cryptids." Cryptids? "Like Bigfoot," she said. "But, our primary research focus is ghosts."

Vazquez and Colorado Coalition of Paranormal Investigators (CCPI) are giving a four-part presentation about their research and methods at the Carbondale Library on Monday nights this month. Accompanying Vazquez so far are CCPI tech manager Erik Mazur, his wife, Sarah Babb-Mazur, the group's historian, and case manager Susan Herwick.

Vazquez got her start with paranormal research 27 years ago while on active duty in the Air Force. Her home base was converting its former morgue into a physical therapy area. She was sweeping up dirt and debris, and saw the apparition when she came back from a lunch break.

"I saw a gentleman standing in this gutted room and he looked just as tangible as you and I sitting here," she explained. She approached the soldier, asking him if he needed help. "I got within 10 feet of him," she said. "He looked at me and looked away, and walked through a cinder block wall and disappeared."

She never saw him again but started reading up on paranormal activity. "I ultimately started practicing with a big, old, chunky analog tape recorder and a Polaroid camera," she said. In 2004, she and a friend began investigating together. Word spread and CCPI was born from the need for more help. Vazquez has also written several books about her experiences.

None of CCPI's volunteers proclaim to have psychic powers; although some are sensitive and two are ordained ministers. Mazur admitted to the audience during the first session that he's a "complete skeptic." In fact, the whole idea behind CCPI is to approach ghostly encounters with a hefty dose of critical analysis — which leads to more debunking than

*They're not the Ghostbusters, they're the Colorado Coalition of Paranormal Investigators. (from left to right) Erik Mazur, Sarah Babb-Mazur, Susan Herwick and Clarissa Vazquez. Photo by Amy Hadden Marsh*

confirmations.

When researching a possible phantasmic presence, Vazquez said it's important to rule out non-paranormal activity first. She cautioned against pareidolia — seeing familiar objects or patterns in random, unrelated objects or patterns such as the Man in the Moon or animal shapes in cloud formations — and how it can interfere with paranormal research. "The brain finds the familiar in objects and tends to anthropomorphize," she said. "You have to look at the whole picture."

Common pitfalls include dust, moisture, bugs, pollen, swamp gas, ball lightning and Vazquez' pet peeve: orbs. Most of them are what she calls Ordinary Random Bits of Stuff. "A true orb could be valid if you can see it with the naked eye, if it has its own illumination, if it moves and interacts with you and casts its own shadow," she explained. In other words, a true orb is not a reflection of dust molecules, jewelry or those tiny green lights appearing in your cell phone when taking photos of bright objects at night. It's actually *there*. And it's CCPI's job to prove that it's there.

So just how does one move past fake orbs and pareidolia to find something undebunkable? The proper equipment helps. Clarissa and her crew brought along tubs full of digital and film cameras and audio, video and sensory equipment. Plus one Boo Buddy® — a sophisticated, multi-sensory device, specifically designed for paranormal research and disguised as a small, stuffed teddy bear. It measures motion, vibration and temperature fluctuations, and responds with verbal observations and questions — often directed to the ghost. "We use it mainly when working with ghosts of children," said Susan.

Vazquez isn't one for bells, whistles, or sensationalizing. "We do not utilize boards, dowling rods, or psychics," she explained. "We follow the concept that you cannot prove the paranormal with the paranormal."

*The next class is Monday, Jan. 23 at 6:30 p.m. The final class on Jan. 30 will be a mock investigation at the library.*

*More information is at [www.gcpld.org](http://www.gcpld.org) or 970-963-2889.*

*You can find CCPI online at [www.coloparanormal.com](http://www.coloparanormal.com)*

## Events Report December-January 2023

Alex Garcia-Bernal, Education & Events Manager

GCPLD had an exciting end-of-the-year series of events and programs. All regular programming at the libraries continued through December. Each branch hosted its weekly story times, playgroups, teen clubs, and Raising a Reader's Bolsitas Rojas programs. The New Castle branch library hosted its Adult Seasonal Wreath Crafting group on Thursday 1st, 8th, and 15th. The Glenwood Spring branch library hosted their writing workshop, Your Story, Your Life on Friday 2nd and 16th.

The Carbondale branch library hosted its monthly GSA Book Club on Friday, December 2nd. The Silt library hosted its monthly teen book club on Monday, December 5th. The Glenwood Springs hosted the film presentation, Nuestras Historias, a documentary on migrant stories in the valley. This was done in collaboration with the Glenwood Springs Historical society. The Parachute library hosted its monthly Western Colorado book club on Tuesday, December 12th.

GCPLD also hosted two virtual presentations on diversity and inclusion with Roaring Fork Show Up. One on Tuesday, December 20th, and another on Tuesday, December 27th.

The library became involved in several holiday-themed programs. The Rifle Library participated in the City of Rifle's Hometown Holidays by providing crafts during the larger event on Saturday, December 3rd. We had about 400 participants as part of the larger event. Parachute hosted its annual Fantasy Festival on the evening of Saturday, December 3rd. The Parachute branch library hosted a presentation on Reindeer on Monday, December 5th. The program saw about 150 participants. The New Castle branch library hosted its first annual Spanish language Holiday Posada Celebration in collaboration with the non-profit, Una Mano Una Esperanza, at the New Castle Community Center on Saturday, December 17th. The event is geared toward seniors and families and will be an annual Hispanic heritage holiday celebration. This first event saw 162 participants. Rocky Mountain Puppets presented a special holiday performance at each library. They presented at the Parachute and Rifle libraries on Monday, December 19th, at the Silt and New Castle libraries on Tuesday, December 20th, and at the Carbondale and Glenwood Springs libraries on Thursday, December 22nd.

The Holiday Concert Series also continued. Oran Mor presented at the Glenwood Springs Library on Saturday, December 3rd, at the Carbondale library on Wednesday, December 7th, and at the Parachute library on Friday, December 9th. Jerry Barlow presented at the Glenwood Springs Library on Tuesday, December 6th, New Castle library on Wednesday, December, er7th, Rifle library on Friday, December 9th, Carbondale library on Wednesday, December 14th, and at the Parachute library on Thursday, December 15th. The Roaring Fork Youth Orchestra presented at the Silt library on Saturday, December 10th. Alyce Meredith presented at the Carbondale library on Monday, December 12th. Burning Mountain Ukulele was presented at the New Castle library on Wednesday, December 14th. John and Kathryn Gracey presented at the Glenwood Springs Library on Thursday, December 15th.

## January Facilities Board Report

Jonathan Medrano, Facilities Manager

The Facilities Department began the year with a great start, tackling a variety of projects and repairs. The following are worthy mentions from the Facilities Department.

### Admin Office Space Project Schedule

The Facilities Manager has received the following updates from the Project Management team.  
Schedule

- Doors have been installed with access control.
- Ceiling tile and drywall punch will be completed.
- Final electrical inspection complete.
- Building final inspection complete.
- Expected to move in on January 30-31.

The Facilities thanks the many individuals that have taken part in this great project, especially our hired company The Home Group for carrying it out to completion.

### Sharps Containers for District Restrooms

It was brought to the attention of the Facilities Manager to install Sharps Containers in the restrooms throughout the district. This will be another layer of protection for staff and patrons to help reduce the risk of injury and infections from sharps. The Facilities Manager and Technician will proceed with ordering and installing these in all public and staff restrooms.

### Concrete Project in Glenwood Springs Branch Alleyway

The Facilities Manager is working with CMC's Facilities Department to oversee work done in the alleyway of the Glenwood Springs Library. A curb runs alongside the west side of the building and is beginning to deteriorate from water corrosion. Weather conditions are allowing for water to make its way into the lower parking garage. The solution is resealing the entire curb and rerouting the flow of the water drains. This will be contracted out to a local vendor. Work is planned to begin in the Spring when the weather is warmer.

### Signed Facilities Contracts for GCPLD

The Facilities Manager worked to complete many 2023 Facilities Contracts, negotiating with pricing and scope of work. The Facilities Department is grateful to work with so many wonderful local vendors, from custodial cleaning to HVAC work. At the time of this writing, only 3 outstanding contracts are waiting to be received, reviewed, and signed.

### Community Bulletin Board in Rifle

The Rifle Branch Manager expressed the need to install a specific bulletin board at the main entrance to the building. This high-quality community bulletin board will differ from the community events board. Instead, it will highlight key charitable organizations that offer services to people in need in the Valley. The Facilities Department will proceed with ordering and installing when the product has been received.

### A/V Upgrades Training

At the end of the month of January, A/V Experts were brought in to present professional training on the new audio and video upgrades that the district recently received. The training was recorded and will be formatted to share with the entire district as a resource. A/V Experts will continue to be our source for all technical difficulties when needed.