

**AGENDA**  
**Garfield County Public Library District Board of Trustees Meeting**  
**Date: Thursday, February 3, 2022, 2:00 PM**  
**Place: Zoom virtual - <https://us02web.zoom.us/j/85895116947>**

Board Mission Statement: The GCPLD Board supports the GCPLD mission, vision, and values through the following actions: Ensuring financial stability, investing in staff development, providing service advocacy, and promoting District library innovation.

**I. CALL TO ORDER**

- A. Roll Call
- B. Public Participation: 3 minutes per person
- C. Approval of the agenda

**II. CONSENT AGENDA FOR APPROVAL**

- A. Minutes of Library Board meeting January 6, 2022 (pp 1-3)
- B. Claims for Board Approval: General Fund December 16, 2021 to January 15, 2022 (pp.4-6); Alpine Bank Credit Card Statement December 2021 (pp. 7-8)

**III. ACTION ITEMS**

- A. Susan Use, Board of Trustee term renewal to expire 12/31/2024, Adrian Rippy-Sheehy
- B. 2022 Board Officer elections, Adrian Rippy-Sheehy
- C. Gifts and Loans of Public Art Policy Agreement Forms, Adrian Rippy-Sheehy

**IV. DISCUSSION ITEMS**

- A. Management Report, Kevin Hettler
- B. Treasurer/Finance Report, Michelle Foster (pp.12-17)
- C. Branch Report, Ana Gaytan, New Castle Branch Manager
- D. Executive Director Search Committee update, Jocelyn Durrance, Kim Owens
- E. Requests for Community Endorsements, Adrian Rippy-Sheehy
- F. "Did You Know" training, Crystal Mariscal

Next Board Meeting March 3, 2022, Location: Zoom virtual

Adjourn meeting.

This agenda is subject to change, including the addition of items up to 24 hours in advance or the deletion of items at any time. All times are approximate. If special accommodations are necessary per ADA, please call 970-625-4270 prior to the meeting.

Prepared by: Kevin Hettler, Interim Executive Director  
Posted on: January 27, 2022

**GARFIELD COUNTY PUBLIC LIBRARY DISTRICT  
RECORD OF PROCEEDINGS: BOARD OF TRUSTEES MEETING  
Via Zoom <https://us02web.zoom.us/j/83321447262>  
January 6, 2022**

**I. CALL TO ORDER**

**Adrian Rippy - Sheehy** called the meeting to order at **2:00 pm**. Kim Owens conducted the roll call.

**BOARD MEMBERS PRESENT:**

Adrian Rippy -Sheehy  
Michelle Foster  
Crystal Mariscal  
Jocelyn Durrance  
Carolyn Tucker  
Susan Use

**STAFF PRESENT:**

|                 |                 |
|-----------------|-----------------|
| Kevin Hettler   | Jenn Cook       |
| Kim Owens       | Tracy Kallassy  |
| Alex Garcia     | Toni Carsten    |
| Rosa Menchaca   | Jade Flowers    |
| Amy Tonozzi     | Frederick Penny |
| Daniel Messer   | Deanah Rayne    |
| Emily Hisel     | Jan Callison    |
| Rob Zimmerman   | Paul Stanley    |
| James Larson    | Brenda Kingen   |
| Darla Baumli    |                 |
| Gabriel Tamaska |                 |

**PUBLIC PRESENT:**

None

**GUESTS PRESENT:**

None

**BOARD MEMBERS EXCUSED:**

All present

**PUBLIC COMMENT SECTION**

**AGENDA CHANGES/ADDTIONS:**

None

**APPROVAL OF AGENDA**

A motion to approve the agenda with amendments was made by Jocelyn Durrance, seconded by Crystal Mariscal - **Motion passed unanimously**

## II. CONSENT ITEMS FOR APPROVAL

A motion to approve the December 2, 2021 board meeting minutes was made by Carolyn Tucker, seconded by Jocelyn Durrance- **Motion passed unanimously.**

A motion to approve the consent items was made by made by Carolyn Tucker, seconded by Jocelyn Durrance- **Motion passed unanimously.**

## III. ACTION

- A. HVAC P&M vendor selection recommendation, Frederick Penny  
A motion to approve Universal Mechanical as new vendor for 3 years was made by Jocelyn Durrance, seconded by Susan Use. - **Motion passed unanimously**

## IV. DISCUSSION ITEMS

- A. **Management Report, Kevin Hettler**  
Nextiva – new phone system is up and running with a 3 year commitment. Library evening hours began January 3<sup>rd</sup>, one hour later twice a week. Branch Managers finalized to open on Sundays starting May 1<sup>st</sup>. Project with Glenwood Historical Society is moving forward, they delivered newspapers to the state library in the middle of December. Responding to the recently approved Class and Comp Study, we have met with branch managers and supervisors, all staff members have been placed in their updated pay range.
- B. **Treasurer/Finance Report, Michelle Foster**  
Sales tax collection up 30%. Budget presented to county commissioner and was accepted.
- C. **Branch Report, Amy Tonozzi, Rifle Interim Branch Manager**  
Everything is going really well, holding steady. Janelle has moved upstairs to Admin dept. Nicole Chenoweth from Parachute is the new interim Youth Services Coordinator. All staff are happy and grateful with the new pay placements. More community partners for programming and also partner up with Rifle Heritage Center every winter. Spanish storytime always has a lot of attendees. Girl Scouts Halloween costume exchange was successful and thinking of doing it again. Couple programs coming up by staff members.
- D. **Art Loan Policy, Jocelyn Durrance**  
Proposed draft of gifts and loans for public art and the donor agreement. Pause the process of updating policies until an Executive Director is hired. Policy committee will then be in place to continue its work and Executive Director will decide which policies demand immediate attention.
- E. **Executive Director Search Committee update, Jocelyn Durrance**  
Kevin Hettler, Kim Owens, Jocelyn Durrance, Susan Use, Tracy Kallassy and Rob Zimmermann have accepted offer to become search committee members. Will be meeting once a week on Tuesdays. The job description was approved previously with the rest of the Class Study and now the committee is working on the job post.

F. **“Did You Know” training, Carolyn Tucker**

1907 Rifle reading club was founded in a jewelry store. In 1926 \$31 dollars started a real library.

A motion to adjourn was made by Crystal Mariscal, seconded by Jocelyn Durrance.

The meeting adjourned at **3:12** pm.

**NEXT MEETING**

The next scheduled board meeting will be held February 3rd, 2022 via zoom at 2:00pm.

**Garfield County Public Library District**  
**Claims for Board Approval**  
**December 16, 2021 - January 15, 2022**

| <u>Date</u>                             | <u>Num</u> | <u>Name</u>                              | <u>Memo</u>                                   | <u>Amount</u> |
|---|------------|--|---|---------------|
| <b>10010 · Alpine Bank- Gen(..7072)</b> |            |  |   |               |
| 12/26/2021                              | eft        | Alpine Bank                              | Nov c.c. payment                              | (13,014.95)   |
| 12/31/2021                              | 24746      | A Clean Break, LLC                       | RI, SI, NC December cleaning                  | (5,425.00)    |
| 12/31/2021                              | 24747      | Amazon Capital Services                  | Event supplies                                | (1,079.40)    |
| 12/31/2021                              | 24748      | Aspen Science Center                     | STEM events                                   | (2,975.00)    |
| 12/31/2021                              | 24749      | Bell, Annie                              | GW after school STEAM program                 | (150.00)      |
| 12/31/2021                              | 24750      | Benson, Kim                              | Mileage reimbursement                         | (26.66)       |
| 12/31/2021                              | 24751      | Cardiff Cleaning Service                 | GW CA janitorial service                      | (3,335.00)    |
| 12/31/2021                              | 24752      | Citadel Security USA, LLC                | GW security service                           | (3,415.50)    |
| 12/31/2021                              | 24753      | Colorado West Upholstery, Inc.           | CA cushions and chairs reupholstery           | (6,543.60)    |
| 12/31/2021                              | 24754      | Friend, Sara                             | Mileage reimbursement                         | (58.24)       |
| 12/31/2021                              | Eft transf | Garfield County Public Library Foundatio | donations / book sales                        | (1,498.62)    |
| 12/31/2021                              | 24756      | Homeless Training Institute, LLC         | Homeless training module, 1-year subscriptio  | (999.00)      |
| 12/31/2021                              | 24757      | Hopkins Architecture, LLC                | Facilities Master Plan project work           | (51,250.00)   |
| 12/31/2021                              | 24758      | Ingram Library Services                  | Library materials                             | (17,434.61)   |
| 12/31/2021                              | 24759      | Kallassy, Tracy                          | Mileage reimbursement                         | (235.20)      |
| 12/31/2021                              | 24760      | Kline, Stacy                             | Mileage reimbursement                         | (64.18)       |
| 12/31/2021                              | 24761      | Lively Electric, Inc.                    | GW floor electrical receptacles               | (1,781.17)    |
| 12/31/2021                              | 24762      | Meridian Intermountain/Vail Electronics  | CA monitoring repair                          | (309.00)      |
| 12/31/2021                              | 24763      | Messer, Daniel                           | Mileage reimbursement                         | (36.96)       |
| 12/31/2021                              | 24764      | Midwest Tape                             | Library materials                             | (2,961.52)    |
| 12/31/2021                              | 24765      | OverDrive                                | Library eMaterials                            | (13,964.80)   |
| 12/31/2021                              | 24766      | Penny, Frederick                         | Mileage reimb                                 | (288.96)      |
| 12/31/2021                              | 24767      | ProSpace Interiors, Inc.                 | filing cabinet                                | (513.71)      |
| 12/31/2021                              | 24768      | R & H Mechanical, LLC                    | RI compressor replacement; hvac repairs       | (12,300.01)   |
| 12/31/2021                              | 24769      | Ramirez, Victor                          | Audio equipment rental for Folklorico perform | (350.00)      |
| 12/31/2021                              | 24770      | S & S Automatics and Door Service, LLC   | GW door sensor service call                   | (412.50)      |
| 12/31/2021                              | 24771      | Suarez, Dulce Andrea                     | Spanish translation services                  | (60.00)       |
| 12/31/2021                              | 24772      | Tiger, Inc.                              | gas   | (1,808.84)    |
| 12/31/2021                              | 24773      | Town of Silt                             | water / sewer                                 | (146.79)      |
| 12/31/2021                              | 24774      | Trane US Inc.                            | CA temperature sensor repairs                 | (742.00)      |
| 12/31/2021                              | 24783      | Amazon .com                              | Event and branch supplies                     | (2,228.54)    |
| 01/01/2022                              | 24775      | Acme Fire Alarm Company Inc              | 2022 1st quarter fire system monitoring       | (341.28)      |
| 01/01/2022                              | 24776      | Colorado Library Consortium              | Learning Express database Jan - Dec 2022      | (1,867.25)    |
| 01/01/2022                              | 24777      | Colorado Special Districts Prop&Liab Poc | Property, liability, workers comp insurance   | (65,870.00)   |
| 01/01/2022                              | 24778      | EBSCO                                    | Consumer Reports database, 1/1/22 - 12/31/22  | (2,890.00)    |
| 01/01/2022                              | 24779      | Mango Languages                          | 2022 mango language renewal                   | (4,008.86)    |
| 01/01/2022                              | 24780      | Mr Kneel LLC                             | Winter Reading performances                   | (2,400.00)    |
| 01/01/2022                              | 24781      | Tumbleweed Press Inc                     | 1/1/2022 - 1/1/2023 Tumbleweed database       | (1,650.00)    |
| 01/01/2022                              | 24782      | World Book, Inc.                         | World book encyclopedia                       | (999.00)      |
| 01/05/2022                              | Elec       | CRA                                      | Dec cra contributions                         | (6,129.48)    |
| 01/05/2022                              | Elec       | CRA                                      | Dec cra contributions                         | (6,306.57)    |
| 01/06/2022                              | Elec       | Alpine Bank                              | Dec c.c. pmt                                  | (32,045.18)   |
| 01/07/2022                              | Elec       | Verizon Wireless                         | Cell phones, hotspots, & moda service         | (6,382.70)    |
| 01/13/2022                              | Elec       | City of GL- Sales Tax                    | 4Q sales tax                                  | (88.13)       |

**Garfield County Public Library District**  
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| <u>Date</u> | <u>Num</u> | <u>Name</u>                             | <u>Memo</u>                                  | <u>Amount</u> |
|-------------|------------|---|--|---------------|
| 01/13/2022  | Elec       | City of RI-Sales Tax                    | 4Q sales tax                                 | (87.49)       |
| 01/13/2022  | Elec       | Colorado Dept of Revenue-Sales Tax      | 02849297                                     | (577.48)      |
| 01/13/2022  | Elec       | Town of CA- Sales Tax                   | 4Q sales tax                                 | (109.20)      |
| 01/15/2022  | 24820      | Amazon Capital Services                 | Event and winter reading supplies            | (10,307.86)   |
| 01/15/2022  | 24821      | CenturyLink                             | alarm / elevator alarm phone service         | (420.66)      |
| 01/15/2022  | 24822      | Kallassy, Tracy                         | PLA conference travel reimbursement          | (510.20)      |
| 01/15/2022  | 24823      | Marmot Library Network, Inc.            | 1Q IT services; repairs                      | (60,867.49)   |
| 01/15/2022  | 24824      | Meridian Intermountain/Vail Electronics | CA 2022 annual fire alarm monitoring         | (1,443.00)    |
| 01/15/2022  | 24825      | Micro Plastics, Inc.                    | 4 banners with logo                          | (592.00)      |
| 01/15/2022  | 24826      | Mountain West Insurance                 | Officers bond insurance                      | (2,450.00)    |
| 01/15/2022  | 24827      | OverDrive                               | Library e-materials                          | (2,958.27)    |
| 01/15/2022  | 24828      | Poirier, Rachel                         | Patron refund on canceled meeting room res   | (187.50)      |
| 01/15/2022  | 24829      | ProQuest LLC                            | Ancestry Library database renewal 1/1/22 -12 | (1,359.14)    |
| 01/15/2022  | 24830      | S & S Automatics and Door Service, LLC  | GW door repairs                              | (506.25)      |
| 01/15/2022  | 24831      | Special District Association            | 2022 membership dues                         | (1,237.50)    |
| 01/15/2022  | 24832      | Suarez, Dulce Andrea                    | spanish translation                          | (60.00)       |
| 01/15/2022  | 24833      | Trane US Inc.                           | 2022 1st quarter maintenance                 | (2,661.91)    |
| 01/15/2022  | 24834      | Western Paper Distributors              | CA janitorial supplies                       | (176.11)      |
| 01/15/2022  | 24835      | Willis Towers/CEBT                      | January health insurance                     | (31,551.97)   |
| 01/15/2022  | 24836      | YourMembership.com, Inc                 | ED job post on ALAjobs list                  | (598.00)      |
| 01/15/2022  | 24784      | 625-Water(9283)                         | RI SI staff water                            | (93.60)       |
| 01/15/2022  | 24785      | Align Multimedia, LLC                   | Shooting & editing for recruiting video      | (2,000.00)    |
| 01/15/2022  | 24786      | All Around Property Maintenance, Inc    | PA tree wiring                               | (640.00)      |
| 01/15/2022  | 24787      | AlwaysMountainTime LLC                  | Radio advertising                            | (1,640.00)    |
| 01/15/2022  | 24788      | Amazon Capital Services                 | Event and branch supplies                    | (1,510.10)    |
| 01/15/2022  | 24789      | American Janitor LLC                    | PA December cleaning                         | (892.50)      |
| 01/15/2022  | 24790      | Citadel Security USA, LLC               | GW security service, w/e 1/1                 | (1,026.00)    |
| 01/15/2022  | 24791      | City of Rifle                           | RI water/sewer                               | (139.49)      |
| 01/15/2022  | 24792      | ConferTel                               | Teleconferencing services for Board meeting  | (27.20)       |
| 01/15/2022  | 24793      | Cura HR, LLC                            | HR support                                   | (2,182.50)    |
| 01/15/2022  | 24794      | Dale, Jamie                             | Mileage reimbursement                        | (62.72)       |
| 01/15/2022  | 24795      | Daly Property Services, Inc.            | CA snow removal                              | (1,460.00)    |
| 01/15/2022  | 24796      | De Lage Landen Financial Services, Inc. | Copier lease                                 | (449.00)      |
| 01/15/2022  | 24797      | Ingram Library Services                 | Library materials                            | (5,614.65)    |
| 01/15/2022  | 24798      | International E-Z UP, Inc.              | Roller bags for event canopies               | (217.00)      |
| 01/15/2022  | 24799      | Jean's Printing                         | Winter Reading bookmarks                     | (628.12)      |
| 01/15/2022  | 24800      | Koff & Associates, Inc                  | Professional services for performance evalua | (387.50)      |
| 01/15/2022  | 24801      | Mac's Landscape Services LLC            | PA snow removal                              | (1,040.00)    |
| 01/15/2022  | 24802      | Midwest Tape                            | Library materials                            | (3,264.09)    |
| 01/15/2022  | 24803      | Mountain Pest Control, Inc.             | PA Spraying                                  | (45.00)       |
| 01/15/2022  | 24804      | Mountain Waste & Recycling              | SI Trash and recycling                       | (77.25)       |
| 01/15/2022  | 24805      | One Source Lighting                     | NC LED project                               | (25,625.47)   |
| 01/15/2022  | 24806      | OverDrive                               | Library e-materials                          | (33.25)       |
| 01/15/2022  | 24807      | R & H Mechanical, LLC                   | CA service call                              | (204.75)      |
| 01/15/2022  | 24808      | Seter & Vander Wall, P.C.               | Legal services                               | (1,422.00)    |
| 01/15/2022  | 24809      | Sopris Sun                              | Winter Reading ads                           | (160.00)      |

**Garfield County Public Library District**  
**Claims for Board Approval**  
 December 16, 2021 - January 15, 2022

| <u>Date</u>                            | <u>Num</u> | <u>Name</u>                           | <u>Memo</u>                                | <u>Amount</u> |
|--|------------|---------------------------------------|--|---------------|
| 01/15/2022                             | 24810      | Technology Systems Consultants, Inc.  | Rental of classroom phone system June 2021 | (10,830.00)   |
| 01/15/2022                             | 24811      | Town of Carbondale                    | water / sewer                              | (62.40)       |
| 01/15/2022                             | 24812      | Town of New Castle                    | water / sewer                              | (208.90)      |
| 01/15/2022                             | 24813      | Town of Parachute                     | water / sewer / trash                      | (129.40)      |
| 01/15/2022                             | 24814      | Town of Silt                          | water / sewer                              | (146.79)      |
| 01/15/2022                             | 24815      | Transparent Information Services, LLC | Background checks                          | (83.05)       |
| 01/15/2022                             | 24816      | Western Paper Distributors            | Janitorial supplies                        | (470.92)      |
| 01/15/2022                             | 24817      | Xcel Energy                           | Electricity                                | (4,297.95)    |
| 01/15/2022                             | 24818      | Zuniga, Rebecca                       | Mileage reimbursement                      | (15.68)       |
| 01/15/2022                             | 24819      | WEX Bank                              | December vehicle fuel                      | (613.25)      |
| Total 10010 - Alpine Bank- Gen(..7072) |            |                                       |  | (462,750.77)  |

## Garfield County Public Library District Reconciliation Detail

20510 · Alpine Bank Purchase Card, Period Ending 12/31/2021

| Type   | Date       | Num         | Memo                              | Clr | Amount     | Balance     |
|--|------------|-------------|-----------------------------------|-----|------------|-------------|
| <b>Beginning Balance</b>                     |            |             |                                   |     |            | 13,014.95   |
| <b>Cleared Transactions</b>                  |            |             |                                   |     |            |             |
| <b>Charges and Cash Advances - 100 items</b> |            |             |                                   |     |            |             |
| Credit Card Charge                           | 11/30/2021 | PAWalmart   | PA Harry Potter festival supp...  | X   | (142.52)   | (142.52)    |
| Credit Card Charge                           | 11/30/2021 | SSNewmindGr | Additional GSuite licenses        | X   | (100.60)   | (243.12)    |
| Credit Card Charge                           | 11/30/2021 | CATheAntiqu | CA volunteer appreciation         | X   | (72.00)    | (315.12)    |
| Credit Card Charge                           | 11/30/2021 | RIWalmart   | RI passive children's progra...   | X   | (30.86)    | (345.98)    |
| Credit Card Charge                           | 12/01/2021 | RIWalmart   | RI elf on shelf supplies          | X   | (23.90)    | (369.88)    |
| Credit Card Charge                           | 12/01/2021 | SSOrientalT | RI children's event supplies      | X   | (22.98)    | (392.86)    |
| Credit Card Charge                           | 12/02/2021 | SSEtsy      | SI adult take & make kit sup...   | X   | (729.38)   | (1,122.24)  |
| Credit Card Charge                           | 12/02/2021 | SSAceHardwa | HDMI cables                       | X   | (139.98)   | (1,262.22)  |
| Credit Card Charge                           | 12/02/2021 | SSTarget    | HDMI cables                       | X   | (90.96)    | (1,353.18)  |
| Credit Card Charge                           | 12/02/2021 | SSWalmart   | Materials for outreach events     | X   | (38.90)    | (1,392.08)  |
| Credit Card Charge                           | 12/02/2021 | SSLowe's    | HDMI adapters                     | X   | (16.96)    | (1,409.04)  |
| Credit Card Charge                           | 12/03/2021 | Kroger card | Year end staff appreciation       | X   | (8,148.00) | (9,557.04)  |
| Credit Card Charge                           | 12/04/2021 | SSWalmart   | Video games & consoles            | X   | (645.17)   | (10,202.21) |
| Credit Card Charge                           | 12/06/2021 | SSWalmart   | Video games & consoles            | X   | (508.74)   | (10,710.95) |
| Credit Card Charge                           | 12/06/2021 | SSValleyLum | Doorknob & restroom signs         | X   | (95.90)    | (10,806.85) |
| Credit Card Charge                           | 12/06/2021 | SICityMarke | SI staff morale                   | X   | (91.69)    | (10,898.54) |
| Credit Card Charge                           | 12/06/2021 | NCUSPS      | Postage stamps                    | X   | (58.00)    | (10,956.54) |
| Credit Card Charge                           | 12/06/2021 | CAUSPS      | CA stamps                         | X   | (34.80)    | (10,991.34) |
| Credit Card Charge                           | 12/06/2021 | SSLowe's    | Restroom signs                    | X   | (33.14)    | (11,024.48) |
| Credit Card Charge                           | 12/06/2021 | SSRifleLock | GW slider door keys & lubric...   | X   | (24.21)    | (11,048.69) |
| Credit Card Charge                           | 12/06/2021 | SSLowe's    | GW slider door keys               | X   | (5.96)     | (11,054.65) |
| Credit Card Charge                           | 12/07/2021 | SSLowe's    | GW vacuum                         | X   | (306.45)   | (11,361.10) |
| Credit Card Charge                           | 12/07/2021 | SSWalmart   | Video games & consoles            | X   | (181.70)   | (11,542.80) |
| Credit Card Charge                           | 12/07/2021 | SSFacebook  | Facebook ads                      | X   | (175.00)   | (11,717.80) |
| Credit Card Charge                           | 12/07/2021 | RIWalmart   | RI display items                  | X   | (74.14)    | (11,791.94) |
| Credit Card Charge                           | 12/07/2021 | CADollarTre | CA elf challenge supplies         | X   | (16.00)    | (11,807.94) |
| Credit Card Charge                           | 12/08/2021 | SSWalmart   | Video games & consoles            | X   | (690.44)   | (12,498.38) |
| Credit Card Charge                           | 12/08/2021 | PAWalmart   | PA Harry Potter festival supp...  | X   | (60.59)    | (12,558.97) |
| Credit Card Charge                           | 12/08/2021 | SIDollarGen | SI Reindeer event supplies        | X   | (6.00)     | (12,564.97) |
| Credit Card Charge                           | 12/09/2021 | SSGlenwoodS | Glenwood Springs Chamber ...      | X   | (525.00)   | (13,089.97) |
| Credit Card Charge                           | 12/09/2021 | SIHogbackPi | SI Reindeer event supplies        | X   | (90.60)    | (13,180.57) |
| Credit Card Charge                           | 12/09/2021 | SSAmazon    | RI craft club supplies            | X   | (29.96)    | (13,210.53) |
| Credit Card Charge                           | 12/09/2021 | SSLowe's    | Padlock                           | X   | (12.98)    | (13,223.51) |
| Credit Card Charge                           | 12/09/2021 | SSFacebook  | Facebook ads                      | X   | (2.02)     | (13,225.53) |
| Credit Card Charge                           | 12/10/2021 | NCTapatios  | NC staff appreciation             | X   | (313.34)   | (13,538.87) |
| Credit Card Charge                           | 12/10/2021 | SSAmazon    | SI people counter                 | X   | (274.00)   | (13,812.87) |
| Credit Card Charge                           | 12/10/2021 | GWWalmart   | GW concert supplies               | X   | (35.09)    | (13,847.96) |
| Credit Card Charge                           | 12/11/2021 | SITarget    | SI holiday decor                  | X   | (251.33)   | (14,099.29) |
| Credit Card Charge                           | 12/11/2021 | SIDollarGen | SI holiday decor                  | X   | (89.00)    | (14,188.29) |
| Credit Card Charge                           | 12/11/2021 | SSAdobe     | Adobe Stock subscription          | X   | (29.99)    | (14,218.28) |
| Credit Card Charge                           | 12/11/2021 | SSAdobe     | Adobe Creative Cloud subsc...     | X   | (20.84)    | (14,239.12) |
| Credit Card Charge                           | 12/12/2021 | SSWalmart   | Extension cords                   | X   | (11.36)    | (14,250.48) |
| Credit Card Charge                           | 12/13/2021 | SSTesseract | GW D&D supplies                   | X   | (809.15)   | (15,059.63) |
| Credit Card Charge                           | 12/13/2021 | SSAceHardwa | Facilities flashlight & phone ... | X   | (74.98)    | (15,134.61) |
| Credit Card Charge                           | 12/14/2021 | SSBasecamp  | Basecamp annual subscripti...     | X   | (999.00)   | (16,133.61) |
| Credit Card Charge                           | 12/14/2021 | RIMiner'sCl | RI staff appreciation             | X   | (369.18)   | (16,502.79) |
| Credit Card Charge                           | 12/14/2021 | SSEtsy      | NC storytime puppet               | X   | (221.96)   | (16,724.75) |
| Credit Card Charge                           | 12/14/2021 | SSTechSoup  | QuickBooks Premier 2021           | X   | (168.00)   | (16,892.75) |
| Credit Card Charge                           | 12/14/2021 | NCWalmart   | NC Reindeer event supplies        | X   | (83.06)    | (16,975.81) |
| Credit Card Charge                           | 12/14/2021 | SSValleyLum | Nextivca phone project suppl...   | X   | (54.97)    | (17,030.78) |
| Credit Card Charge                           | 12/14/2021 | NCWalmart   | NC storytime supplies             | X   | (27.70)    | (17,058.48) |
| Credit Card Charge                           | 12/14/2021 | RIWalmart   | RI scavenger hunt prizes          | X   | (23.71)    | (17,082.19) |
| Credit Card Charge                           | 12/14/2021 | PAWalmart   | PA storage totes                  | X   | (18.18)    | (17,100.37) |
| Credit Card Charge                           | 12/15/2021 | SSThaiChili | Admin staff appreciation          | X   | (242.46)   | (17,342.83) |
| Credit Card Charge                           | 12/15/2021 | SSNextiva   | Nextiva vFax Bridge               | X   | (175.87)   | (17,518.70) |
| Credit Card Charge                           | 12/15/2021 | SSLowe's    | GW family event supplies          | X   | (49.99)    | (17,568.69) |
| Credit Card Charge                           | 12/15/2021 | GWDomino'sP | GW high school book club s...     | X   | (42.00)    | (17,610.69) |
| Credit Card Charge                           | 12/15/2021 | GWCityofGle | GW Reindeer event permit          | X   | (36.55)    | (17,647.24) |
| Credit Card Charge                           | 12/15/2021 | SSNextiva   | Additional phones                 | X   | (21.33)    | (17,668.57) |
| Credit Card Charge                           | 12/16/2021 | SSZoom      | Zoom annual Webinar subsc...      | X   | (690.00)   | (18,358.57) |
| Credit Card Charge                           | 12/16/2021 | SSZoom      | Zoom Pro annual licenses          | X   | (565.03)   | (18,923.60) |
| Credit Card Charge                           | 12/16/2021 | SSFacebook  | Facebook ads                      | X   | (250.00)   | (19,173.60) |
| Credit Card Charge                           | 12/16/2021 | SSAceHardwa | Ice melt                          | X   | (149.94)   | (19,323.54) |
| Credit Card Charge                           | 12/16/2021 | GWWalmart   | GW Reindeer event supplies        | X   | (22.39)    | (19,345.93) |
| Credit Card Charge                           | 12/16/2021 | GWCityMarke | GW Reindeer event supplies        | X   | (11.94)    | (19,357.87) |



## Garfield County Public Library District Reconciliation Detail

20510 · Alpine Bank Purchase Card, Period Ending 12/31/2021

| Type                                  | Date       | Num          | Memo                               | Cir | Amount             | Balance     |
|---------------------------------------|------------|--------------|------------------------------------|-----|--------------------|-------------|
| Credit Card Charge                    | 12/16/2021 | RIWalmart    | RI SPARK supplies                  | X   | (5.16)             | (19,363.03) |
| Credit Card Charge                    | 12/17/2021 | GWBravaMo... | GW staff appreciation              | X   | (600.00)           | (19,963.03) |
| Credit Card Charge                    | 12/17/2021 | SSAmazon     | Headsets                           | X   | (141.98)           | (20,105.01) |
| Credit Card Charge                    | 12/17/2021 | SSLowe's     | Sign holders                       | X   | (91.96)            | (20,196.97) |
| Credit Card Charge                    | 12/17/2021 | CABonfireCo  | CA staff appreciation              | X   | (70.00)            | (20,266.97) |
| Credit Card Charge                    | 12/17/2021 | SSDomino'sP  | Admin staff appreciation           | X   | (67.45)            | (20,334.42) |
| Credit Card Charge                    | 12/17/2021 | NCWalmart    | NC staff morale                    | X   | (39.86)            | (20,374.28) |
| Credit Card Charge                    | 12/17/2021 | SSWalmart    | Ice melt                           | X   | (32.16)            | (20,406.44) |
| Credit Card Charge                    | 12/18/2021 | CAWhiteHous  | CA staff appreciation              | X   | (339.35)           | (20,745.79) |
| Credit Card Charge                    | 12/18/2021 | PAEITapatio  | PA staff appreciation              | X   | (242.23)           | (20,988.02) |
| Credit Card Charge                    | 12/19/2021 | SSNextiva    | Nextiva service subscription       | X   | (1,910.69)         | (22,898.71) |
| Credit Card Charge                    | 12/19/2021 | SSRobly      | Robly email newsletter platfo...   | X   | (52.50)            | (22,951.21) |
| Credit Card Charge                    | 12/20/2021 | SSDiscountS  | RI children's programming s...     | X   | (1,941.84)         | (24,893.05) |
| Credit Card Charge                    | 12/20/2021 | SSLowe's     | SI shelving & casters              | X   | (111.98)           | (25,005.03) |
| Credit Card Charge                    | 12/20/2021 | GWCityMarke  | GW children's program supp...      | X   | (60.90)            | (25,065.93) |
| Credit Card Charge                    | 12/20/2021 | SSAdobe      | Adobe Creative Cloud subsc...      | X   | (29.99)            | (25,095.92) |
| Credit Card Charge                    | 12/20/2021 | CADollarTre  | CA elf on shelf supplies           | X   | (12.00)            | (25,107.92) |
| Credit Card Charge                    | 12/21/2021 | SSAmericanB  | Button makers                      | X   | (2,873.70)         | (27,981.62) |
| Credit Card Charge                    | 12/21/2021 | SSAmazon     | RI fridge parts                    | X   | (257.39)           | (28,239.01) |
| Credit Card Charge                    | 12/21/2021 | CAWhiteHous  | CA staff support                   | X   | (80.69)            | (28,319.70) |
| Credit Card Charge                    | 12/21/2021 | SSWalmart    | Janitorial supplies                | X   | (14.66)            | (28,334.36) |
| Credit Card Charge                    | 12/22/2021 | SSAceHardwa  | CA lightbulbs & Facilities dril... | X   | (50.00)            | (28,384.36) |
| Credit Card Charge                    | 12/23/2021 | SSAdobe      | Adobe Pro DC subscriptions         | X   | (35.42)            | (28,419.78) |
| Credit Card Charge                    | 12/23/2021 | SSAceHardwa  | Apple phone charger                | X   | (17.99)            | (28,437.77) |
| Credit Card Charge                    | 12/27/2021 | SSAmazon     | RI community room mobile T...      | X   | (848.00)           | (29,285.77) |
| Credit Card Charge                    | 12/27/2021 | SSAmazon     | RI community room projector        | X   | (749.99)           | (30,035.76) |
| Credit Card Charge                    | 12/27/2021 | SSAmazon     | RI community room sound bar        | X   | (171.05)           | (30,206.81) |
| Credit Card Charge                    | 12/28/2021 | SSTheStam... | RI office supplies                 | X   | (18.60)            | (30,225.41) |
| Credit Card Charge                    | 12/29/2021 | SIHogbackPi  | SI staff appreciation              | X   | (123.90)           | (30,349.31) |
| Credit Card Charge                    | 12/29/2021 | SSCardKingd  | GW MTG supplies                    | X   | (113.52)           | (30,462.83) |
| Credit Card Charge                    | 12/29/2021 | SSMisty'sCo  | SI staff morale                    | X   | (26.88)            | (30,489.71) |
| Credit Card Charge                    | 12/29/2021 | SIMisty'sCo  | SI staff morale                    | X   | (7.00)             | (30,496.71) |
| Credit Card Charge                    | 12/30/2021 | SSAmazon     | Winter Reading Challenge st...     | X   | (1,500.00)         | (31,996.71) |
| Credit Card Charge                    | 12/30/2021 | SSUSPS       | Postage stamps                     | X   | (174.00)           | (32,170.71) |
| Credit Card Charge                    | 12/30/2021 | SSAceHardwa  | GW ice melt & snow shovel          | X   | (126.94)           | (32,297.65) |
| Total Charges and Cash Advances       |            |              |                                    |     | (32,297.65)        | (32,297.65) |
| <b>Payments and Credits - 6 items</b> |            |              |                                    |     |                    |             |
| Credit Card Credit                    | 12/02/2021 | SSWalmart    | Refund on outreach supplies        | X   | 41.99              | 41.99       |
| Credit Card Credit                    | 12/09/2021 | SSLowe's     | Refund on returned restroom...     | X   | 33.14              | 75.13       |
| Credit Card Credit                    | 12/14/2021 | SSetsy       | Refund on sales tax paid           | X   | 9.96               | 85.09       |
| Credit Card Credit                    | 12/14/2021 | SSetsy       | Refund on sales tax paid           | X   | 27.38              | 112.47      |
| Credit Card Credit                    | 12/16/2021 | SSZoom       | Refund on cancelled Zoom ...       | X   | 140.00             | 252.47      |
| Check                                 | 12/26/2021 | eft          | Nov c.c. payment                   | X   | 13,014.95          | 13,267.42   |
| Total Cleared Transactions            |            |              |                                    |     | (19,030.23)        | (19,030.23) |
| Cleared Balance                       |            |              |                                    |     | 19,030.23          | 32,045.18   |
| Register Balance as of 12/31/2021     |            |              |                                    |     | 19,030.23          | 32,045.18   |
| <b>New Transactions</b>               |            |              |                                    |     |                    |             |
| <b>Payments and Credits - 1 item</b>  |            |              |                                    |     |                    |             |
| Check                                 | 01/06/2022 | Elec         | Dec c.c. payment                   |     | 32,045.18          | 32,045.18   |
| Total New Transactions                |            |              |                                    |     | 32,045.18          | 32,045.18   |
| <b>Ending Balance</b>                 |            |              |                                    |     | <b>(13,014.95)</b> | <b>0.00</b> |

| 12                                      |             |             |          |             |             |          |             |             |          |             |             |          |             |             |           |                  |             |          |             |             |          |  |
|---|-------------|-------------|----------|-------------|-------------|----------|-------------|-------------|----------|-------------|-------------|----------|-------------|-------------|-----------|------------------|-------------|----------|-------------|-------------|----------|--|
| 2021                                    |             |             |          |             |             |          |             |             |          |             |             |          |             |             |           |                  |             |          |             |             |          |  |
| STATISTICS DECEMBER YTD                 | District    | Parachute   |          |             |             |          | Rifle       | Silt        |          |             |             |          | New Castle  |             |           | Glenwood Springs |             |          | Carbondale  |             |          |  |
|   | 2022 Actual | 2021 Actual | % change | 2022 Actual | 2021 Actual | % change | 2022 Actual | 2021 Actual | % change | 2022 Actual | 2021 Actual | % change | 2022 Actual | 2021 Actual | % change  | 2022 Actual      | 2021 Actual | % change | 2022 Actual | 2021 Actual | % change |  |
| Cardholders                             |             |             |          |             |             |          |             |             |          |             |             |          |             |             |           |                  |             |          |             |             |          |  |
| Active Patrons                          | 20500       | 23426       | -12.49%  | 2058        | 2433        | -15.41%  | 3987        | 5442        | -26.74%  | 1884        | 2025        | -6.96%   | 2425        | 2568        | -5.57%    | 4860             | 5521        | -11.97%  | 5286        | 5437        | -2.78%   |  |
| New Library Cards                       | 4004        | 2987        | 34.05%   | 360         | 280         | 28.57%   | 656         | 499         | 31.46%   | 365         | 218         | 67.43%   | 503         | 290         | 73.45%    | 798              | 690         | 15.65%   | 1322        | 1010        | 30.89%   |  |
| Patron Services                         |             |             |          |             |             |          |             |             |          |             |             |          |             |             |           |                  |             |          |             |             |          |  |
| Door Count                              | 236439      | 148813      | 58.88%   | 19297       | 16374.5     | 17.85%   | 33935.5     | 23665.5     | 43.40%   | 18903.5     | 21100.5     | -10.41%  | 25115       | 19606.5     | 28.10%    | 84185            | 48182       | 74.72%   | 55003       | 19884       | 176.62%  |  |
| Meeting Room Usage                      | 4944        | 2889        | 71.13%   | 139         | 80          | 73.75%   | 1158        | 868         | 33.41%   | 299         | 255         | 17.25%   | 565         | 411         | 37.47%    | 1039             | 242         | 329.34%  | 1744        | 1033        | 68.83%   |  |
| Meeting Room Attendance                 | 12006       | 9986        | 20.23%   | 366         | 295         | 24.07%   | 2189        | 2547        | -14.06%  | 1380        | 1311        | 5.26%    | 2106        | 2171        | -2.99%    | 3252             | 1880        | 72.98%   | 2713        | 1782        | 52.24%   |  |
| Adult Programs                          | 156         | 92          | 69.57%   | 44          | 24          | 83.33%   | 12          | 10          | 20.00%   | 14          | 8           | 75.00%   | 36          | 22          | 63.64%    | 24               | 12          | 100.00%  | 26          | 16          | 62.50%   |  |
| Adult Program Attendance                | 1940        | 1639        | 18.36%   | 149         | 313         | -52.40%  | 224         | 229         | -2.18%   | 291         | 135         | 115.56%  | 539         | 374         | 44.12%    | 337              | 238         | 41.60%   | 400         | 350         | 14.29%   |  |
| School-Age Programs                     | 353         | 222         | 59.01%   | 131         | 56          | 133.93%  | 12          | 17          | -29.41%  | 24          | 22          | 9.09%    | 53          | 48          | 10.42%    | 99               | 30          | 230.00%  | 34          | 49          | -30.61%  |  |
| School-Age Program Attendance           | 6158        | 2557        | 140.83%  | 1287        | 307         | 319.22%  | 189         | 332         | -43.07%  | 630         | 304         | 107.24%  | 1505        | 507         | 196.84%   | 1335             | 422         | 216.35%  | 1212        | 685         | 76.93%   |  |
| Teen Programs                           | 94          | 47          | 100.00%  | 27          | 10          | 170.00%  | 0           | 5           | -100.00% | 7           | 5           | 40.00%   | 10          | 4           | 150.00%   | 16               | 10          | 60.00%   | 34          | 13          | 161.54%  |  |
| Teen Program Attendance                 | 1092        | 452         | 141.59%  | 183         | 160         | 14.38%   | 0           | 35          | -100.00% | 229         | 54          | 324.07%  | 341         | 25          | 1264.00%  | 180              | 59          | 205.08%  | 159         | 119         | 33.61%   |  |
| Early Childhood Programs                | 185         | 142         | 30.28%   | 49          | 29          | 68.97%   | 29          | 34          | -14.71%  | 25          | 20          | 25.00%   | 44          | 24          | 83.33%    | 24               | 8           | 200.00%  | 14          | 27          | -48.15%  |  |
| Early Childhood Attendance              | 3084        | 2928        | 5.33%    | 355         | 482         | -26.35%  | 813         | 906         | -10.26%  | 360         | 289         | 24.57%   | 875         | 406         | 115.52%   | 447              | 102         | 338.24%  | 234         | 743         | -68.51%  |  |
| Adult Outreach Visits                   | 48          | 42          | 14.29%   | 20          | 5           | 300.00%  | 17          | 7           | 142.86%  | 0           | 2           | -100.00% | 11          | 19          | -42.11%   | 0                | 0           |          | 0           | 9           | -100.00% |  |
| Adult Outreach Attendance               | 408         | 170         | 140.00%  | 82          | 20          | 310.00%  | 134         | 49          | 173.47%  | 0           | 28          | -100.00% | 192         | 29          | 562.07%   | 0                | 0           |          | 0           | 44          | -100.00% |  |
| Youth Outreach Visits                   | 18          | 9           | 100.00%  | 0           | 4           | -100.00% | 12          | 0           |          | 0           | 1           | -100.00% | 6           | 2           | 200.00%   | 0                | 1           | -100.00% | 0           | 1           | -100.00% |  |
| Youth Outreach Attendance               | 2078        | 178         | 1067.42% | 0           | 0           |          | 837         | 0           |          | 2           | 25          | -92.00%  | 1227        | 63          | 1847.62%  | 8                | 12          | -33.33%  | 4           | 78          | -94.87%  |  |
| STEM Programs                           | 42          | 40          | 5.00%    | 2           | 5           | -60.00%  | 0           | 1           | -100.00% | 9           | 21          | -57.14%  | 29          | 2           | 1350.00%  | 1                | 0           |          | 1           | 11          | -90.91%  |  |
| STEM Program Attendance                 | 655         | 583         | 12.35%   | 13          | 38          | -65.79%  | 0           | 3           | -100.00% | 129         | 297         | -56.57%  | 453         | 4           | 11225.00% | 20               | 0           |          | 40          | 241         | -83.40%  |  |
| ESL Programs                            | 46          | 60          | -23.33%  | 1           | 13          | -92.31%  | 8           | 11          | -27.27%  | 9           | 10          | -10.00%  | 26          | 20          | 30.00%    | 2                | 5           | -60.00%  | 0           | 1           | -100.00% |  |
| ESL Program Attendance                  | 813         | 835         | -2.63%   | 7           | 150         | -95.33%  | 256         | 328         | -21.95%  | 95          | 97          | -2.06%   | 414         | 198         | 109.09%   | 41               | 44          | -6.82%   | 0           | 18          | -100.00% |  |
| Book A Librarian Sessions               | 409         | 424         | -3.54%   | 276         | 33          | 736.36%  | 2           | 254         | -99.21%  | 7           | 44          | -84.09%  | 120         | 93          | 29.03%    | 4                | 0           |          | 0           | 0           |          |  |
| Physical Circulation                    |             |             |          |             |             |          |             |             |          |             |             |          |             |             |           |                  |             |          |             |             |          |  |
| Juvenile                                | 74390       | 45186       | 64.63%   | 6193        | 3782        | 63.75%   | 12506       | 8465        | 47.74%   | 9226        | 5582        | 65.28%   | 9925        | 5827        | 70.33%    | 15023            | 9197        | 63.35%   | 21517       | 12333       | 74.47%   |  |
| Young Adult                             | 9263        | 5343        | 73.37%   | 1112        | 648         | 71.60%   | 2572        | 1198        | 114.69%  | 1203        | 700         | 71.86%   | 1208        | 824         | 46.60%    | 1576             | 1089        | 44.72%   | 1592        | 884         | 80.09%   |  |
| Adult Fiction                           | 25290       | 19637       | 28.79%   | 4158        | 3236        | 28.49%   | 4531        | 3442        | 31.64%   | 2235        | 1698        | 31.63%   | 3746        | 2953        | 26.85%    | 5929             | 4849        | 22.27%   | 4691        | 3459        | 35.62%   |  |
| Adult Non-Fiction                       | 15276       | 10426       | 46.52%   | 1486        | 1058        | 40.45%   | 2763        | 1987        | 39.05%   | 1707        | 1135        | 50.40%   | 2325        | 1532        | 51.76%    | 3973             | 2556        | 55.44%   | 3022        | 2158        | 40.04%   |  |
| Large Print                             | 2388        | 1575        | 51.62%   | 323         | 287         | 12.54%   | 566         | 417         | 35.73%   | 215         | 158         | 36.08%   | 229         | 102         | 124.51%   | 812              | 401         | 102.49%  | 243         | 210         | 15.71%   |  |
| World Languages                         | 3278        | 2038        | 60.84%   | 150         | 110         | 36.36%   | 437         | 387         | 12.92%   | 379         | 161         | 135.40%  | 491         | 335         | 46.57%    | 978              | 587         | 66.61%   | 843         | 458         | 84.06%   |  |
| New Books                               | 31507       | 23604       | 33.48%   | 3273        | 2728        | 19.98%   | 5172        | 3582        | 44.39%   | 3969        | 3288        | 20.71%   | 3838        | 3365        | 14.06%    | 8062             | 5713        | 41.12%   | 7193        | 4928        | 45.96%   |  |
| DVD                                     | 38232       | 41757       | -8.44%   | 3828        | 4375        | -12.50%  | 9547        | 10407       | -8.26%   | 5244        | 5917        | -11.37%  | 4888        | 5391        | -9.33%    | 8629             | 9473        | -8.91%   | 6096        | 6194        | -1.58%   |  |
| CD Audiobook                            | 5727        | 4767        | 20.14%   | 792         | 298         | 165.77%  | 688         | 772         | -10.88%  | 492         | 379         | 29.82%   | 807         | 721         | 11.93%    | 1407             | 1213        | 15.99%   | 1541        | 1384        | 11.34%   |  |
| Playaway                                | 1540        | 773         | 99.22%   | 176         | 137         | 28.47%   | 210         | 74          | 183.78%  | 192         | 134         | 43.28%   | 213         | 81          | 162.96%   | 204              | 106         | 92.45%   | 545         | 241         | 126.14%  |  |
| Magazines                               | 2270        | 2110        | 7.58%    | 180         | 153         | 17.65%   | 104         | 199         | -47.74%  | 371         | 419         | -11.46%  | 608         | 439         | 38.50%    | 445              | 525         | -15.24%  | 562         | 375         | 49.87%   |  |
| Video Games                             | 467         | 403         | 15.88%   | 66          | 52          | 26.92%   | 130         | 118         | 10.17%   | 89          | 72          | 23.61%   | 81          | 64          | 26.56%    | 58               | 45          | 28.89%   | 43          | 52          | -17.31%  |  |
| CD Music                                | 2050        | 1477        | 38.79%   | 206         | 141         | 46.10%   | 274         | 242         | 13.22%   | 256         | 166         | 54.22%   | 408         | 285         | 43.16%    | 528              | 405         | 30.37%   | 378         | 238         | 58.82%   |  |
| ILL                                     | 53          | 53          | 0.00%    | 9           | 5           | 80.00%   | 9           | 26          | -65.38%  | 4           | 5           | -20.00%  | 25          | 13          | 92.31%    | 6                | 4           | 50.00%   | 0           | 0           |          |  |
| Materials borrowed from other libraries | 40932       | 36080       | 13.45%   | 3806        | 3366        | 13.07%   | 5882        | 5735        | 2.56%    | 5229        | 4480        | 16.72%   | 5359        | 4194        | 27.78%    | 9352             | 7315        | 27.85%   | 11304       | 10990       | 2.86%    |  |
| Collection                              |             |             |          |             |             |          |             |             |          |             |             |          |             |             |           |                  |             |          |             |             |          |  |
| Items Added                             | 28548       | 24408       | 16.96%   | 3448        | 3325        | 3.70%    | 5395        | 3558        | 51.63%   | 4666        | 3884        | 20.13%   | 4279        | 4111        | 4.09%     | 5639             | 5022        | 12.29%   | 5121        | 4508        | 13.60%   |  |
| Total Items in Collection               | 167838      | 172309      | -2.59%   | 25135       | 26749       | -6.03%   | 31713       | 33830       | -6.26%   | 24076       | 22391       | 7.53%    | 28102       | 28206       | -0.37%    | 30806            | 30460       | 1.14%    | 28006       | 30673       | -8.69%   |  |
| Technology                              |             |             |          |             |             |          |             |             |          |             |             |          |             |             |           |                  |             |          |             |             |          |  |

|                      |       |       |         |      |      |          |       |       |         |      |      |          |      |      |          |       |       |         |      |      |        |  |
|----------------------|-------|-------|---------|------|------|----------|-------|-------|---------|------|------|----------|------|------|----------|-------|-------|---------|------|------|--------|--|
| PAC Usage (hours)    | 15504 | 10474 | 48.02%  | 1350 | 819  | 64.84%   | 2396  | 1763  | 35.90%  | 3020 | 1508 | 100.27%  | 991  | 867  | 14.30%   | 4788  | 3705  | 29.23%  | 2959 | 1812 | 63.30% |  |
| PAC Usage (sessions) | 21829 | 15883 | 37.44%  | 2077 | 1480 | 40.34%   | 3840  | 2899  | 32.46%  | 3839 | 2423 | 58.44%   | 1847 | 1514 | 21.99%   | 5812  | 4575  | 27.04%  | 4414 | 2992 | 47.53% |  |
| Wireless Sessions    | 54745 | 55337 | -1.07%  | 2462 | 2412 | 2.07%    | 10961 | 11501 | -4.70%  | 6008 | 5913 | 1.61%    | 5406 | 5099 | 6.02%    | 21785 | 24129 | -9.71%  | 8123 | 6283 | 29.29% |  |
| <b>Volunteers</b>    |       |       |         |      |      |          |       |       |         |      |      |          |      |      |          |       |       |         |      |      |        |  |
| Volunteer Hours      | 138   | 463   | -70.19% | 0    | 59   | -100.00% | 53    | 151   | -64.90% | 0    | 24   | -100.00% | 0    | 105  | -100.00% | 9     | 55    | -83.64% | 76   | 69   | 10.14% |  |

| 12  |             |             |          |
|---|-------------|-------------|----------|
| 2021                                      |             |             |          |
| STATISTICS DECEMBER YTD                   | District    |             |          |
|   | 2022 Actual | 2021 Actual | % change |
| <b>Website</b>                            |             |             |          |
| Website Visits                            | 203759      | 188627      | 8.02%    |
| <b>Downloadables/Streaming</b>            |             |             |          |
| Overdrive - total eBook, audio, video, ma | 68099       | 65437       | 4.07%    |
| Hoopla - total                            | 26266       | 29347       | -10.50%  |
| Kanopy                                    | 10109       | 10381       | -2.62%   |
| <b>Subscription Resources</b>             |             |             |          |
| Ancestry - Searches                       | 21321       | 16158       | 31.95%   |
| MyHeritage - Sessions                     | 51          | 204         | -75.00%  |
| EBSCO Databases - Sessions                | 38336       | 21155       | 81.21%   |
| Biography in Context - Sessions           | 485         | 460         | 5.43%    |
| Research in Context - Sessions            | 1126        | 386         | 191.71%  |
| Learning Express - Sessions               | 114         | 172         | -33.72%  |
| Mango - Sessions                          | 1243        | 1438        | -13.56%  |
| LOTE Online for Kids - Story Views        | 46          |             |          |
| Tumblebooks - Book Views                  | 364         | 356         | 2.25%    |
| <b>Equipment</b>                          |             |             |          |
| Laptop/Hotspot lending                    | 237         | 212         | 11.79%   |

## Collection & Circulation Report

Given that the District is now circulating laptops which are expensive to replace if they go missing or get damaged, along with no longer charging overdue fees, we have renewed material recovery services with Unique Management Services, which specializes in working with libraries, and is meant to be a gentle reminder for patrons to return materials or pay for them if lost. New procedures have been implemented and communicated to branch staff for patron accounts that have been blocked due to being reported for material recovery.

With the new year, many database renewals are coming due, which is prompting a close look at usage statistics and key target audiences for our resources, such as:

-Research in Context and the Ebsco databases have both seen a significant increase over last year, owing to the fact that our largest users of these databases are likely classroom teachers with their students, and they probably did not get as much use last year when classes were remote. Branch staff are encouraged to keep these resources in mind when talking to students and teachers about research assignments.

-LOTE Online for Kids was a new database last year, and we have seen small but steady use of this database. Branch staff will continue to talk up these read-along digital books in languages other than English to any language learners or language teachers they interact with.

-The Learning Express collection of databases has decreased in usage. These are largely geared towards test prep and career exploration and preparation for high school, college, and adult users, so branch staff should keep this in mind when helping patrons with job searches and career planning.

Collaboration between technical services, marketing, and employee development around coordinated marketing and staff training for our database resources in the next year is being planned.

Jenn Cook, Technical Services Manager, is honored to have been elected by members across the state as President-Elect of the [Colorado Library Association Board of Directors](#) for the 2022-2024 term.

# Financial Report

Sales tax collection through October is up 27% from the same period last year.

The Library's 2022 adopted budget was received and accepted by the State of Colorado on January 5, 2022.

The Library's financial statement audit work has commenced. Our auditors will start their audit on April 25, 2022.

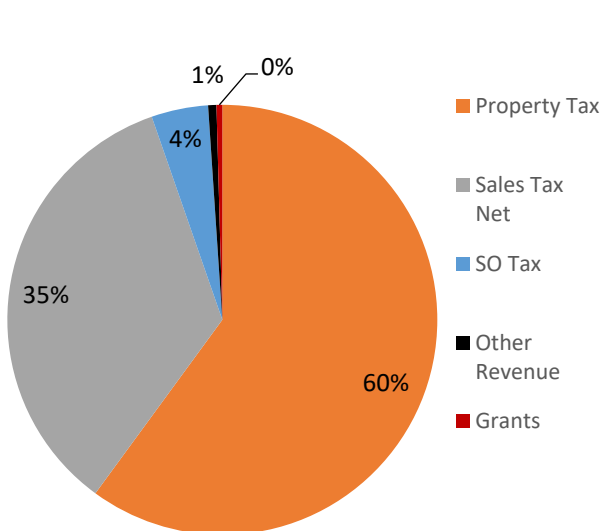
We did not receive any bid proposals by the deadline for our E-Rate RFP for 2022 broadband services. We have subsequently reached out again to our current service provider and other known local service providers asking them to consider submitting a bid. We have received confirmation that bids are forthcoming.

The following charts depict all revenues received and expenditures made from 1/1/21 through 12/31/21, and are relative to their respective annual budgets (Unaudited).

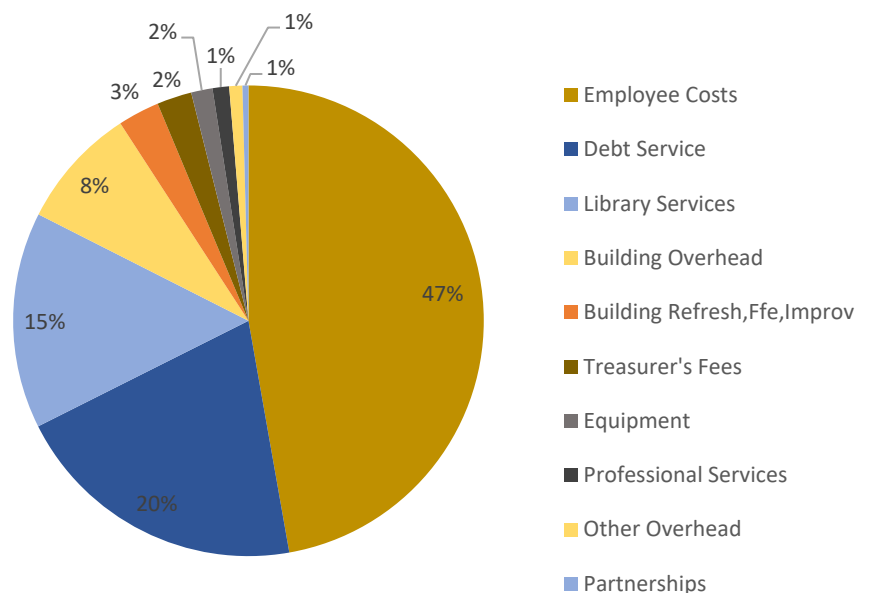
Total revenues received as of 12/31/21 is \$10,050,768.  
 Total expenditures made as of 12/31/21 is \$8,205,986.  
 100% of the year has elapsed as of 12/31/21.  
 111% of budgeted revenue (\$9,000,364) has been received.  
 91% of budgeted expenditure (\$9,000,364) has been made.  
 All cash and investment accounts are reconciled by month end.

## December 2021 Financial Visualization

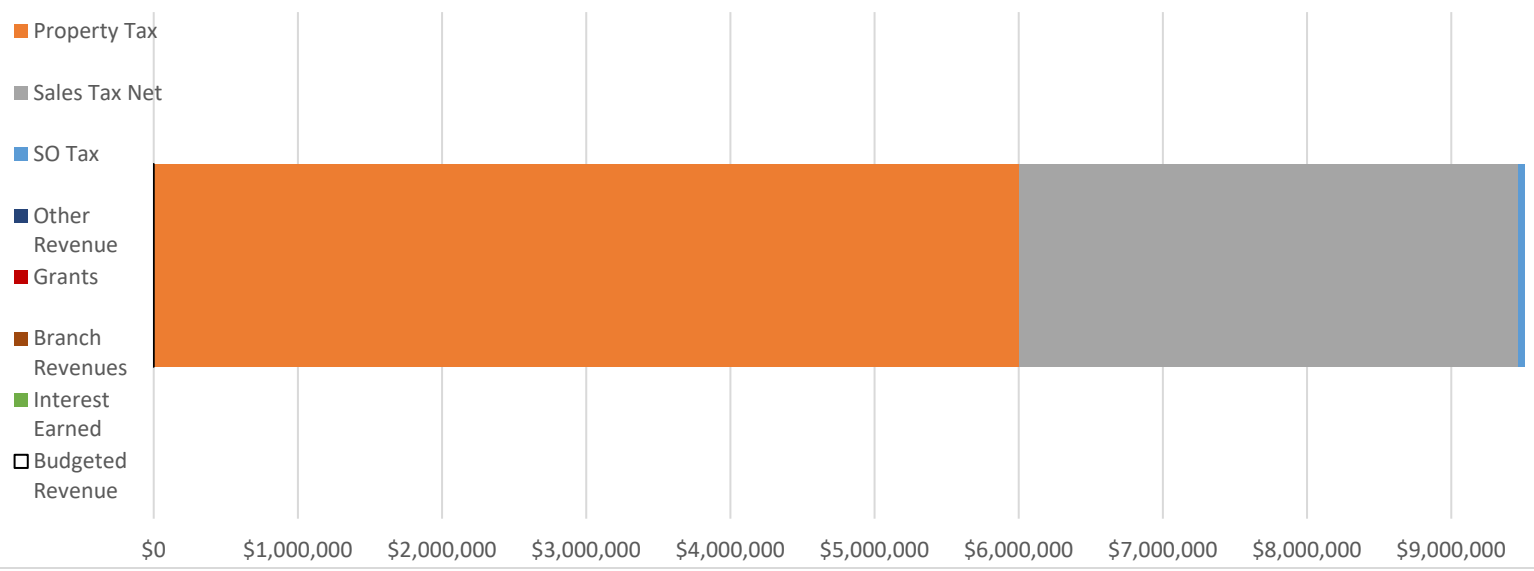
YTD Revenues through 12/31/2021



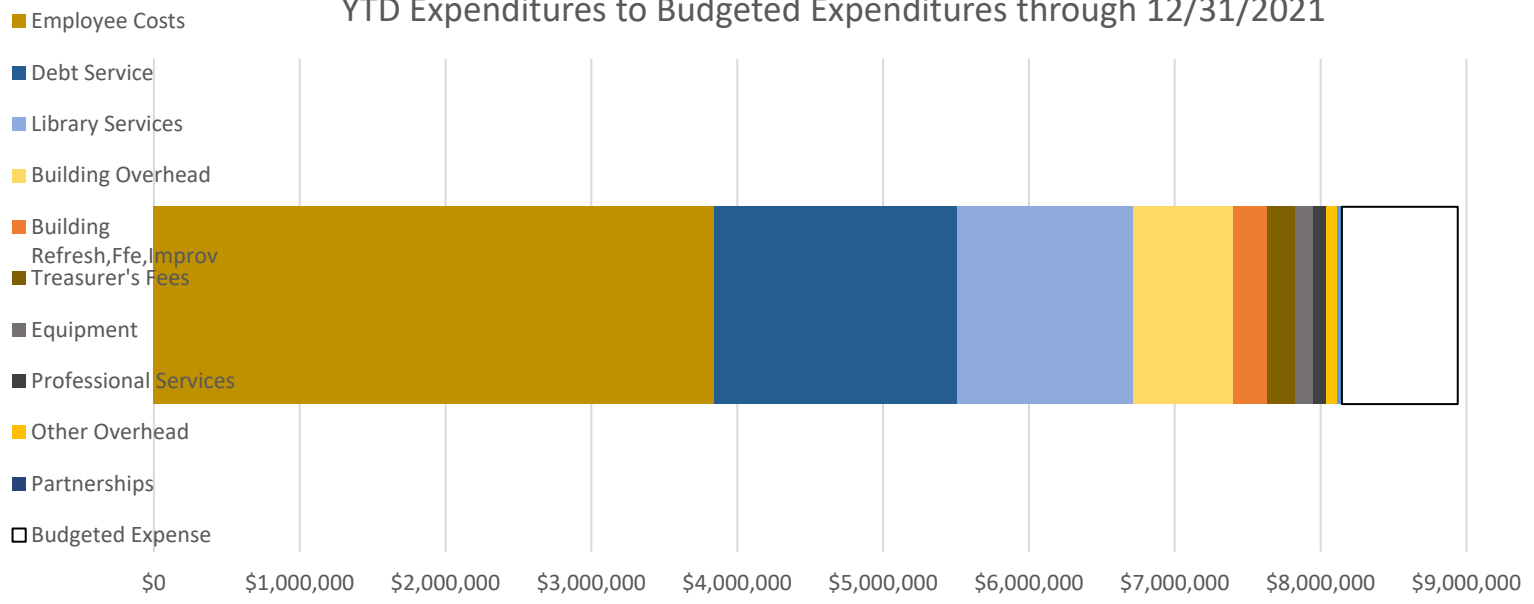
YTD Expenditures through 12/31/2021



### YTD Revenues to Budgeted Revenues through 12/31/2021



### YTD Expenditures to Budgeted Expenditures through 12/31/2021



**GARFIELD COUNTY PUBLIC LIBRARY DISTRICT  
SALES TAX COMPARISON REPORT  
BEFORE REFUND**

|              | 2017                |               | 2018                |               | 2019                |              | 2020                |              | 2021                | % Incr(Decr)<br>from prior yr |
|--------------|---------------------|---------------|---------------------|---------------|---------------------|--------------|---------------------|--------------|---------------------|-------------------------------|
| January      | 173,042.62          | 4.74%         | 199,981.78          | 15.57%        | 232,350.29          | 16.19%       | 219,964.19          | -5.33%       | 244,593.97          | 11.20%                        |
| February     | 174,041.11          | 14.26%        | 214,635.71          | 23.32%        | 201,365.63          | -6.18%       | 211,661.48          | 5.11%        | 248,671.50          | 17.49%                        |
| March        | 191,923.78          | 8.97%         | 247,300.68          | 28.85%        | 235,241.22          | -4.88%       | 205,882.59          | -12.48%      | 306,107.18          | 48.68%                        |
| April        | 210,556.56          | 18.17%        | 220,564.48          | 4.75%         | 221,993.61          | 0.65%        | 207,819.08          | -6.39%       | 315,594.36          | 51.86%                        |
| May          | 205,137.04          | 13.09%        | 233,871.79          | 14.01%        | 251,876.55          | 7.70%        | 252,114.14          | 0.09%        | 365,531.99          | 44.99%                        |
| June         | 234,797.64          | 7.45%         | 261,824.92          | 11.51%        | 271,841.07          | 3.83%        | 275,818.52          | 1.46%        | 360,421.57          | 30.67%                        |
| July         | 244,275.30          | 17.11%        | 266,233.19          | 8.99%         | 283,289.61          | 6.41%        | 296,171.04          | 4.55%        | 358,053.80          | 20.89%                        |
| August       | 231,464.51          | 9.49%         | 259,104.75          | 11.94%        | 283,746.69          | 9.51%        | 282,100.20          | -0.58%       | 325,543.47          | 15.40%                        |
| September    | 220,812.96          | 7.16%         | 259,426.27          | 17.49%        | 273,911.00          | 5.58%        | 308,802.67          | 12.74%       | 359,893.69          | 16.54%                        |
| October      | 214,391.59          | 10.93%        | 242,842.17          | 13.27%        | 268,983.77          | 10.76%       | 298,225.56          | 10.87%       | 333,716.60          | 11.90%                        |
| November     | 211,086.91          | 12.27%        | 215,191.86          | 1.94%         | 248,621.68          | 15.53%       | 270,897.91          | 8.96%        |                     | #VALUE!                       |
| December     | 236,164.73          | 2.09%         | 249,188.16          | 5.51%         | 286,039.62          | 14.79%       | 321,746.12          | 12.48%       |                     | #VALUE!                       |
| <b>TOTAL</b> | <b>2,547,694.75</b> | <b>10.27%</b> | <b>2,870,165.76</b> | <b>12.66%</b> | <b>3,059,260.74</b> | <b>6.59%</b> | <b>3,151,203.50</b> | <b>3.01%</b> | <b>3,218,128.13</b> | <b>2.12%</b>                  |

**AFTER REFUND**

|              | 2017                |               | 2018                |               | 2019                |              | 2020                |              | 2021                | % Incr(Decr)<br>from prior yr |
|--------------|---------------------|---------------|---------------------|---------------|---------------------|--------------|---------------------|--------------|---------------------|-------------------------------|
| January      | 167,563.47          | 55.31%        | 198,871.12          | 18.68%        | 209,576.47          | 5.38%        | 219,154.90          | 4.57%        | 237,651.31          | 8.44%                         |
| February     | 170,638.18          | 62.61%        | 212,320.26          | 24.43%        | 198,821.31          | -6.36%       | 208,449.22          | 4.84%        | 225,592.83          | 8.22%                         |
| March        | 185,434.83          | 12.90%        | 245,105.81          | 32.18%        | 233,664.43          | -4.67%       | 199,473.40          | -14.63%      | 302,292.48          | 51.55%                        |
| April        | 162,141.26          | -7.36%        | 216,979.46          | 33.82%        | 221,373.23          | 2.02%        | 194,556.04          | -12.11%      | 312,333.74          | 60.54%                        |
| May          | 198,292.51          | 11.04%        | 233,518.26          | 17.76%        | 236,645.79          | 1.34%        | 245,037.26          | 3.55%        | 363,341.37          | 48.28%                        |
| June         | 233,936.90          | 7.65%         | 261,219.50          | 11.66%        | 270,813.24          | 3.67%        | 270,598.88          | -0.08%       | 354,079.99          | 30.85%                        |
| July         | 242,194.12          | 17.36%        | 264,478.28          | 9.20%         | 281,615.39          | 6.48%        | 254,330.79          | -9.69%       | 355,006.45          | 39.58%                        |
| August       | 230,488.40          | 9.52%         | 257,827.63          | 11.86%        | 283,033.57          | 9.78%        | 280,187.96          | -1.01%       | 317,495.97          | 13.32%                        |
| September    | 220,265.47          | 7.44%         | 257,903.65          | 17.09%        | 273,401.59          | 6.01%        | 306,570.32          | 12.13%       | 358,127.16          | 16.82%                        |
| October      | 212,474.94          | 11.90%        | 238,703.94          | 12.34%        | 266,965.89          | 11.84%       | 295,679.43          | 10.76%       | 332,468.17          | 12.44%                        |
| November     | 197,432.38          | 5.94%         | 213,758.10          | 8.27%         | 246,816.73          | 15.47%       | 262,364.84          | 6.30%        |                     | -100.00%                      |
| December     | 235,522.80          | 2.20%         | 248,301.61          | 5.43%         | 277,231.38          | 11.65%       | 311,675.86          | 12.42%       |                     | -100.00%                      |
| <b>TOTAL</b> | <b>2,456,385.26</b> | <b>12.86%</b> | <b>2,848,987.62</b> | <b>15.98%</b> | <b>2,999,959.02</b> | <b>5.30%</b> | <b>3,048,078.90</b> | <b>1.60%</b> | <b>3,158,389.47</b> | <b>3.62%</b>                  |

**Garfield County Public Library District**  
**Profit & Loss Budget vs. Actual** (unaudited)  
 Jan - Dec 2021

|   | Jan - Dec 2021<br>Actual | Annual Budget       | % of Annual<br>Budget | Footnotes | Jan - Dec 2020<br>Actual | \$ Increase /<br>(Decrease) in<br>Actual '20 to '21 |
|---|--------------------------|---------------------|-----------------------|-----------|--------------------------|---|
| <b>Income</b>                           |                          |                     |                       |           |                          |   |
| 40100 · Sales Tax Revenue               | 3,539,874.25             | 2,700,000.00        | 131.11%               | 1.        | 3,115,496.99             | 424,377.26  |
| 40102 · Sales Tax Refunds               | (78,341.99)              | (70,000.00)         | 111.92%               |           | (95,134.51)              | 16,792.52   |
| 40200 · Property Tax Revenue            | 6,004,186.79             | 5,739,953.00        | 104.6%                | 2.        | 6,062,768.43             | (58,581.64)   |
| 40300 · Specific Ownership Tax Revenue  | 426,833.56               | 383,000.00          | 111.44%               |           | 411,143.01               | 15,690.55   |
| 40900 · Interest Earned on Investments  | 4,624.34                 | 62,000.00           | 7.46%                 |           | 45,949.70                | (41,325.36)   |
| 41000 · Grants                          | 43,720.35                | 60,111.00           | 72.73%                |           | 353,473.64               | (309,753.29)  |
| 41200 · Other Revenue                   | 61,991.19                | 33,000.00           | 187.85%               | 3.        | 36,588.06                | 25,403.13   |
| 41300 · Solar Rebates                   | 8,068.43                 | 8,000.00            | 100.86%               |           | 9,114.24                 | (1,045.81)  |
| 42000 · Branch Revenues                 | 39,811.08                | 84,300.00           | 47.23%                |           | 32,326.98                | 7,484.10  |
| <b>Total Income</b>                     | <b>10,050,768.00</b>     | <b>9,000,364.00</b> | <b>111.67%</b>        |           | <b>9,971,726.54</b>      | <b>79,041.46</b>                                    |
| <b>Expense</b>                          |                          |                     |                       |           |                          |   |
| 50001 · TREASURER'S FEES                | 194,716.12               | 175,059.00          | 111.23%               |           | 181,267.14               | 13,448.98   |
| 50005 · DEBT SERVICE                    | 1,659,799.60             | 1,659,800.00        | 100.0%                |           | 1,659,799.59             | 0.01  |
| 51000 · EMPLOYEE COSTS                  | 3,846,906.76             | 4,067,809.00        | 94.57%                |           | 2,616,923.74             | 1,229,983.02  |
| 52000 · LIBRARY SERVICES                | 1,211,216.60             | 1,399,615.00        | 86.54%                |           | 1,152,481.02             | 58,735.58   |
| 53000 · PROFESSIONAL SERVICES           | 92,613.36                | 106,576.00          | 86.9%                 |           | 124,301.49               | (31,688.13)   |
| 54000 · BUILDING OVERHEAD               | 682,250.03               | 722,591.00          | 94.42%                |           | 524,311.30               | 157,938.73  |
| 54500 · BUILDING REFRESH, FURNITURE,IMI | 232,592.94               | 365,000.00          | 63.72%                |           | 123,043.15               | 109,549.79  |
| 55000 · EQUIPMENT                       | 119,667.97               | 273,320.00          | 43.78%                |           | 336,045.64               | (216,377.67)  |
| 56000 · OTHER OVERHEAD                  | 73,575.98                | 70,800.00           | 103.92%               |           | 70,048.15                | 3,527.83  |
| 57000 · ADVERTISING & MARKETING         | 47,089.28                | 109,300.00          | 43.08%                |           | 42,045.28                | 5,044.00  |
| 58000 · VEHICLES                        | 12,416.54                | 13,494.00           | 92.02%                |           | 5,937.71                 | 6,478.83  |
| 59000 · PARTNERSHIPS                    | 33,141.10                | 37,000.00           | 89.57%                |           | 35,446.00                | (2,304.90)  |
| <b>Total Expense</b>                    | <b>8,205,986.28</b>      | <b>9,000,364.00</b> | <b>91.17%</b>         |           | <b>6,871,650.21</b>      | <b>1,334,336.07</b>                                 |
| <b>Net Income</b>                       | <b>1,844,781.72</b>      | <b>0.00</b>         |                       |           | <b>3,100,076.33</b>      | <b>-1,255,294.61</b>                                |

**Footnotes:**

1. Includes 11 months of sales tax collections.
2. Property tax collections are above budget due to approx \$190,000 of property taxes collected in 2021 that were assessed in 2020.
3. Includes dividend from CEBT health insurance trust, Verizon tower roof rent reimbursements, Cooper Commons security reimb.



## Garfield County Public Library District

## Balance Sheet - Unaudited

01/19/22

As of December 31, 2021

Accrual Basis

|  | Dec 31, 21           |
|--|----------------------|
| <b>ASSETS</b>                                |                      |
| <b>Current Assets</b>                        |                      |
| <b>Checking/Savings</b>                      |                      |
| 10010 · Alpine Bank- Gen(..7072)             | 518,500.67           |
| 10050 · Colo Trust - General                 | 10,130,853.44        |
| 10055 · C-Safe                               | 53,575.45            |
| 10060 · Alpine Bank- Payroll(..8785)         | 9,752.20             |
| 10070 · Alpine Bank - Flex(..0583)           | 870.20               |
| 10210 · Rocky Mtn Reserve/Alerus- Flex       | 904.10               |
| 10300 · Petty Cash- Cash drawer fund         | 1,075.00             |
| 11010 · WF-23652000-Annual Interest Pmt      | 0.59                 |
| 11050 · WF-23652001-Annual Princ. Pmt        | 3.04                 |
| <b>Total Checking/Savings</b>                | 10,715,534.69        |
| <b>Other Current Assets</b>                  |                      |
| 12050 · Sales tax transfer by Treasurer      | 321,746.12           |
| 12100 · Property tax transfer by Treas       | 5,751,433.00         |
| <b>Total Other Current Assets</b>            | 6,073,179.12         |
| <b>Total Current Assets</b>                  | 16,788,713.81        |
| <b>Other Assets</b>                          |                      |
| 18400 · Prepaid Exps                         | 33,538.84            |
| 19075 · Due to / from reimbursements         | (953.73)             |
| 19100 · Due to / from Foundation             | (1,495.50)           |
| 19150 · Due to/fr Employees                  | 40.94                |
| 19200 · Due to/from Staff branch fund        | 2,551.08             |
| <b>Total Other Assets</b>                    | 33,681.63            |
| <b>TOTAL ASSETS</b>                          | <b>16,822,395.44</b> |
| <b>LIABILITIES &amp; EQUITY</b>              |                      |
| <b>Liabilities</b>                           |                      |
| <b>Current Liabilities</b>                   |                      |
| <b>Accounts Payable</b>                      |                      |
| 20000 · Accounts Payable                     | 66,374.13            |
| <b>Total Accounts Payable</b>                | 66,374.13            |
| <b>Credit Cards</b>                          |                      |
| 20510 · Alpine Bank Purchase Card            | 32,045.18            |
| 20570 · Fuel Cards - WEX / NJPA              | 613.25               |
| <b>Total Credit Cards</b>                    | 32,658.43            |
| <b>Other Current Liabilities</b>             |                      |
| 20670 · Unearned Revenue                     | 1,530.00             |
| 21100 · Other Payroll Payables-              |                      |
| 21105 · FLEX payable                         | 1,738.60             |
| 21140 · CRA (retirement)                     | 18,236.05            |
| <b>Total 21100 · Other Payroll Payables-</b> | 19,974.65            |
| 21200 · Payroll Payable-                     | 33,773.00            |
| <b>Total Other Current Liabilities</b>       | 55,277.65            |
| <b>Total Current Liabilities</b>             | 154,310.21           |
| <b>Long Term Liabilities</b>                 |                      |
| 22000 · Deferred Sales tax Revenue           | 321,746.12           |
| 22100 · Deferred Property Tax Revenue        | 5,751,433.00         |
| <b>Total Long Term Liabilities</b>           | 6,073,179.12         |
| <b>Total Liabilities</b>                     | 6,227,489.33         |
| <b>Equity</b>                                |                      |

1:31 PM

01/19/22

Accrual Basis

**Garfield County Public Library District**

**Balance Sheet - Unaudited**

As of December 31, 2021

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|                                       | <u>Dec 31, 21</u>                  |
|---------------------------------------|------------------------------------|
| 30000 · Unassigned Fund Balance       | 8,265,718.91                       |
| 30005 · Non-Spendable Fund Balance    | 33,939.48                          |
| 30010 · Restricted Fund Balance       | 299,200.00                         |
| 30040 · Assigned For Replacement      | 151,266.00                         |
| Net Income                            | <u>1,844,781.72</u>                |
| Total Equity                          | <u>10,594,906.11</u>               |
| <b>TOTAL LIABILITIES &amp; EQUITY</b> | <b><u><u>16,822,395.44</u></u></b> |

## Facilities Report

In December, the Facilities Manager continued to gear focus towards positive district enhancements, end of year expenditures and 2022 annual standard contractor agreements & maintenance contracts. The Facilities Manager proceeds the process of enhancing energy efficiency through utilization of mechanical systems; the district has breached its ten year age, creating a deeper dive assessment of modules, compressors, motors and components that typically have a ten year life span within mechanical systems. With the district expanding hours, the schedules & remote programming of air handlers were updated to reflect and adaptability monitored. The request for proposal (RFP) for the Facilities Master Plan project was posted in April, within the month of May the district received proposals from firms via the RFP as well as the Facilities Manager asking for a board representative to join the firm evaluation committee; Within the month of June the committee reviewed firm proposals, in turn relaying process to the associated firms, a revised prioritized scope of work accommodating a not to exceed budget; Within the month of July the budgeted revised scope of work proposals were received from all firms and evaluation committee assessed; Within the month of August, a work plan was relayed to the associated staff; Within the month of September, the Facilities Manager & sustainable energy consultant walked all 6 sites and Phase 0 was initiated; Within the months of October, November, & December the data collecting & time lapse study proceeds, assisting workflow analysis within points of study per location - This project will lead the district through a series of staff interviews, orchestrate demographic studies, incorporate facilities related emergency plans and a final packet creation that many departments within the district will reference for many years to come. The Rifle Administrative Office Space Refresh is being worked through a redesign by the Facilities Manager to ensure the district keeps community spaces available for the community we serve; in preparation to the goal of construction kick off within first quarter of 2022, the Marketing & Facilities department teamed up posting an advertisement in the local newspaper asking for local general contractors interested. The facilities team, within the New Castle basement, is designing a chain link cage to install & prepare the overall area (the district's ultimate storage/staging area that encompasses all departments) this is also in relation to the preparation in accommodating the Administration Office Space Refresh Project in Rifle.

The Facilities Manager continues the role of acting Interim Information Technology & Innovations Manager, consisting of support via Marmot ticket requests, audio/video assisting & enhancement, and assisting district technology related projects. Current district wide IT projects being assessed are Large Copier via Library Floor Refresh replacements/upgrade, Community Room Refresh via audio/video upgrades, & Surveillance System Refresh/Additions. With Bibliotheca contracts assessed, the Facilities Manager is manifesting the value of said contract as well as maintaining the equipment internally when the request for specific module programming deems absent, with a goal of creating more fiscal stability for the district. Currently in Glenwood Springs, Colorado Mountain College (CMC) Facilities Director & GCPLD Facilities Manager narrowed down three bids for awarding, providing long term solution to the deteriorating masonry along the exterior building structure parapet, Facilities representatives have presented the project to Cooper Commons Condo Association & GCPLD Interim Executive Director for fiscal timing & approval. The Facilities Manager proceeds to enhance furthering education through available training and webinars in relation to facilities within libraries, as well as complementing library policies. The Facilities Manager orchestrated a district wide free book stop study, the Facilities Department continues to progress this project with manifesting associated material, with the ultimate goal of providing a free book stop to each

city. The light-emitting diode (LED) ballast bypass project continues progression - Parachute, Rifle, Silt & Glenwood Springs concluded installation with New Castle on the horizon of completion and Carbondale in final stages of bid process; this project pilots - long-term return on investment benefits (averaging 3.3 years installation ROI), ergonomics to the workplace, minimizing human downfalls of exposure to electronic magnetic fields, a more sustainable future enhancing minimal impact on our environment. The environmentally friendly project - water bottle fillers - began assessment in hope to receive grants from associated interests. Partial snow removal in the district is being reassessed, with the ultimate goal of maneuvering to another vendor due to contract adaptability failure. Silt Branch is in the midst of a mini Staff Area Refresh, enhancing workflow efficiency. Carbondale is in the midst of a upholstery project, utilizing existing furniture incorporating reuse, recycle and repurpose motives. All in all, the facilities department is committed to connecting our communities to a world of possibilities, providing methodical magnification within every stratagem.

## Education and Events Report

During December of 2021, GCPLD continued with a combination of in person and virtual events. Story Time, Spanish Story Time with Raising a Reader, After School Programs, Craft Programs and other ongoing programs continued in person through the month of December. In general, events and programs saw a jump in attendance numbers.

The libraries continued the Holiday Concert Series through the month of December. The libraries hosted: Rodrigo Arreguin in the New Castle Library and Oran Mor in the Glenwood Library on December 1st. Rodrigo Arreguin in the Parachute Library on December 4th. Oran Mor in the Silt Library on December 8th. Pianist Kyle Jones in the New Castle Library and Rodrige Arreguin in the Glenwood Library on December 11th. Oran Mor in the Rifle Library on December 14th. Rodrigo Arreguin in the Carbondale Library on December 15th. Pianist Kyle Jones in the Carbondale Library on December 17th. Kyle Jones in the Glenwood Library and Rodrigo Arreguin in the Rifle Library on December 18th. Oran Mor in the Carbondale Library on December 22nd.

The GCPLD Libraries hosted real live reindeer for the holidays at each branch. The reindeer came to the Silt Library on December 9th, Rifle Library on December 10th, Parachute on December 13th, New Castle Library on December 17th, Carbondale Library on December 18th, Glenwood Library on December 20th. Attendance was impressive at each of these locations, with no fewer than 200 participants during these outdoors events.

The Parachute Library hosted a Harry Potter Festival on December 11th. It was one of the best attended events in the year. The Silt Library is hosting a weekly Tai Chi For Seniors program, in collaboration with the County Senior Program.

# Human Resources Report

The HR Director and Acting Interim Executive Director finalized and implemented the third phase of the Compensation Study which was placing all staff within their new pay range. Pay changes were effective on the January 14 paycheck. We are thankful to the Board for their support in this major initiative, and recognize and thank the voters of Garfield County for approving our mill levy in 2019. Without both of these aspects, this project would not have happened.

The Executive Director Search Committee has been formed, with six participants – two board members, two front-line staff, and two admin staff. The committee is conducting initial virtual screening interviews with all the applicants who meet the minimum requirements during the month of January through mid-February. The deadline to apply is February 11. We've received a large interest from applicants both within and outside the state of Colorado.

We knew when we were going through the Classification Study that we also wanted an improved performance evaluation process to go along with our updated job descriptions. We've partnered once again with Koff & Associates and we're getting started on a new performance evaluation process. The performance evaluations will be developed in partnership with staff in each position during focus groups where they will collaborate and come to an agreement upon which behavioral competencies are most critical for their roles and what those competencies really mean. Their managers will review and affirm the competencies, with the opportunity for input. Once implemented, the Performance Evaluation process will start with an initial conversation with the manager and direct report where they agree upon goals and objectives for the coming cycle. From there the manager and direct report will participate in Continuous Conversations, which means managers and their direct reports will meet monthly (at a minimum) to review and talk about the established goals and objectives, and their progress and proficiencies. At the end of the cycle, there will be the annual review, which is the culmination of the all those prior conversations. More details to come.

While we're conducting the focus groups, we'd like to incorporate time to brainstorm internal values for the District, that will eventually become an internal values statement that is staff-focused.

*Staff Education and Development Update:* The District is proud to send several staff to the Public Library Association Conference in March, in Portland, Oregon. This opportunity comes around every two years and is a premier event in the world of public libraries. Staff will have the opportunity to learn from experts in the field and network with other professionals. We look forward to hearing the ideas they bring back and suggestions for new or improved services or processes!

The Education and Development Coordinator established the initial Spring Staff Day planning committee. Spring Staff Day will be April 20. The committee will plan a staff day that can be held either in-person or virtually, depending on the COVID situation at that time.

We have three Branch Managers applying for the Colorado Association of Libraries' Leadership Institute, a 12-month intensive leadership program that seeks to help participants discover their inner leader by investigating leadership styles and building on individual strengths. Applicants who are accepted will be notified in May and the institute begins in August 2022.

*Recruiting update:* In January we hired Amy Tonozzi as the full-time, regular Rifle Branch Manager. Amy has over 14 years of experience at GCPLD and many years in youth services, bringing great perspective to the District. Ana Gaytan has been hired as the full-time, regular New Castle Branch Manager. Ana holds a Bachelor Degree in Management and Leadership, and has eight years of experience at GCPLD. We'll soon be posting for a Youth Services Coordinator at Rifle and a Circulation Coordinator at New Castle. Those positions are included in the list of vacancies below.

We took a brief pause on hiring Library Specialists while we finished the compensation study and now we've posted these openings across the District and will resume interviewing for those positions.

Sadly, our Technical Services Specialist has announced her resignation, she'll be moving to the front range to join her spouse where he's accepted a new position. We're so grateful for her work in the Technical Services department, and her work at the Glenwood branch prior to that. We've posted the Technical Services Specialist position internally only. Our Project Manager concluded the Nextiva phone project and has also announced her resignation at the end of January. We don't plan to backfill that position at this time.

**Staffing Report - Since 12/21/2021:**

**New Hires: 0**

**Promotions/Transfers: 2**

- Interim Branch Manager promoted to regular, full-time Branch Manager – Rifle, 40hrs/week
- Interim Branch Manager promoted to regular, full-time Branch Manager – New Castle 40hrs/week

**Vacancies: 13**

- Branch Manager - Silt, 40hrs/week
- Youth Services Coordinator – Rifle, 40hrs/week
- Circulation Coordinator – New Castle, 40hrs/week
- Library Specialist – Carbondale, 24hrs/week (2 openings)
- Library Specialist – Carbondale, 20hrs/week
- Library Specialist – Glenwood Springs, 24hrs/week
- Library Specialist – Silt, 24hrs/week
- Library Specialist – Silt, 24hrs/week
- Library Specialist – Parachute, 24hrs/week
- Technical Services Specialist – Support Services, 40hrs/week
- Library Page – Parachute, 10hrs/week – *On pause*
- Executive Director – Support Services, 40hrs/week

**Departures: 1**

- Project Manager – Support Services – 1/28/2022

**Additional Staffing Information:**

Headcount as of 1/21/2022:

- 76 total staff members (does not include subs)
- 31 benefit eligible staff (32 - 40 hours per week); 45 staff with less than 32 hours per week
- 51.80 FTE

| Staff Stats by Location – 1/21/2021 |            |                          |   |  |  |
|-------------------------------------|------------|--------------------------|---|--|--|
| <u>Location</u>                     | <u>FTE</u> | <u>Total Staff Count</u> | <u>Scheduled Staff Hours per Week</u> <small>(total of all staff)</small> | <u>Count of Benefit Eligible Staff (over 32 hours)</u> | <u>Count of Staff not eligible for Benefits (under 32 hours)</u> |
| Carbondale                          | 6.75       | 11                       | 270   | 3  | 8  |
| Glenwood                            | 7.25       | 12                       | 290   | 3  | 9  |

|                  |      |    |      |    |    |
|------------------|------|----|------|----|----|
| New Castle       | 5.7  | 9  | 228  | 3  | 7  |
| Silt             | 5.2  | 8  | 208  | 3  | 5  |
| Rifle            | 7.35 | 12 | 294  | 3  | 9  |
| Parachute        | 5.75 | 8  | 230  | 3  | 5  |
| Support Services | 13.8 | 15 | 552  | 13 | 2  |
|                  |      |    |      |    |    |
| Grand Total      | 51.8 | 75 | 2072 | 31 | 45 |



## Marketing Report

Our Marketing focus in December was the promotion of the great variety of programming scheduled for the holidays including the wildly success Reindeer at the Library events at all 6 branches. We also finalized plans for and began promoting the Winter Reading program right after Christmas as well as promoting the second phase of hours expansion on Jan 3<sup>rd</sup> when we expanded to longer evening hours.

Also in December, we started daily radio announcements of library events and news in Spanish on La Nueva Mix and in English on KSKE Country and KKCH "The Lift"

Social media engagement is down compared to the last report due to slower interaction and fewer paid promotions around the holidays and at the first few weeks of January.

### Statistics

Number of Events Promoted in December: 31

Followers:

Facebook – 3,433 (no change)

Instagram – 1,300

Email Newsletter (December) – 18,900

Facebook Reach last 30 days: 8,503, down 52% (paid ads reach 7,556, down 50%)

Instagram reach last 30 days: 724, up 6.8%

*Reach = The number of people who saw any content from your Page or about your Page, including posts, stories, ads, social information from people who interact with your Page and more.*

Facebook Post Engagements in past 30 days: 783 (down 78%)

*Engagement: The number of interactions your content received from users (likes, comments, shares, saves, etc.)*

**WEDNESDAY, DECEMBER 1**

**Basalt Regional Library Book Club** — Noon, Basalt Library, 14 Midland Ave. Enjoy an informal discussion of all things books. Free

**Club de Bolsitas Rojas** — 11:30 a.m., Glenwood Springs Library, 815 Cooper Avenue, Glenwood Springs. Las Bibliotecas del Condado de Garfield y Raising A Reader — Aspen to Parachute le invitan a unirse a nuestro club de Bolsitas Rojas para mamás y cuidadores, y sus niños(as) de 0 a 5 años que aún no. Free

**Explorers Club** — 2:30 p.m., Glenwood Springs Library, 815 Cooper Ave. School-age children are invited to the library every week for art, hands-on experiments, projects, crafts, LEGO building, and more. Free

**Folklorico Classes (Suite 21)** — 4 p.m., Third Street Center, 520 S. Third St., Carbondale.

**"Foot Pain 101" with Noel Armstrong, DPM of ValleyOrtho** — 6 p.m., virtual discussion via Zoom, 1906 Blake Ave, Glenwood Springs. Noel Armstrong, DPM, podiatrist at ValleyOrtho, presents "Foot Pain 101." Free

**Fun on the alpaca farm** — 10 a.m., Sopris Alpaca Farm & Boutique, 35795 Hwy 6, Silt. Looking for something fun and memorable to do with the family this holiday season? Come visit our alpaca farm in Silt. Free

**Lift Up Food Drive Thru (Main Parking Lot)** — 4 p.m., Third Street Center, 520 S. Third St., Carbondale. Food hotline 970-429-6168

**Meditation & Talk - Online** — 6 p.m., Third Street Center, 520 S. Third St., Carbondale. Laura Bartels, Mindful Life Program. 379-6779

**Oran Mor: Live In Concert** — 6 p.m., Glenwood Springs Library, 815 Cooper Ave.

The musical group Oran Mor has a rich repertoire of Scottish and Irish music along with more recent Celtic, Americana and original compositions tossed into the mix. Free

**Parks & Recreation Commission Meeting** — 6 p.m., Community Center Red Mtn Meeting Room, 100 Wulfsohn Road, Glenwood Springs. Meetings will be held in person. <http://www.ci.glenwood-springs.co.us/calendar.aspx?EID=1447>

**River Commission Meeting** — 7:30 a.m., City Hall, 101 W. Eighth St., Glenwood Springs. Meetings will be held in person. <http://www.ci.glenwood-springs.co.us/calendar.aspx?EID=1472>

**Rodrigo Arreguin in concert** — 2 p.m., New Castle Library, 402 W. Main St. Garfield County Libraries invites you for an evening with Rodrigo Arreguin as part of our Holiday Concert Series. Free

**Rolling With the Punches: Colorado Wildfires, Debris Flows, and What to Expect Next Year** — 6 p.m., Roaring Fork Conservancy, 22800 Two Rivers Road, Basalt. A virtual presentation of Roaring Fork Conservancy's Brooksher Watershed Institute featuring: Jason Kean, Ph.D., Research Hydrologist, Land Slide Hazards Program at U.S. Free, but registration is required to receive log in details

**Tai Chi** — 4:30 p.m., Third Street Center, 520 S. Third St., Carbondale. Marty Finkelstein 948-7379

**THURSDAY, DECEMBER 2**

**Adult Children of Alcoholics and Dysfunctional Families** — 7 p.m., Zoom-email [acabonedale@gmail.com](mailto:acabonedale@gmail.com) for link, Web only, Carbondale. This is a 12-Step program for those who endured childhoods marked

by shame, fear, rage and/or abuse. Free

**Coffee and Doughnuts with the Western Slope Veterans Coalition** — 10 a.m. to noon, Western Slope Veterans Coalition resource center, 801 Colorado Ave, Glenwood Springs. Coffee and doughnuts with fellow vets at the Glenwood Springs veterans resource center every Thursday.

**Alaprima Watercolorists (Senior Matters Suite 33)** — 10 a.m., Third Street Center, 520 S. Third St., Carbondale., Restricted to 8 people during COVID. Contact Sue Zislis ([seg-zislis@gmail.com](mailto:seg-zislis@gmail.com)) for more info on Senior Matters (<https://valleyseniormatters.org/>).

**Basalt Chamber 2021 Annual Meeting** — 8:20 a.m., Virtual Meeting over Zoom, Basalt. This year's annual meeting will be once again held on Zoom. Free

**City Council Regular Meeting** — 6:15 p.m., Glenwood Springs City Hall, 101 W 8th St. Meetings will be held in person. There is also an option to join by Zoom. Please see the specific meeting date at <https://www.cogs.us/212/Council> for Zoom information.

**City Council Work Session** — 3:30 p.m., City Hall City Council Chambers, 101 W. Eighth St. Third Floor Conference Room, Glenwood Springs. Work Session will be held in person. Regular meeting will follow at 6:15 PM. <http://www.cogs.us/calendar.aspx?EID=1686>

**Glenwood Business & Networking Group** — 8 a.m., Local on Cooper, 722 Cooper Ave., Glenwood Springs. Local business professionals connecting, sharing resources and referrals. All business owners, entrepreneurs, and sales professionals are welcome. Free

**Karaoke** — 8 p.m., KC's Wing House, 312 7th St., Glenwood Springs. Drink specials and best song covered give away every week.

Hosted by Pumpkin. Free

**Noche de Lotería / Lotería Night** — 5:30 p.m., New Castle Library, 402 W. Main St. Las bibliotecas del condado Garfield lo invitan a unirse a amigos y vecinos para jugar a la lotería en la biblioteca de New Castle.

**Seven Point Mind Training Group Discussion** — 6 a.m., Third Street Center, 520 S. Third St., Carbondale.

**Storytime at Carbondale Library** — 10:30 a.m., Carbondale Library, 320 Sopris Ave. Young children and their accompanying adults are invited to the library every week for stories, songs and new friends. Free

**Well Being Yoga** — 6 p.m., The Yoga Collective, 1512 Grand Ave. Suite 213, Glenwood Springs. Come and enjoy this slow flow stretch class that will leave you feeling so happy you made some time for self-care.

**Wine & Spirits Tasting** — 4:30 p.m., New Castle Liquors, 820 Castle Valley Blvd., New Castle. Holiday wine and spirits tasting. Save 10% on the four drinks served during the tasting. Free

**FRIDAY, DECEMBER 3**

**Chamber Coffee Talk** — 9 a.m., Basalt Chamber Coffee Talks are casual group discussions on business-related topics, allowing the participants to gain insights, share knowledge and experience and connect. Free

**"Pool" Party at the Western Slope Veterans Coalition** — 5 p.m., Western Slope Veterans Coalition, 801 Colorado Ave., Glenwood Springs. The Western Slope Veterans Coalition invites the military community to come play pool at the newly renovated resource center on Friday nights at the Glenwood Springs facility. Free

**COMMUNITY BRIEFS**

**Oran Mor Concerts at the libraries**

Oran Mor has a rich repertoire of Scottish and Irish music along with more recent Celtic, Americana and original compositions tossed into the mix. Enjoy any of the live events in this Holiday Concert Series to be transported to distant

shores and earlier times, while hearing tales of exotic cultures and colorful lives. The concerts will be Dec. 8 at the Silt Library, followed by Dec. 14 at the Rifle Library. The final concert will be on Dec. 22 at the Carbondale Library. All concerts will begin at 6 p.m. The concerts are free and

open to all. Visit [GCPD.org/oran-mor](http://GCPD.org/oran-mor) for more information.

**Holiday Workshop: Pumpkin Crème Brûlée Facial Sugar Scrub**

The Silt Library is offering a workshop to create the perfect handmade gift that smells good enough to eat — but is actually

meant for your face. This fragrance oil smells like dessert, while making your skin smooth, silky and soft. The workshop begins at 1 p.m. Saturday, Dec. 4, and all materials, recipe and containers will be provided. This event is free and open to everyone. For more information, call 970-876-5500.

**Holiday Concert with the Glenwood High School Choir**

The Glenwood Springs Library presents the Glenwood Springs High School Choir as part of the Holiday Concert series at 6 p.m. Friday, Dec. 10, at the Glenwood Springs Library. Free and open to all. For more information, call 970-945-5958.

## FRIDAY, DECEMBER 3

**Chamber Coffee Talk** — 9 a.m., The first few Coffee Talks will be hosted on Zoom, with the intent of meeting in-person as COVID restrictions are lifted. Basalt Chamber Coffee Talks are casual group discussions on business-related topics, allowing the participants to gain insights, share knowledge and experience and connect. Free

**Children's Music Class** — 10:30 a.m., Basalt Library, 14 Midland Ave. Rebecca Trehy will join us for a children's music class. The class is 30 minutes of fun and interactive music time with your child. There will be singing, dancing and of course musical instruments. Free

**Club de Boisttas Rojas** — 1:30 p.m., New Castle Library, 402 W. Main. Padres y/o cuidadores de niños(as) e hijos de 2-5 años de edad, acompañenos para disfrutar de cuentos y actividades en español. Free

**Club de Boisttas Rojas** — 11 a.m., Rifle Library, 207 East Ave. Padres y/o cuidadores de niños(as) e hijos de 2-5 años de edad, acompañenos para disfrutar de cuentos y actividades en español. Free

**Consensual Improv** — 8 p.m., Thunder River Theatre Company, 67 Promenade, Carbondale. In the style of "Whose Line Is It Anyway?" and Chicago's Second City, the theater's resourceful improv troupe takes comedy to new levels. \$15

**D.I.Y Holiday Gift Making Workshop** — 7:30 p.m., Homsted, 713 Cooper Ave. #100, Glenwood Springs. Sip and Make. This season learn to make your own sustainable, heartfelt gifts and grow your knowledge while you are at it. \$45

**Folklorico Classes (Suite 21)** — 4 p.m., Third Street Center, 520 S. Third St., Carbondale.

**Friday Afternoon Club: Pam and Dan** — 5 p.m., Glenwood Caverns Adventure Park, 51000 Two Rivers Plaza Road, Glenwood Springs. Pam and Dan thrive on engaging audiences with well-loved cover tunes mixed with their inspired originals. This easy-going duo sets the mood, and is sure to have you singing along and tappin' your toes. \$21 - \$49

**Full STEAM Ahead** — 1 p.m., Silt Library, 680 Home Ave. Discover, create and innovate with your friends. Activities will include Science, Technology, Engineering, Art, and Math. Free and open to all kids and teens. Free

**Light Up Willits** — 4 p.m., Triangle Park, Basalt, Light Up Willits -Annual Holiday Tree Lighting Free

**"Pool" Party at the Western Slope Veterans Coalition** — 5 p.m., Western Slope Veterans Coalition, 801 Colorado Ave., Glenwood Springs. The Western Slope Veterans Coalition invites the military community to come play pool at the newly

renovated resource center on Friday nights at the Glenwood Springs facility. Free

**Story Factory: Teen Writing Club** — noon, Silt Library, 680 Home Ave. Join other teens from around the valley for an afternoon of writing and encouragement. Food will be provided, as will writing supplies. Any skill level is welcome, from beginner to published author. Free

**Vaudeville Revue Dinner Theatre** — 6 p.m., Glenwood Vaudeville Revue, 915 Grand Ave., Glenwood Springs., Celebrating 11+ years of laughter, The Vaudeville Revue's Holiday Show is a two hour family fun show with professional talent performing a variety of holiday themed skits, jokes, high energy dance \$16 - \$25

**Your Story, Your Life** — 10 a.m., Glenwood Springs Library, 815 Cooper Ave. A facilitated workshop for adults, writing your personal history, one story at a time. Have you wanted to explore your legacy of living and the wisdom of your experience? Free

## SATURDAY, DECEMBER 4

**Grab & Go Activities for Kids and Teens** — 10 a.m., Basalt Library, 14 Midland Ave. Try a different craft or activity each week. Perfect for kids and teens looking for a hands-on project, these activities can be scaled up or down depending on your crafter's grade level. Free

**Holiday Craft Fair** — 9 a.m., Elks lodge Glenwood Springs, 51939 Highway 6. A great variety of homemade and specialty items to choose from. Proceeds benefit River Bridge Regional Center Inc.

**Nourishing Yoga** — 8:30 a.m., The Yoga Collective, 1512 Grand Ave. Suite 213, Glenwood Springs. This gentle flow and stretch class is great for all bodies. You will move with intention and connect to your body and breath leaving you feeling deeply nourished and thankful.

**Saturday Storytime** — 10:30 a.m., Basalt Library, 14 Midland Ave. We are excited to invite families to our early literacy storytimes. Designed for all ages, we will enjoy stories, songs, and action rhymes. Free

**Visit Santa At Glenwood Caverns Adventure Park** — 4 p.m., Glenwood Caverns Adventure Park, 51000 Two Rivers Plaza Road, Glenwood Springs. Santa Claus is coming to town. Santa is making one of his favorite stops at Glenwood Caverns this year. He's excited to listen to Christmas wishes and chat with children.

**Winterfaire Outdoor Festival** — 11 a.m., Waldorf School on the Roaring Fork, 16543 Highway 82, Carbondale., A winter festival for the whole family. Hosted fully outdoors, please dress accordingly. \$25 children online \$30 at the door (all activities & lunch)





# REINDEER at Your Library

Celebrate the holidays with an educational afternoon and up close encounter with a pair of reindeer from Noel Productions!

- |  |   |
|--|---|
| <b>Silt</b><br>December 9 • 3:30 pm        | <b>Rifle</b><br>December 10 • 1 pm            |
| <b>Parachute</b><br>December 13 • 11:30 am | <b>New Castle</b><br>December 17 • 1 pm       |
| <b>Carbondale</b><br>December 18 • 2 pm    | <b>Glenwood Springs</b><br>December 20 • 2 pm |

**FREE!**  
For more information visit:  
[www.gcpld.org](http://www.gcpld.org)



## Winter Reading Challenge



Read to earn great prizes  
& enjoy exciting in-person and virtual events!

### JAN. 3 TO FEB. 25

Adults, teens, and children can register and participate for free at any Garfield County Library.

[www.gcpld.org/winter-reading](http://www.gcpld.org/winter-reading)



# GENERAL CONTRACTOR

## BIDS NEEDED

Garfield County Libraries is searching for local General Contractors interested in working with a previously selected design architect to provide a bid for a small scale office space buildout within the library facility in Rifle. We intend for this project to begin within the first quarter of 2022. The trades that will be required are Demolition, Mechanical, Fire Sprinkler, Windows/Doors, Flooring, Drywall & Grid Ceiling.

Please call the libraries' Facilities Manager, Frederick Penny at 970-989-3870 if you are interested in taking a tour of the space and/or receiving the schematics/schedules.

Thank you  
for your interest!



## FRIDAY, DECEMBER 17

**Club de Bolsitas Rojas** — 11 a.m., Rifle Library, 207 East Ave. Padres y/o cuidadores de niños(as) e hijos de 2-5 años de edad, acompáñenos para disfrutar de cuentos y actividades en español. Free

**Club de Bolsitas Rojas** — 1:30 p.m., New Castle Library, 402 W. Main. Padres y/o cuidadores de niños(as) e hijos de 2-5 años de edad, acompáñenos para disfrutar de cuentos y actividades en español. Free

**Community Food Drive at Sopris Lodge at Carbondale** — 9 a.m., Sopris Lodge at Carbondale, 295 Rio Grande Ave. This holiday season, Sopris Lodge at Carbondale, a new retirement community in the Roaring Fork Valley, will partner with local nonprofit LIFT-UP to host a community food drive.

**Folklorico Classes (Suite 21)** — 4 p.m., Third Street Center, 520 S. Third St., Carbondale.

**Friday Afternoon Club: Feeding Giants** — 5 p.m., Glenwood Caverns Adventure Park, 51000 Two Rivers Plaza Road, Glenwood Springs. Local acoustic duo Feeding Giants plays many different genres of music including coffee house rock, classic country, blues and originals, and is often compared to the Civil Wars. \$21 - \$49

**Full STEAM Ahead** — 1 p.m., Silt Library, 680 Home Ave. Discover, create, and innovate with your friends. Activities will include Science, Technology, Engineering, Art, and Math. Free and open to all kids and teens. Free

**Kyle Jones in concert** — 5 p.m., Glenwood, New Castle and Carbondale Libraries. Concert pianist and composer Kyle Jones will take you on a journey through some of his favorite holiday selections including classic carols, Tchaikovsky, Trans-Siberian Orchestra, and original works. Free

**The Nutcracker Ballet** — 6 p.m., Basalt Middle School, School Street. The students of Crystal River Ballet present THE NUTCRACKER. Tchaikovsky's beautiful music and the classic holiday ballet in full. \$15 -

Ave., Glenwood Springs. The Western Slope Veterans Coalition invites the military community to come play pool at the newly renovated resource center on Friday nights at the Glenwood Springs facility. Free

**Reindeer at your Library** — 1 p.m., Rifle Library, 207 East Ave. Celebrate the holidays with an educational afternoon and up close encounter with a pair of reindeer from Noel Productions. Free

**Vaudeville Revue Dinner Theatre** — 6 p.m., Glenwood Vaudeville Revue, 915 Grand Ave., Glenwood Springs. Celebrating 11+ years of laughter, The Vaudeville Revue's Holiday Show is a two-hour family fun show with professional talent performing a variety of holiday themed skits, jokes, high energy dance \$16 - \$25

**Vibrational Sound Healing Journey** — 7 p.m., Third Street Center, 520 S. Third St., Carbondale. \$35

## SATURDAY, DECEMBER 18

**Advocacy & Apres at Sunlight Mountain Resort** — 4-6 p.m., Sunlight Mountain Resort, 10901 County Road 117, Glenwood Springs. Join Wilderness Workshop for apres skiing drinks and appetizers at Sunlight's Base Lodge. Free

**Beth Malone Cabaret** — 7:30 p.m., Thunder River Theatre Company, 67 Promenade, Carbondale. In an action-packed evening of seasonal sounds and groovy goodwill, Beth Malone along with her merry band of misfits — Sonya Meyer, Damian Smith and David Dyer — will delight and entertain. G/A Tickets \$50 - Table for 4 \$300

**The Peoples Clinic** — 8:30 a.m., Third Street Center, 520 S. Third St., Carbondale.

**Holiday Herbal Drinks: Handcrafted cocktails, mocktails** — 7:30 p.m., Homsted, 713 Cooper Ave., #100, Glenwood Springs. Sip and Make. \$40

**Nourishina Yooga** — 8:30 a.m.. The Yooga

## TIMELINE2

From page A4

Transportation Authority announces a transition back to full seating capacity on all routes

**June 9:** Glenwood Springs resident Landon Langer donates his hair, untouched for 15 months during the pandemic, to children undergoing chemotherapy and radiation treatment, the Post Independent reports

**June 26:** Coal Ridge High School girls track and field wins 3A state championship

**June 28:** Post Independent begins reporting on the first mudslides in Glenwood Canyon, a result of the previous year's Grizzly Creek Fire burn scar, that turned into a regular occurrence over the summer

### JULY

**July 12:** Garfield County Commission votes for a proposal to establish 5.38-megawatt solar generation facility at Colorado Mountain College in Spring Valley

**July 23:** Poll results show Glenwood Springs residents care most about fixing roads and offering more affordable workforce housing, the Post Independent reports

**July 23:** People casually sip cocktails, tour art galleries and listen to live music during Carbondale's 50th annual Mountain Fair

**July 27:** After not holding an in-person event in 2020 due to COVID-19, the Garfield County Fair & Rodeo welcomes back live visitors

### AUGUST

**Aug. 1:** Electric Light Orchestra tribute band Evil Woman: America's Tribute to ELO performs live at Rifle's Ute Theater. It was the first live performance at the Ute since March 2020



CODY JONES/POST INDEPENDENT

The Coal Ridge girls track team poses with the 3A state championship trophy up high for everyone to see as they were crowned state champions in track and field.

**Aug. 12:** Rocky Mountain Industrials, operators of a limestone quarry just north of Glenwood Springs, appeals a district court ruling in favor of Garfield County's ongoing lawsuit against the company over permitting violations

**Aug. 15:** Glenwood Springs welcomes the first official arrival of Rocky Mountaineer, a luxury train that made its Rocky Mountain debut

**Aug. 20:** Garfield County libraries director Brett Lear steps down after receiving multiple complaints alleging poor supervision and discrimination

### SEPTEMBER

**Sept. 4:** A small child dies while on the Haunted Mine Drop at Glenwood Caverns Adventure Park

**Sept. 20:** Garfield County commissioners bowed to intense lobbying from Aspen Glen residents to leave in place a protective eagle buffer zone along the Roaring Fork River

**Sept. 27:** Post Independent reports the

TIMELINE3, A9



## COMMUNITY

### COMMUNITY BRIEFS

#### Holiday Mystery Bag Sale

Feeling lucky? Surprise yourself or a loved one with a mystery bag of books from the Glenwood Springs Library. Discover new-to-you authors and books you might have missed. It's the ultimate opportunity to discover a hidden gem. Each bag is \$5 and will be labeled with a genre or nonfiction subject and include a variety of authors and titles. These special bags will be available through Dec. 30, while supplies last. For more information, call the library at 970-945-5958.

#### Are you ready to volunteer?

Are you looking for a way to give back to your community? Would you like to connect with new people while helping fulfill the mission of a local nonprofit organization? High Country RSVP (Retired Senior Volunteer Program) is looking for help. RSVP helps meet critical community needs and assist local nonprofit organizations by harnessing the power of volunteerism by connecting older adults (age 55+) with meaningful volunteer opportunities that use their skills and life experiences in service to their community. RSVP has been serving Garfield County for 48 years and recently expanded into Pitkin County. For more information, contact Susie at 970-947-8461 (Garfield County) and Arnie at 970-947-8441 (Pitkin County) for more information.

#### Your Story, Your Life

Have other people laughed at your stories and said, "I hope you have written this down?" Have you wanted to explore your legacy of living and the wisdom of your experience?

Share your stories, ideas and inspiration in a welcoming setting from 10 a.m. to noon every first and third Friday of the month. The group is free to join and is facilitated by Shelly Merriam, a historian, writer, genealogist and "kin keeper." The group meets upstairs at the Glenwood Springs Library.

The library does not open until 11 a.m., so arrive between 9:45 and 10:05 when someone will be at the door. For more information, call the library at 970-945-5958.

#### Science Afternoons

Explore, discover, and engage! Join the Aspen Science Center and Carbondale Library for an hour of fun, hands-on science and engineering activities designed for children and their caregivers. Sessions start at noon on the first and third Wednesday each month. For more information about this free event series, call the library at 970-963-2889.

#### Energetic Alignment Mindfulness Series

The Garfield County Libraries present author and mindfulness coach Jessica Barnum in a series where each class will include a mindfulness theme and activity, gentle yoga poses, a breathing technique, a meditation, wellness tips, and a journal prompt to synchronize and empower your multidimensional self. These free classes will be held at the Rifle Library on most Mondays and at the Parachute Library on most Tuesdays, through Jan. 11. Both libraries will hold two sessions each day, with the first from 2:30-3:30 p.m. for

adults, and the second session from 4-5 p.m. for all ages and families. No prior experience is necessary. Wear comfortable clothing, bring a yoga mat (or a large towel), journal, pen, water bottle, and a snack. Visit GCPLD.org or call 970-625-3471 or 970-285-9870 for a complete schedule or more information.

#### Story Factory: Teen Writing Club

Join other teens from around the valley for an afternoon of writing and encouragement from noon to 2 p.m. the first Friday of each month at the Silt Library. Food will be provided, as will writing supplies. All skill levels welcome, from beginner to published author, and it's free and open to all teens. For more information call the library at 970-876-5500.

#### COVID-19 Vaccine Clinic at the Library

The Colorado Department of Public Health and Environment Mobile Vaccine Clinic will be in the Community Room from 4-7 p.m. Jan. 10 and 24 offering walk up COVID-19 vaccines and boosters to all eligible, including those ages 5-11. Pfizer, Moderna and Johnson & Johnson will be available. In partnership with Governor Polis' Vaccines for All efforts.

#### Leftover Salmon: Bluegrass/Jazz Workshop & Jam Session

In collaboration with TACAW's scheduled concert featuring Leftover Salmon, Basalt Regional Library will host two of the finest

bluegrass performers of our generation in a workshop/jam session on Jan. 13 from 4:30-7 p.m.. Andy Thorn and Dr. Greg Garrison of Leftover Salmon both hold degrees in jazz music, but they are obsessed with bluegrass and play it for a living. Andy and Greg are excited to be conducting a workshop and jam session to explore how to improvise and jam with others. This introduction will be sprinkled with a brief history of bluegrass instruments. After the workshop, all are invited to enjoy a jam session to practice the new skills. Bluegrass enthusiasts/lovers will not want to miss this opportunity to make music with the best. Registration is required for both the workshop and jam session.

#### 'Alice's Ordinary People': virtual documentary discussion with the filmmaker

Honor Martin Luther King's birthday with a special virtual discussion from 6-7 p.m. Jan. 19, of "Alice's Ordinary People," a documentary film about Alice Tregay, a woman who refused to stand still for injustice. A civil rights activist in Chicago, her remarkable story spans the historic period from the marches of Dr. King to the election of Barack Obama, and her unique contribution in the field of politics is the thread that connects the two. Patrons are encouraged to watch the film before the Zoom discussion. This hour-long program is a presentation and discussion with independent filmmaker Craig Dudnick.

### CALENDAR

#### WEDNESDAY, DECEMBER 22

**2021 Winter Break ArtKamp w/Ms. Liz Dec. 20-24 Crafty Holiday Gifts** — 8 a.m., Community Art Center, 601 E. Sixth St., Glenwood Springs. Students, K-8th grade, are welcome to join Ms. Liz for a week of crafty fun sprinkled with outdoor adventure, movies, dance parties, laughter, and community. Dress for mess. \$350.00

**Club de Bolsitas Rojas** — 11:30 a.m., Glenwood Springs Library, 815 Cooper Ave. Las Bibliotecas del Condado de Garfield y Raising A Reader - Aspen to Parachute le invitan a unirse a nuestro club de Bolsitas Rojas para mamás y cuidadores, y sus niños(as) de 0 a 5 años que aún no Free

**Explorers Club** — 2:30 p.m., Glenwood Springs Library, 815 Cooper Ave. School age children are invited to the library every week for art, hands-on experiments, projects, crafts, LEGO building, and more. Free

**Folklorico Classes (Suite 21)** — 4 p.m., Third Street Center, 520 S. Third St., Carbondale.

**Holiday Entertainment: Triple Malt Whiskey** — 5 p.m., Glenwood Caverns Adventure Park, 51000 Two Rivers Plaza Road, Glenwood Springs., If single malt whiskey is good, then triple malt must be a treat. \$21.00 - \$49.00

**Lift Up Food Drive Truck (Main Parking Lot)** — 4 p.m., Third Street Center, 520 S. Third St., Carbondale., **FOOD HOTLINE** 970-429-6168

**Oran Mor: Live in Concert** — 6 p.m., Carbondale Library, 320 Sopris Avenue, Carbondale., The musical group Oran

Mor has a rich repertoire of Scottish and Irish music along with more recent Celtic, Americana, and original compositions tossed into the mix. Free

**Planning and Zoning Commission Regular Virtual Meeting** — 7 p.m., New Castle.

**Tai Chi** — 4:30 p.m., Third Street Center, 520 S. Third St., Carbondale., Marty Finkelstein 948-7379

**Storytime at the Silt Library** — 10:30 a.m., Silt Library, 680 Home Avenue, Silt., Storytime Young children and their accompanying adults are invited to the library every week for stories, songs, and new friends. Free.

#### THURSDAY, DECEMBER 23

**Coffee and Doughnuts with the Western Slope Veterans Coalition** — 10 a.m. to noon, Western Slope Veterans Coalition Resource Center, 801 Colorado Ave., Glenwood Springs. Coffee and Doughnuts with fellow Vets at the Glenwood Springs veterans resource center every Thursday.

**Adult Children of Alcoholics and Dysfunctional Families** — 7 p.m., Zoom - email acabonedale@gmail.com for link, web only, Carbondale., This is a 12-Step program for those who endured childhoods marked by shame, fear, rage, and/or abuse. Free

**Glenwood Business & Networking Group** — 8 a.m., Local on Cooper, 722 Cooper Ave., Glenwood Springs., Local business professionals connecting, sharing resources and referrals. All business owners, entrepreneurs, and sales

professionals are welcome. Free

**Holiday Entertainment: O&O** — 5 p.m., Glenwood Caverns Adventure Park, 51000 Two Rivers Plaza Road, Glenwood Springs., O&O are comprised of Colorado-native, multi-instrumentalist and vocalist, Obadiah Jones, and Israeli vocalist, Orián Peled. \$21.00 - \$49.00

**KARAOKE** — 8 p.m., KC's Wing House, 312 Seventh St., Glenwood Springs., Karaoke is back at KC's Wing House. Drink specials and best song covered give away every week. Hosted by Pumpkin. Free.

**"Pool" Party at the Western Slope Veterans Coalition** — 5 p.m., Western Slope Veterans Coalition, 801 Colorado Ave., Glenwood Springs., The Western Slope Veterans Coalition invites the military community to come play pool at the newly renovated resource center on Friday nights at the Glenwood Springs facility. Free

**Seven Point Mind Training Group Discussion** — 6 a.m., Third Street Center, 520 S. Third St., Carbondale.

**Sip, Shop, and Connect** — 6 p.m., True Nature Healing Arts, 100 N. 3rd Street, Carbondale., Sip, Shop + Connect: Healthy Holiday Happy Hours at True Nature Healing Arts.

**Thursday is Storytime at Carbondale Library** — 10:30 a.m., Carbondale Library, 320 Sopris Ave., Carbondale., Storytime is in-person once again. Young children and their accompanying adults are invited to the library every week for stories, songs, and new friends. Free

**Well Being Yoga** — 6 p.m., The Yoga

Collective, 1512 Grand Ave. Suite 213, Glenwood Springs., Come and enjoy this slow flow stretch class that will leave you feeling so happy you made some time for self-care.

#### FRIDAY, DECEMBER 24

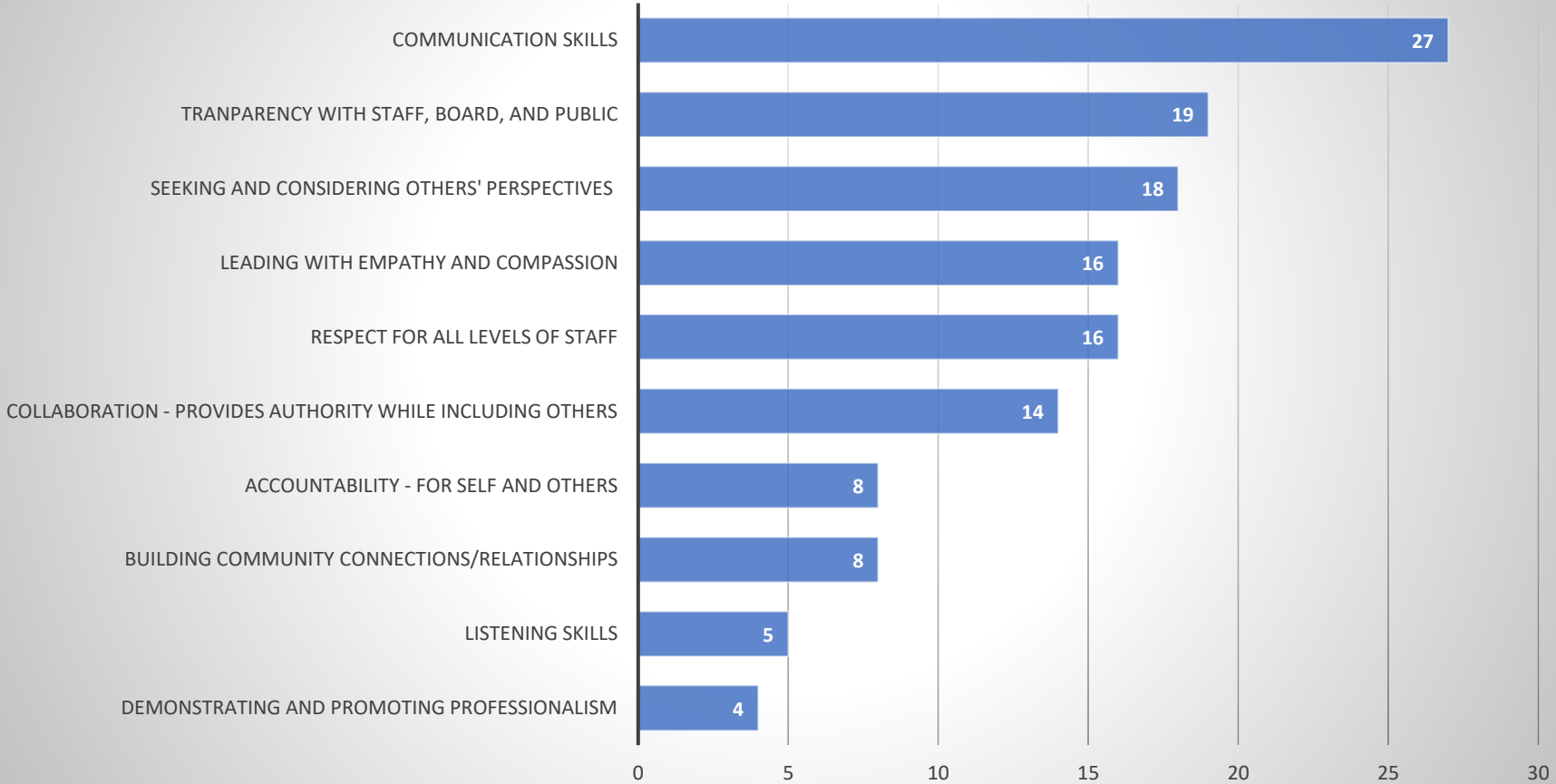
**Christmas Eve Candlelight Service** — 8 p.m., Carbondale Community United Methodist Church, 385 S. Second St., Carbondale., Join us for a traditional Christmas Eve Candlelight Worship Service including singing of Carols, special music and a Christmas Eve message from Rev. Lillie. Free

**Christmas Eve Service at St. Barnabas Episcopal Church** — 7 p.m., St. Barnabas Episcopal Church, 546 S. Hyland Park Drive, Glenwood Springs., Join us for Christmas Eve worship at St. Barnabas Episcopal Church. We celebrate Holy Eucharist at 7 p.m. Free

**Garfield County Library holiday closures** — 9 a.m., Garfield County Libraries, 207 East Ave., Rifle., Garfield County Library holiday closures Friday, Dec. 24, Saturday, Dec 25, Saturday, Jan 1. Thank you for your understanding and continued support.

**Vaudeville Revue Dinner Theatre** — 6 p.m., Glenwood Vaudeville Revue, 915 Grand Ave., Glenwood Springs., Celebrating 11+ years of laughter, The Vaudeville Revue's Holiday Show is a two hour family fun show with professional talent performing a variety of holiday themed skits, jokes, high energy dance \$16.00 - \$25.00

**Of the following competencies, which do you feel are the most important to find in our new Executive Director? Please select three.**





**Of the following skills, which do you feel should be the highest priorities for our new Executive Director to have prior experience with? Please select up to five.**

