

AGENDA
Garfield County Public Library District Board of Trustees Meeting
Date: Thursday, September 2, 2021, 2:00 PM
Place: Carbondale Branch Library, 320 Sopris Ave, Carbondale, CO 81623

Board Mission Statement: The GCPLD Board supports the GCPLD mission, vision, and values through the following actions: Ensuring financial stability, investing in staff development, providing service advocacy, and promoting District library innovation.

I. CALL TO ORDER

- A. Roll Call
- B. Public Participation: 3 minutes per person
- C. Approval of the agenda

II. CONSENT AGENDA FOR APPROVAL

- A. Minutes of Library Board meeting-August 5, 2021 (pp.1-4)
- B. Claims for Board Approval: General Fund July 16, 2021 to August 15, 2021 (pp.5-7); Alpine Bank Credit Card Statement July 2021 (pp.8-9)

III. ACTION ITEMS

IV. DISCUSSION ITEMS

- A. Gallagher update presentation, Sen. Bob Rankin
- B. Classification & Compensation Update, Koff & Associates-Mike Harary, Georg Krammer
- C. Marmot Update, Marmot Library Network- Dr. Adam Murray, Executive Director
- D. Cura HR Everything DiSC overview, Jessica Junker (pp.27)
- E. Branch Report, Tracy Kallassy, Carbondale Branch Manager
- F. Management Report, Interim Executive Director
- G. Finance/Treasurer's Report, Michelle Foster, Kevin Hettler (pp.14-19)
- H. 2022 draft budget, Kevin Hettler
- I. Expanded hours update, Branch Managers
- J. Education (Did you know?), Carolyn Tucker
- K. Glenwood Springs Urban Renewal Authority update, Landon Churchill

Next Board Meeting: October 7, 2021

Adjourn meeting.

This agenda is subject to change, including the addition of items up to 24 hours in advance or the deletion of items at any time. All times are approximate. If special accommodations are necessary per ADA, please call 970-625-4270 prior to the meeting.

Prepared by: Kevin Hettler
Posted on: August 27, 2021

**GARFIELD COUNTY PUBLIC LIBRARY DISTRICT
RECORD OF PROCEEDINGS: BOARD OF TRUSTEES MEETING
Parachute Branch Library, 244 Grand Valley Way, Parachute, CO - 2:00 pm**

August 5, 2021

I. CALL TO ORDER

Adrian Rippy-Sheehy called the meeting to order at 2:00 pm. Jaimie Schauf conducted the roll call.

BOARD MEMBERS PRESENT:

Adrian Rippy-Sheehy
Jocelyn Durrance
Michelle Foster
Susan Use
Carolyn Tucker

STAFF PRESENT:

Amy Shipley	Janelle Schuler
Brenda Kingen	Jon Medrano
Brett Lear	Kevin Hettler
Emily Hisel	Kim Benson
Frederick Penny	Nicole Chenoweth
Jaimie Schauf	Rob Zimmermann
James Larson	Stacy Meier
Tracy Kallassy	

PUBLIC PRESENT:

Jon Banks
Sherry Burton
Karol Sacca
Brian Fratzke
Nella Barker
Sara Francis
Michael Churchill
Monica Miller
Julie Lana
Andrew Kline

GUESTS PRESENT:

Kim Seter, Seter & Vander Wall via phone

BOARD MEMBERS EXCUSED:

Crystal Mariscal
Landon Churchill

PUBLIC COMMENT SECTION:

The Board President requested that all comments on LGBTQ+ issues be held until that agenda item arose during the meeting.

Jon Banks is a library patron and wanted to voice his concerns regarding the articles in the Post Independent and state the problems don't start at the bottom. Kim Benson, current Parachute Circulation Coordinator commented that the problems in the library started before COVID and she is concerned about staff morale and the morale boosters being taken away from staff and the

lack of leadership from the Executive Director. Karol Sacca, former Parachute Branch manager commented that the ballot measure barely squeaked by and would like the Board to confront the issues that need to be addressed. She would like details on the expansion of hours and what is the District doing to retain staff and the Executive Directors value of the employees. Nella Barker commented that it's the Board's duty to be accountable to the taxpayers and the employees. She stated that tough decisions need to be made now. Sara Francis, former Parachute Branch manager commented on the lack of transparency by the Board meetings being held at 2p to exclude engagement from the public when the website show 6p meetings. Janelle Schuler, current Library Specialist wanted to put a face to the front-line library staff. She commented on the wage challenges for staff and no raises for staff but the Executive Director has received a raise. The mass exodus of staff is concerning and the lack of internal fulfillment of full-time benefited staff positions. Michael Churchill works for the City of Rifle Community TV. He offered to assist the District with recording Board meetings to air to the public without narratives or opinions. He encouraged the Executive Director to reach out to him to get this started. Monica Miller, a former Board member commented that the Board focused solely on the current Executive Director's ballot experience when they hired him and didn't consider other factors. She's concerned about the Executive Director building his own staff instead of working with, valuing, and retaining the current staff. Andrew Kline commented on the Post Independent article that stated that evaluating pay is a possible solution to the issues the library is facing. Pay is not the issue, leadership and a toxic work environment are the issues. He is concerned about the Neighborhood Libraries Manager position, another position that won't help fix the issues arisen by the branch staff. Julie Lana is a Parachute patron and has concerns about the Post Independent articles. She feels that the libraries are going downhill and questions whether it is a communication problem or morale. She stated that if there are pay issues why create all of the new positions instead of funneling that money into current wages. Emily Hisel is a current employee. She's been with the District for 17 years. She commented that the two top priorities on the ballot measure that she assisted with were expanding library hours and retaining qualified staff. At that time we had 39 employees and 13 of them have since quit. We hired 13 new Administration staff and half of them have left along with another 10 branch staff members and all communication regarding staff departures has ceased. She stated her position has been threatened multiple times and she has asked for medical accommodations on 2 separate occasions and was never accommodated. She even asked to speak with Cura HR, the consultant hired by the Executive Director to handle HR issues, to voice her concerns and her request was denied because the Executive Director stated he is the HR Manager, not Cura HR.

AGENDA CHANGES/ADDITIONS:

None

APPROVAL OF AGENDA

A motion to approve the agenda was made by Michelle Foster, seconded by Jocelyn Durrance - **Motion passed unanimously.**

II. CONSENT ITEMS FOR APPROVAL

A motion to approve the consent agenda was made by Michelle Foster, seconded by Jocelyn Durrance - **Motion passed unanimously.**

III. ACTION ITEMS

- A. Vote to remove the Piano Use Policy and Theft and Mutilation of Library Materials from the Policy Manual, Brett Lear

A motion to remove the Piano Use and Theft and Mutilation of Library Materials Policies from the Policy Manual was made by Jocelyn Durrance, seconded by Susan Use - **Motion passed unanimously.**

IV. DISCUSSION ITEMS

- A. Management Report, Brett Lear

The Executive Director reported on DiSC training for the Board members that will begin in September, the return of in-person events and meeting room use in August, expanding hours, staff outreach, the offer given and verbal acceptance for the Glenwood Springs Branch Manager position, the hiring of Gabriel Tamaska as the interim Glenwood Branch manager, the Carbondale Branch Manager Tracy Kallassy, the Communications team finishing the annual report, the proposals received from the Auditor RFP and scheduling the firm interviews, the classification, and compensation project preliminary salary data received from Koff & Associates – they will present their findings at the September Board meeting, the selection of the firm for the Facilities Master Plan, the policy committee work continues with the retirement of the Piano Use and Theft and Mutilation of Library materials, the next policy to review will be the investment policy and the resignation of the Assistant to the Executive Director.

- B. Finance/Treasurer's Report, Michelle Foster & Kevin Hettler

Michelle gave an update on the Finance Manager and Executive Director meet with Colorado Trust regarding investment opportunities and the need to tweak the investment policy to be in compliance, the State Library and American Rescue Plan grants we are applying for to offset COVID expenses and purchase more tech-related items such as hotspots and computers, sales tax is up 31% over this time last year, the closure of I70 may affect sales tax due to the hospitality industry suffering and Sen. Bob Rankin's attendance at the September Board meeting to give a presentation on Gallagher.

- C. Budget Committee Report, Michelle Foster & Kevin Hettler

The members of the budget committee met last week and brought Crystal up to speed on the budget process. 45% will go to salaries and benefits, 18% on debt service (mortgage on our buildings), 15% on library services, and 14% on Facilities. Property tax valuations should come in before the next meeting and a preliminary budget will be presented at the September meeting. The next budget meeting is on August 23.

- D. Federal Relief Funds impact on GCPLD, Kevin Hettler & Brett Lear

We are applying for 2 grants from the American Rescue Plan fund that is specifically for libraries. These funds are to help local constituents weather the pandemic. The Marketing and Communications Manager and the Executive Director have drafted a letter to our 6

local municipalities and the Board of County Commissioners regarding these funds being distributed to those who provided services during the pandemic

- E. Information Sharing on LGBTQ+ issues, gender identity, etc., Brett Lear
The Executive Director shared his experiences with the LGBTQ+ community and the issues that have hit close to home for him. This community continues to grow and expand. He has been encouraging staff to plan events and create book displays for pride month and LGBQ+ history month. The Events Manager is creating book clubs, events, and presentations hosted by LGBTQ+ community members, including showing the film Fire & Flood. The Executive Leadership Team attended LGBTQ+ training with The Center on Colfax and will give the same training during Staff Day in October to the rest of the staff. MANUS has invited a Board member, the Executive Director and 1 staff member to attend Equity, Diversity and Inclusion training and to create a plan for the District around EDI, supporting staff on gender identity and the use of pronouns.
- F. Branch Report, Stacy Meier, Parachute Branch Manager
The Parachute Branch Manager gave an update on the events and activities happening at the Parachute branch.
- G. Education (Did you know?), Michelle Foster
Michelle shared about the housing issues in Garfield County and suggested that the Board look into becoming landlords and partnering with school districts and others to combat this. Maybe offer some sort of transitional housing to library employees until permanent housing can be found. The staff has been asked to identify and project the library can get in on.
- H. Glenwood Springs Urban Renewal Authority update, Landon Churchill
There have been no meetings, no updates.

V. EXECUTIVE SESSION

- A. An Executive Session is requested for the discussion of personnel matters pursuant to C.R.S 24-60-402(4)(f)

A motion to enter executive session pursuant to C.R.S 24-60-402(4)(f) was made by Adrian Rippy-Sheehy, seconded by Susan Use - **Motion passed unanimously**. The regular meeting adjourned at 3:27pm.

A motion to exit the executive session was made by Adrian Rippy-Sheehy, seconded by Susan Use – **Motion passed unanimously**. The regular meeting resumed at 5:16 pm.

A motion to adjourn the meeting was made by Adrian Rippy-Sheehy, seconded by Susan Use – **Motion passed unanimously**. The meeting adjourned at 5:17 pm.

NEXT MEETING

The next scheduled board meeting will be held on September 2, 2021.

Garfield County Public Library District Claims for Board Approval July 16 - Aug 15, 2021

Date	Num	Name	Memo	Amount
10010 · Alpine Bank- Gen(..7072)				
07/26/2021	Elec	Alpine Bank	June c.c. payment	-10,478.88
07/30/2021	24637	Amazon .com	Events and office supplies	-2,002.31
07/30/2021	24638	A Clean Break, LLC	RI, SI, NC July cleaning	-5,425.00
07/30/2021	24639	Armendariz, Joanna	Employee mileage reimbursement	-60.48
07/30/2021	24640	Birds Beware Window Washing	July Interior & exterior window cleaning all I	-5,500.00
07/30/2021	24641	Ingram Library Services	Library materials	-14,911.88
07/30/2021	24642	Messer, Daniel	travel reimb branch manager interview canc	-646.26
07/30/2021	24643	One Source Lighting	Final payment for PA LED project	-12,889.62
07/30/2021	24644	Scholastic Library Publishing	Bookflix & Scholastic Teachables subscript	-5,594.00
07/30/2021	24645	Willis Towers/CEBT	July health insurance	-33,123.84
07/30/2021	24646	Tsukamoto, Hiroya	Concert in RI	-500.00
07/30/2021	bp elec1027	AFLAC	July supplemental insurance	-131.80
07/30/2021	1000751	American Janitor LLC	PA June cleaning	-892.50
07/30/2021	1000752	Anvil Points Upholstery & Carpet	PA SI carpet and furniture cleaning	-2,916.80
07/30/2021	bp elec1030	Black Hills Energy	GW & CA gas	-268.29
07/30/2021	1000753	Cardiff Cleaning Service	CA GW janitorial service	-3,335.00
07/30/2021	1000754	Cengage Learning Inc / Gale	Gale Analytics: Community Insights market	-4,612.00
07/30/2021	1000755	Citadel Security USA, LLC	GW security service	-3,068.20
07/30/2021	1000756	Colorado Association of Libraries	Library conference training	-1,510.00
07/30/2021	1000757	Colorado Doorways, Inc.	PA service call	-1,326.00
07/30/2021	bp elec1036	Colorado Mountain News Media	Summer Reading ads	-481.78
07/30/2021	1000758	Cura HR, LLC	HR support - June	-4,557.50
07/30/2021	bp elec1038	Demco	Processing supplies	-132.33
07/30/2021	1000759	Didgeridoo Down Under	Virtual performance	-700.00
07/30/2021	1000760	ECOS Environmental & Disaster Restor:	Asbestos survey for Admin office space prc	-909.00
07/30/2021	1000761	Findaway World LLC	Processing supplies	-197.61
07/30/2021	1000762	Gard, Denise	Wag That Tale performances	-900.00
07/30/2021	1000763	Malcomson, Carla	Refund for returned lost item	-3.99
07/30/2021	1000764	Mutual of Omaha	August disability insurance	-808.42
07/30/2021	1000765	OverDrive	Library eMaterials	-426.43
07/30/2021	1000766	Pauline S. Schneegas Wildlife Foundatio	NC wildlife rehab presentation	-200.00
07/30/2021	bp elec1047	Philadelphia Insurance Companies	volunteer accident policy	-300.00
07/30/2021	bp elec1048	R & H Mechanical, LLC	PA SI RI hvac repairs	-1,137.27
07/30/2021	1000767	Rocky Mountain Reserve	Admin flex plan	-70.10
07/30/2021	1000768	Rotary Club of Glenwood Springs, Inc	Quarterly membership dues	-134.00
07/30/2021	1000769	Seter & Vander Wall, P.C.	Legal services	-1,980.00
07/30/2021	1000770	Suarez, Dulce Andrea	Spanish translation service	-112.50
07/30/2021	1000771	Tiger, Inc.	SI NC gas	-302.59
07/30/2021	bp elec1054	Uline	Bags for take & make kits	-280.85
07/30/2021	1000772	Velasco Enterprises Limited	Spanish interpretation services	-2,470.00
07/30/2021	1000773	Western Paper Distributors	janitorial supplies	-402.39
07/30/2021	1000774	Williams, Aimee Colleen	Refund for returned lost items	-40.95
08/02/2021	elec	Alpine Bank- CC	Jun Merchant fees	-196.07
08/05/2021	Elec	CRA	July retirement contribution	-2,651.26

Garfield County Public Library District
Claims for Board Approval
July 16 - Aug 15, 2021

Date	Num	Name	Memo	Amount
08/05/2021	Elec	CRA	July retirement contribution	-10,030.85
08/09/2021	24647	Zavinski, Tamara	branch manager interview candidate travel	-630.28
08/13/2021	24648	CDygart Solutions, LLC	Inventory control & workflow analysis projec	-28,750.00
08/13/2021	24649	Ingram Library Services	Library materials	-873.65
08/13/2021	24650	Jean's Printing	Summer Reading bookmarks	-1,156.40
08/13/2021	24651	Koff & Associates, Inc	Class and compensation study	-5,722.50
08/13/2021	24652	Midwest Tape	Library materials	-8,504.00
08/13/2021	24653	OverDrive	Library eMaterials	-8,625.20
08/13/2021	24654	R & H Mechanical, LLC	RI hotwater recirc system; RI hvac repairs	-5,024.34
08/13/2021	24655	Westin Westminster	Colo Library annual conference	-1,738.80
08/13/2021	24656	Willis Towers/CEBT	August health insurance	-33,600.20
08/13/2021	24657	Xcel Energy	Elec and gas	-7,034.39
08/13/2021	24658	Young Services	RI backflow material and drain pipe repairs	-2,124.59
08/13/2021	24659	Zuniga, Rebecca	Mileage reimbursement	-35.84
08/13/2021	1000775	625-Water(9283)	RI SI staff water	-69.70
08/13/2021	1000776	All Around Property Maintenance, Inc	PA & CA July landscape maintenance	-1,230.49
08/13/2021	1000777	American Janitor LLC	PA July cleaning	-892.50
08/13/2021	1000778	Anvil Points Upholstery & Carpet	RI carpet and furniture	-2,708.45
08/13/2021	1000779	Barnum, Jessica	Summer Reading virtual events	-180.00
08/13/2021	1000780	Birds Beware Window Washing	April Exterior window cleaning all locations	-2,325.00
08/13/2021	1000781	Cedar Networks	August telephone & broadband	-1,121.00
08/13/2021	1000782	CenturyLink	elevator / alarm telephone	-430.44
08/13/2021	1000783	Citadel Security USA, LLC	GW security service, w/e 7/31	-1,084.45
08/13/2021	1000784	City of Rifle	RI water/sewer	-121.49
08/13/2021	bp elec1068	Colorado Mountain News Media	Summer Reading ads	-250.00
08/13/2021	1000785	Cura HR, LLC	HR support & Board DiSC prep	-4,627.50
08/13/2021	bp elec1070	Demco	Processing supplies	-271.12
08/13/2021	1000786	Findaway World LLC	Library materials	-139.98
08/13/2021	1000787	Fire Sprinkler Services, Inc.	RI NC SI annual test & inspection of fire sp	-1,980.00
08/13/2021	1000788	Graff, Spencer	Patron refund for returned lost item	-6.99
08/13/2021	bp elec1074	Great America Financial Services	telephone lease	-1,043.98
08/13/2021	1000789	Hinge Architects, Ltd.	Rifle plan layouts / phase doc update & site	-750.00
08/13/2021	bp elec1076	ImageNet Consulting LLC	copier copies	-968.04
08/13/2021	1000790	International E-Z UP, Inc.	Event tent	-1,960.00
08/13/2021	1000791	Meier, Stacy	Mileage reimbursement	-47.60
08/13/2021	1000792	Miller, Tim	mileage reimb mgr interview	-308.00
08/13/2021	bp elec1080	Mountain Pest Control, Inc.	spraying	-282.00
08/13/2021	1000793	Mountain Waste & Recycling	trash	-71.00
08/13/2021	1000794	Rifle Lock and Safe	Duplicate keys	-9.00
08/13/2021	1000795	Rocky Mountain Reserve	Admin flex plan	-70.10
08/13/2021	1000796	S & S Automatics and Door Service, LLC	CA automatic door safety upgrade	-760.00
08/13/2021	1000797	Seter & Vander Wall, P.C.	Legal services	-2,486.98
08/13/2021	1000798	Town of Carbondale	water / sewer	-62.40
08/13/2021	bp elec1087	Town of New Castle	water / sewer	-208.90
08/13/2021	1000799	Town of Parachute	water / sewer / trash	-995.90

Garfield County Public Library District
Claims for Board Approval
July 16 - Aug 15, 2021

Date	Num	Name	Memo	Amount
08/13/2021	bp elec1089	Town of Silt	water / sewer	-146.79
08/13/2021	1000800	Transparent Information Services, LLC	Background checks	-447.90
08/13/2021	bp elec1091	Waste Management	RI, NC, CA trash/recycling	-262.83
08/13/2021	1000801	Western Paper Distributors	PA janitorial supplies	-60.91
08/13/2021	bp elec1093	WEX Bank	July vehicle fuel	-682.31
Total 10010 · Alpine Bank- Gen(..7072)				-271,502.69

Garfield County Public Library District Reconciliation Detail

08/19/21

20510 · Alpine Bank Purchase Card, Period Ending 07/31/2021

Type	Date	Num	Memo	Clr	Amount	Balance
Beginning Balance						10,478.88
Cleared Transactions						
Charges and Cash Advances - 59 items						
Credit Card Charge	06/30/2021	SSUSPS	Postage for returned launchpads	X	(8.25)	(8.25)
Credit Card Charge	07/01/2021	SSAmazon	CA bird deterrent owl statues	X	(111.96)	(120.21)
Credit Card Charge	07/01/2021	SSFerguson	GW plumbing part	X	(50.56)	(170.77)
Credit Card Charge	07/02/2021	SSFacebook	Facebook ads	X	(50.00)	(220.77)
Credit Card Charge	07/06/2021	SSCOCPA	AICPA webinar registration - KH	X	(75.00)	(295.77)
Credit Card Charge	07/07/2021	SSAmazon	GW universal access door	X	(84.95)	(380.72)
Credit Card Charge	07/07/2021	GWJimmyJohn	GW staff support	X	(66.98)	(447.70)
Credit Card Charge	07/07/2021	GWCityMarke	GW staff support	X	(12.48)	(460.18)
Credit Card Charge	07/08/2021	SSLowe's	Solar panel maintenance	X	(112.40)	(572.58)
Credit Card Charge	07/08/2021	SSFacebook	Facebook ads	X	(39.79)	(612.37)
Credit Card Charge	07/08/2021	SSAmazon	Office supplies	X	(17.99)	(630.36)
Credit Card Charge	07/09/2021	SSMtnCareer	Job posting for Neighborhood Libra...	X	(159.00)	(789.36)
Credit Card Charge	07/09/2021	NCUSPS	NC stamps	X	(55.00)	(844.36)
Credit Card Charge	07/09/2021	NCUSPS	ILL postage	X	(6.03)	(850.39)
Credit Card Charge	07/09/2021	NCUSPS	Postage due	X	(0.63)	(851.02)
Credit Card Charge	07/11/2021	SSAdobe	Adobe Stock subscription	X	(29.99)	(881.01)
Credit Card Charge	07/11/2021	SSAdobe	Adobe Creative Cloud subscription	X	(19.99)	(901.00)
Credit Card Charge	07/12/2021	SSBlueStarR	Lightbulb recycling	X	(506.19)	(1,407.19)
Credit Card Charge	07/12/2021	SSAmazon	Smoke-free building signs	X	(125.82)	(1,533.01)
Credit Card Charge	07/12/2021	SSGotchaCov	RI community room shade repair	X	(125.00)	(1,658.01)
Credit Card Charge	07/13/2021	SSWalmart	Office supplies	X	(30.72)	(1,688.73)
Credit Card Charge	07/14/2021	SSLowe's	GW ceiling access door/anchors	X	(85.34)	(1,774.07)
Credit Card Charge	07/14/2021	SSAmazon	Facilities folding hand dolly	X	(49.98)	(1,824.05)
Credit Card Charge	07/14/2021	SSCAL	CAL Equity, Diversity, Social Justic...	X	(44.99)	(1,869.04)
Credit Card Charge	07/14/2021	SSCAL	CAL Equity, Diversity, Social Justic...	X	(34.99)	(1,904.03)
Credit Card Charge	07/15/2021	SSMicroPlas	6 magnetic GCPLD vehicle signs	X	(372.00)	(2,276.03)
Credit Card Charge	07/15/2021	SSMicroPlas	2 GCPLD banners	X	(296.00)	(2,572.03)
Credit Card Charge	07/15/2021	SSSherwinWi	GW touchup paint	X	(33.36)	(2,605.39)
Credit Card Charge	07/15/2021	SSValleyLum	Maintenance supplies	X	(23.35)	(2,628.74)
Credit Card Charge	07/15/2021	SSLowe's	Maintenance supplies	X	(9.98)	(2,638.72)
Credit Card Charge	07/16/2021	SSChicagoBo	Bookmarks	X	(112.99)	(2,751.71)
Credit Card Charge	07/16/2021	SSCAL	CALCON registration for award win...	X	(100.00)	(2,851.71)
Credit Card Charge	07/16/2021	SSLowe's	Maintenance supplies	X	(19.26)	(2,870.97)
Credit Card Charge	07/17/2021	SSAmazon	Maintenance supplies	X	(47.97)	(2,918.94)
Credit Card Charge	07/19/2021	SSRobly	Robly subscription	X	(52.50)	(2,971.44)
Credit Card Charge	07/19/2021	SSSunburstC	Wash for truck	X	(29.00)	(2,991.44)
Credit Card Charge	07/19/2021	SSCES	Maintenance supplies	X	(10.55)	(3,001.99)
Credit Card Charge	07/19/2021	PAUSPS	ILL postage	X	(2.75)	(3,004.74)
Credit Card Charge	07/20/2021	SSZoom	Zoom licenses	X	(199.96)	(3,204.70)
Credit Card Charge	07/20/2021	SSFacebook	Facebook ads	X	(75.00)	(3,279.70)
Credit Card Charge	07/20/2021	SSAdobe	Adobe CS subscription	X	(29.99)	(3,309.69)
Credit Card Charge	07/21/2021	SSGlenwoodC	Glenwood Chamber leads/referral r...	X	(25.00)	(3,334.69)
Credit Card Charge	07/21/2021	SSDenco	Large format printer supplies	X	(15.59)	(3,350.28)
Credit Card Charge	07/22/2021	SSLowe's	Maintenance supplies	X	(34.79)	(3,385.07)
Credit Card Charge	07/23/2021	SSChicagoBo	Posters	X	(97.20)	(3,482.27)
Credit Card Charge	07/23/2021	SSAdobe	Adobe DC Pro subscriptions	X	(33.98)	(3,516.25)
Credit Card Charge	07/24/2021	NCWalmart	Craft supplies	X	(24.99)	(3,541.24)
Credit Card Charge	07/26/2021	SSValleyLum	RI door handle	X	(65.87)	(3,607.11)
Credit Card Charge	07/26/2021	CAWalmart	CA creation station supplies	X	(35.82)	(3,642.93)
Credit Card Charge	07/27/2021	SSGCLandfil	Lightbulb recycling	X	(50.50)	(3,693.43)
Credit Card Charge	07/27/2021	NCWalmart	Summer Reading celebration	X	(30.94)	(3,724.37)
Credit Card Charge	07/28/2021	SSCityMarke	Staff picnic prize	X	(50.00)	(3,774.37)
Credit Card Charge	07/28/2021	CAWalmart	CA creation station supplies	X	(23.88)	(3,798.25)
Credit Card Charge	07/28/2021	SSCityMarke	Coffee with the Director supplies	X	(17.99)	(3,816.24)
Credit Card Charge	07/29/2021	SSAmazon	Library materials	X	(137.00)	(3,953.24)
Credit Card Charge	07/29/2021	SSRiverBlen	Coffee with the Director supplies	X	(76.23)	(4,029.47)
Credit Card Charge	07/29/2021	SSValleyLum	NC landscape maintenance	X	(33.23)	(4,062.70)
Credit Card Charge	07/29/2021	SSAmazon	Library materials	X	(30.00)	(4,092.70)
Credit Card Charge	07/30/2021	SSAmazon	Library materials	X	(91.43)	(4,184.13)
Total Charges and Cash Advances					(4,184.13)	(4,184.13)
Payments and Credits - 3 items						
Credit Card Credit	07/01/2021	SSFerguson	Refund for sales tax paid	X	1.90	1.90
Credit Card Credit	07/19/2021	SSFerguson	Refund for returned plumbing part	X	48.66	50.56

2:30 PM

08/19/21

Garfield County Public Library District

Reconciliation Detail

20510 · Alpine Bank Purchase Card, Period Ending 07/31/2021

Type	Date	Num	Memo	Cir	Amount	Balance
Check	07/26/2021	Elec	June c.c. payment	X	10,478.88	10,529.44
Total Cleared Transactions					6,345.31	6,345.31
Cleared Balance					(6,345.31)	4,133.57
Register Balance as of 07/31/2021					(6,345.31)	4,133.57
New Transactions						
Payments and Credits - 1 item						
Check	08/26/2021	elec	July c.c. payment		4,133.57	4,133.57
Total New Transactions					4,133.57	4,133.57
Ending Balance					(10,478.88)	0.00

YTD Stats

7																					
2021																					
STATISTICS JULY YTD	District			Parachute			Rifle			Silt			New Castle			Glenwood Springs			Carbondale		
	2021 Actual	2020 Actual	% change	2021 Actual	2020 Actual	% change	2021 Actual	2020 Actual	% change	2021 Actual	2020 Actual	% change	2021 Actual	2020 Actual	% change	2021 Actual	2020 Actual	% change	2021 Actual	2020 Actual	% change
Cardholders																					
Active Patrons	21204	24159	-12.23%	2163	2561	-15.54%	4364	5763	-24.28%	1911	2050	-6.78%	2433	2639	-7.81%	5095	5772	-11.73%	5238	5374	-2.53%
New Library Cards	2260	1535	47.23%	210	142	47.89%	377	244	54.51%	198	111	78.38%	307	161	90.68%	475	401	18.45%	693	476	45.59%
Patron Services																					
Door Count	119390	82088.5	45.44%	11164.5	8265	35.08%	16726.5	15588	7.30%	10103.5	13259	-23.80%	13557.5	10388.5	30.50%	44904.5	19966.5	124.90%	22933.5	14621.5	56.85%
Meeting Room Usage	2155	1794	20.12%	55	59	-6.78%	603	535	12.71%	111	194	-42.78%	268	243	10.29%	278	110	152.73%	840	653	28.64%
Meeting Room Attendance	2887	8611	-66.47%	100	255	-60.78%	859	2180	-60.60%	153	1229	-87.55%	347	1965	-82.34%	306	1701	-82.01%	1122	1281	-12.41%
Adult Programs	91	51	78.43%	17	13	30.77%	1	5	-80.00%	1	8	-87.50%	20	15	33.33%	6	3	100.00%	46	7	557.14%
Adult Program Attendance	474	859	-44.82%	91	193	-52.85%	5	141	-96.45%	3	135	-97.78%	231	218	5.96%	84	52	61.54%	60	120	-50.00%
School-Age Programs	225	61	268.85%	96	15	540.00%	2	7	-71.43%	2	9	-77.78%	35	10	250.00%	79	6	1216.67%	11	14	-21.43%
School-Age Program Attendance	2754	1043	164.05%	638	159	301.26%	33	70	-52.86%	16	104	-84.62%	1056	294	259.18%	701	97	622.68%	310	319	-2.82%
Teen Programs	40	28	42.86%	16	5	220.00%	0	3	100.00%	0	5	100.00%	8	0		12	5	140.00%	4	10	-60.00%
Teen Program Attendance	317	337	-5.93%	71	133	-46.62%	0	19	100.00%	0	54	100.00%	81	0		125	32	290.63%	40	99	-59.60%
Early Childhood Programs	38	116	-67.24%	15	18	-16.67%	2	32	-93.75%	0	20	100.00%	10	19	-47.37%	7	8	-12.50%	4	19	-78.95%
Early Childhood Attendance	425	2633	-83.86%	94	408	-76.96%	55	830	-93.37%	0	289	100.00%	130	330	-60.61%	86	102	-15.69%	60	674	-91.10%
Adult Outreach Visits	33	22	50.00%	12	3	300.00%	14	3	366.67%	0	2	100.00%	7	5	40.00%	0	0		0	9	100.00%
Adult Outreach Attendance	181	110	64.55%	47	11	327.27%	102	17	500.00%	0	28	100.00%	32	10	220.00%	0	0		0	44	100.00%
Youth Outreach Visits	10	9	11.11%	0	4	-100.00%	6	0		0	1	100.00%	4	2	100.00%	0	1	-100.00%	0	1	100.00%
Youth Outreach Attendance	1356	178	661.80%	0	0		755	0		2	25	-92.00%	587	63	831.75%	8	12	-33.33%	4	78	-94.87%
STEM Programs	18	18	0.00%	1	3	-66.67%	0	1	100.00%	2	5	-60.00%	14	1	1300.00%	0	0		1	8	-87.50%

STEM Program Attendance	149	289	-48.44%	11	30	-63.33%	0	3	-	100.00%	4	57	-92.98%	94	3	3033.33%	0	0		40	196	-79.59%	
ESL Programs	3	49	-93.88%	0	13	-100.00%	1	9	-88.89%	0	10	-	100.00%	2	11	-81.82%	0	5	-100.00%	0	1	-	100.00%
ESL Program Attendance	65	738	-91.19%	0	150	-100.00%	36	252	-85.71%	0	97	-	100.00%	29	177	-83.62%	0	44	-100.00%	0	18	-	100.00%
Book A Librarian Sessions	300	121	147.93%	245	21	1066.67%	0	8	-	100.00%	3	42	-92.86%	52	50	4.00%	0	0		0	0		
Physical Circulation																							
Juvenile	41535	22842	81.84%	3334	1966	69.58%	7138	4014	77.83%	4946	2947	67.83%	5367	3335	60.93%	8457	4115	105.52%	12293	6465	90.15%		
Young Adult	4552	2603	74.88%	548	358	53.07%	1260	552	128.26%	589	339	73.75%	509	385	32.21%	895	566	58.13%	751	403	86.35%		
Adult Fiction	13809	9797	40.95%	2277	1609	41.52%	2521	1740	44.89%	1138	862	32.02%	1984	1374	44.40%	3314	2444	35.60%	2575	1768	45.64%		
Adult Non-Fiction	8057	5384	49.65%	746	511	45.99%	1447	1153	25.50%	922	570	61.75%	1139	755	50.86%	2253	1197	88.22%	1550	1198	29.38%		
Large Print	1104	743	48.59%	114	125	-8.80%	304	183	66.12%	106	80	32.50%	108	49	120.41%	371	165	124.85%	101	141	-28.37%		
World Languages	1832	951	92.64%	94	51	84.31%	242	240	0.83%	263	49	436.73%	261	110	137.27%	510	241	111.62%	462	260	77.69%		
New Books	16929	10781	57.03%	1744	1411	23.60%	2735	1758	55.57%	2363	1421	66.29%	2140	1389	54.07%	4516	2483	81.88%	3431	2319	47.95%		
Reference/Colorado	76	56	35.71%	4	0		19	16	18.75%	11	14	-21.43%	10	4	150.00%	13	1	1200.00%	19	21	-9.52%		
DVD	21667	24508	-11.59%	1995	2814	-29.10%	5350	6032	-11.31%	3184	3436	-7.33%	2884	2988	-3.48%	5075	5083	-0.16%	3179	4155	-23.49%		
CD Audiobook	3504	2463	42.27%	634	199	218.59%	425	440	-3.41%	283	177	59.89%	466	348	33.91%	765	613	24.80%	931	686	35.71%		
Playaway	880	415	112.05%	99	70	41.43%	115	47	144.68%	119	77	54.55%	117	58	101.72%	120	41	192.68%	310	122	154.10%		
Magazines	1373	912	50.55%	72	73	-1.37%	65	133	-51.13%	263	235	11.91%	402	165	143.64%	260	190	36.84%	311	116	168.10%		
Video Games	231	198	16.67%	30	25	20.00%	67	52	28.85%	46	36	27.78%	40	33	21.21%	23	32	-28.13%	25	20	25.00%		
CD Music	1215	757	60.50%	126	73	72.60%	171	155	10.32%	160	87	83.91%	250	159	57.23%	305	142	114.79%	203	141	43.97%		
ILL	32	39	-17.95%	6	5	20.00%	6	15	-60.00%	2	5	-60.00%	14	11	27.27%	4	3	33.33%	0	0			
Materials borrowed from other libraries	25601	18430	38.91%	2330	1930	20.73%	3602	3112	15.75%	3573	2017	77.14%	3131	2384	31.33%	5650	3732	51.39%	7315	5255	39.20%		
Collection																							
Items Added	18703	12556	48.96%	2156	1809	19.18%	3537	1801	96.39%	3157	1923	64.17%	2930	1974	48.43%	3914	2676	46.26%	3009	2373	26.80%		
Total Items in Collection	171509	173969	-1.41%	25856	28805	-10.24%	32379	34318	-5.65%	23508	21913	7.28%	28676	28484	0.67%	30387	29983	1.35%	30703	30466	0.78%		
Technology																							
PAC Usage (hours)	8188	6219	31.66%	695	373	86.33%	1424	1136	25.35%	1660	838	98.09%	556	493	12.78%	2527	2130	18.64%	1326	1249	6.16%		
PAC Usage (sessions)	11813	9460	24.87%	1145	769	48.89%	2258	1817	24.27%	2098	1433	46.41%	996	855	16.49%	3259	2550	27.80%	2057	2036	1.03%		
Wireless Sessions	30329	32708	-7.27%	1400	1539	-9.03%	6168	7275	-15.22%	3004	3474	-13.53%	2955	3044	-2.92%	12673	13990	-9.41%	4129	3386	21.94%		
Volunteers																							
Volunteer Hours	0	463	-	100.00%	0	59	-100.00%	0	151	-	100.00%	0	24	-	100.00%	0	55	-100.00%	0	69	-	100.00%	

Virtual Event Stats

May 2021 - FINAL	all ages				Number of Views										
Title	Number of Events	Family = Age	Language	STEM, ESL or Outreach?	Zoom Livestream	YouTube Livestream	Facebook Livestream	Google Livestream (Classroom or Forms)	Co-Sponsor Platform Livestream	Total Livestream	YouTube Recorded	Facebook Streaming Views	Co-Sponsor Platform Recorded	Total Recorded / Never Livestream	Total Recorded / Originally Livestream
Town Hall Speaker Series: Ranching in the Colorado River	1	Adult	Bilingual	Outreach	17					17	31				31
Town Hall Speaker Series: The Future of the Roaring Fork River Watershed	1	Adult	Bilingual	Outreach	28					28					18
Learn in Minutes	1	Adult	English								2			2	
Adult Total	2				45	0	0	0	0					2	49
					0					0					0
SRC Page Turner Adventures	18	Early Childhood	English		0					0				86	
Storytime	4	Early Childhood	English		0					0	28	61		89	0
Early Childhood Total	4				0	0	0	0	0	0				175	0
Rond the World	1	School Age	Bilingual		2						24				24
Adventures of the Wild Wolf	1	School Age	English		3					3					
School Age Total	2				5	0	0	0	0	5				0	24
Carving a Soapstone	1	Teen	English		4										7

Bear Creation															
Teen Total	1				4	0	0	0		4			0	7	
Frolicky Foot Free	1	Family	English		2					2	10			10	
Family Total	1				2	0	0	0	0	2			0	10	

Recorded Events Posted on YT/FB in June - but these are the additional views that happened in July	
	Town Hall Speaker Series - Wildfire Season 4 in the Colorado River Valley
	24 Storytime

YTD Digital Stats

2021			
STATISTICS JULY YTD	District		
	2021 Actual	2020 Actual	% change
Website			
Website Visits	107174	91247	17.45%
Downloadables			
Overdrive - total eBook, audio, video	34491	32922	4.77%
Zinio	1276	4054	-68.52%
Subscription Resources			
Ancestry - Searches	13447	9143	47.07%
EBSCO Databases - Sessions	34442	2083	1553.48%
Biography in Context - Sessions	442	439	0.68%
Kids InfoBits - Sessions	70	58	20.69%
Learning Express - Sessions	77	125	-38.40%
Mango - Sessions	7887	9936	-20.62%
MyHeritage - Sessions	42	99	-57.58%
Research in Context - Sessions	1097	365	200.55%
Tumblebooks - Book Views	301	296	1.69%

Financial Report

We have been awarded a grant through the Colorado State Library who is administering Federal ARPA (American Rescue Plan Act) funds. The \$21,386 funding award helps the Library community respond directly and immediately to the pandemic, as well as to related economic and community needs through equitable approaches in digital inclusion and library services. There is a wide range of allowable costs to this grant, so we have lots of flexibility with this reimbursement grant, funds have to be spent by Sept 2022.

We applied for a 2nd ARPA funding grant that will specifically provide funding for technology related equipment such as hotspots, wifi hotspot data service, laptop computers, tablets, etc. If awarded, the grant will likely fund the purchase of additional wifi hotspots, and the wifi data service through June 2022.

The budget committee will meet on August 23 to further craft the Library's proposed 2022 budget.

In response to our RFP for Auditing services, four firms have been selected to participate in interviews with our selection committee in late August and early September. The committee will present a recommendation to the Board at the October meeting.

Sales tax collection through May is up 35% from the same period last year.

The following charts depict all revenues received and expenditures made from 1/1/21 through 7/31/21, and are relative to their respective annual budgets (Unaudited).

Total revenues received as of 7/31/21 is \$8,056,279.

Total expenditures made as of 7/31/21 is \$3,511,033.

58.3% of the year has elapsed as of 7/31/21.

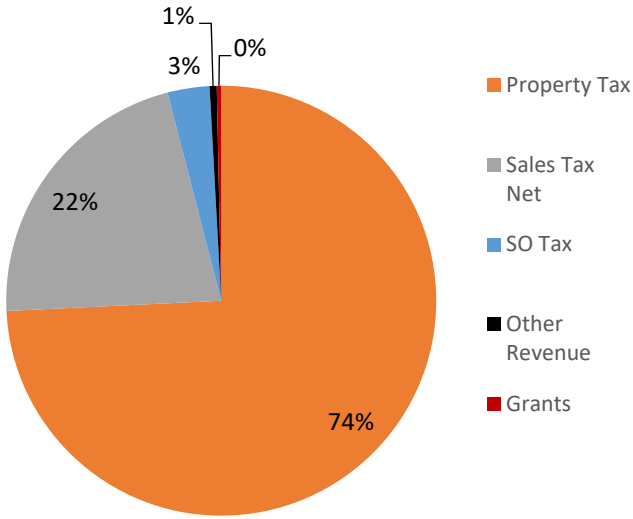
89% of budgeted revenue (\$9,000,364) has been received.

39% of budgeted expenditure (\$9,000,364) has been made.

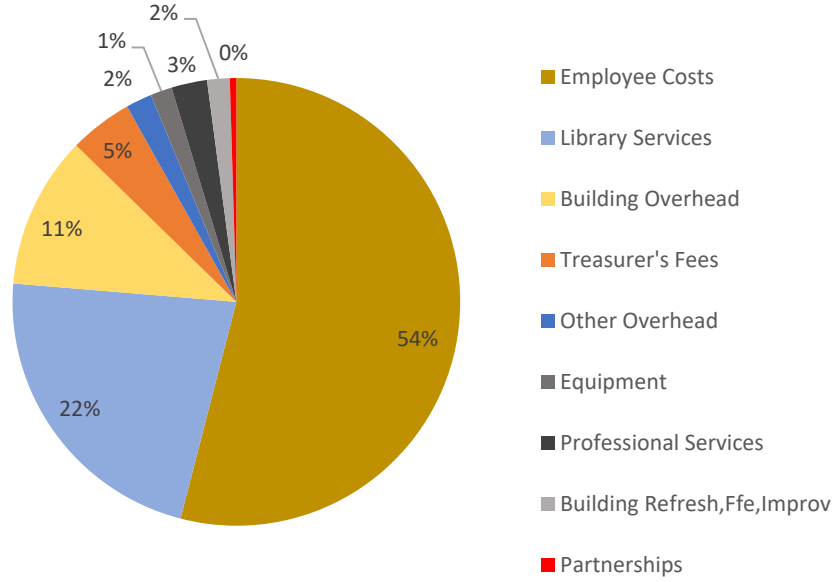
All cash and investment accounts have been reconciled by month end.

July 2021 Financial Visualization

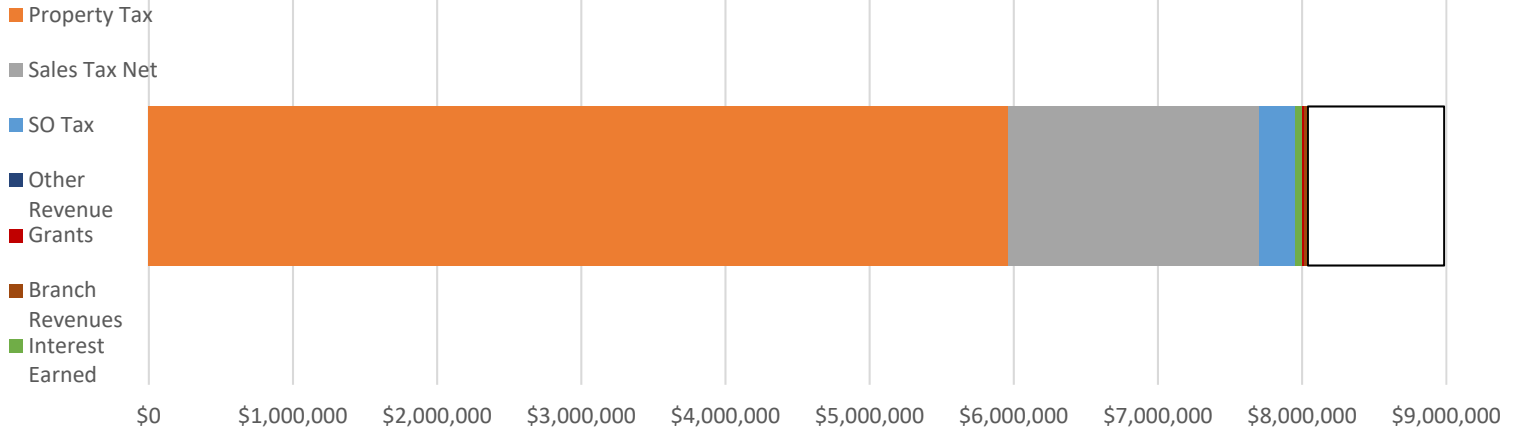
YTD Revenues through 7/31/2021



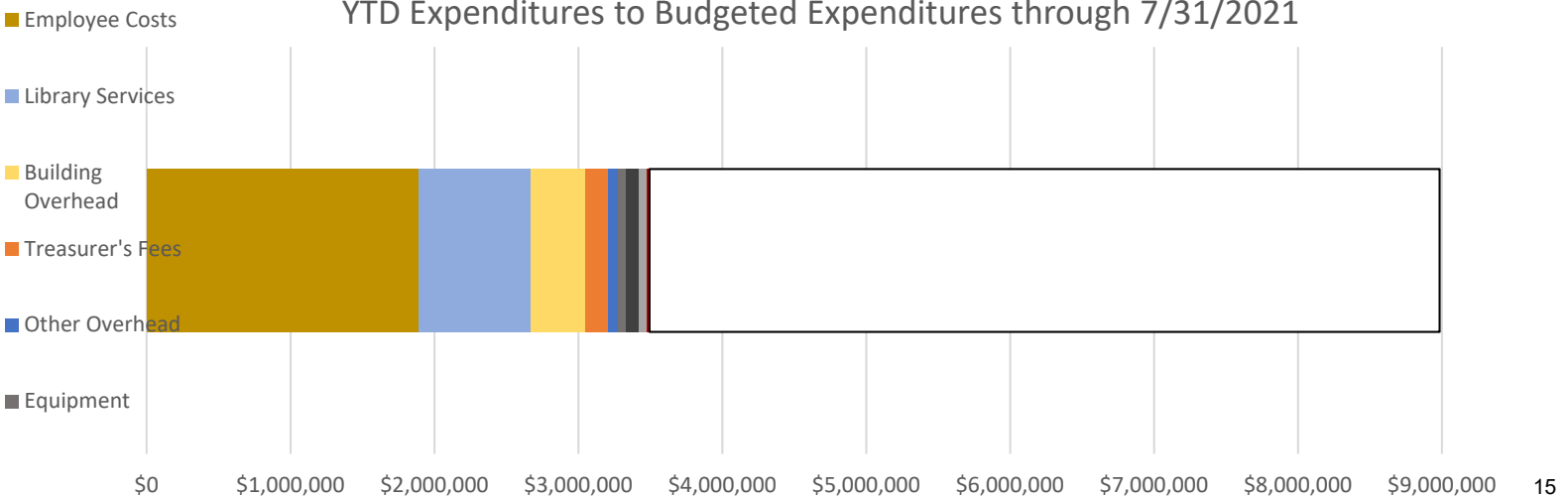
YTD Expenditures through 7/31/2021



YTD Revenues to Budgeted Revenues through 7/31/2021



YTD Expenditures to Budgeted Expenditures through 7/31/2021



Garfield County Public Library District
Profit & Loss Budget vs. Actual - PRELIMINARY DRAFT UNAUDITED
Jan - July 2021

	Jan - July 2021		% of Annual	Footnotes	Jan - July 2020	\$ Increase / (Decrease) in
	Actual	Annual Budget	Budget		Actual	Actual '20 to '21
Income						
40100 · Sales Tax Revenue	1,802,245.12	2,700,000.00	66.75%		1,383,481.09	418,764.03
40102 · Sales Tax Refunds	(57,890.60)	(70,000.00)	82.7%		(41,383.88)	(16,506.72)
40200 · Property Tax Revenue	5,958,649.68	5,739,953.00	103.81%		5,970,634.61	(11,984.93)
40300 · Specific Ownership Tax Revenue	253,712.16	383,000.00	66.24%		232,567.50	21,144.66
40900 · Interest Earned on Investments	3,399.87	62,000.00	5.48%		39,065.18	(35,665.31)
41000 · Grants	27,438.68	60,111.00	45.65%	1.	66,711.53	(39,272.85)
41200 · Other Revenue	42,699.35	33,000.00	129.39%	2.	13,287.36	29,411.99
41300 · Solar Rebates	4,857.96	8,000.00	60.72%		4,383.76	474.20
42000 · Branch Revenues	21,167.41	84,300.00	25.11%		17,935.22	3,232.19
Total Income	8,056,279.63	9,000,364.00	89.51%		7,686,682.37	369,597.26
Expense						
50001 · TREASURER'S FEES	159,461.75	175,059.00	91.09%		151,210.27	8,251.48
50005 · DEBT SERVICE	0.00	1,659,800.00	0.0%	3.	0.00	0.00
51000 · EMPLOYEE COSTS	1,887,553.26	4,067,809.00	46.4%		1,427,024.75	460,528.51
52000 · LIBRARY SERVICES	778,597.80	1,399,615.00	55.63%		709,373.38	69,224.42
53000 · PROFESSIONAL SERVICES	89,777.56	106,576.00	84.24%		78,945.03	10,832.53
54000 · BUILDING OVERHEAD	384,637.33	722,591.00	53.23%		229,382.89	155,254.44
54500 · BUILDING REFRESH, FURNITURE,IMI	56,951.09	365,000.00	15.6%		71,868.59	(14,917.50)
55000 · EQUIPMENT	54,445.78	273,320.00	19.92%		98,431.70	(43,985.92)
56000 · OTHER OVERHEAD	66,114.57	70,800.00	93.38%	4.	63,833.24	2,281.33
57000 · ADVERTISING & MARKETING	13,033.81	109,300.00	11.92%		21,227.41	(8,193.60)
58000 · VEHICLES	3,890.22	13,494.00	28.83%		2,785.23	1,104.99
59000 · PARTNERSHIPS	16,570.55	37,000.00	44.79%	5.	35,446.00	(18,875.45)
Total Expense	3,511,033.72	9,000,364.00	39.01%		2,889,528.49	621,505.23
Net Income	4,545,245.91	0.00			4,797,153.88	-251,907.97

Footnotes:

1. Includes Colorado state grant for library materials
2. Includes dividend return from CEBT health insurance trust
3. Annual "mortgage" loan payment due in September
4. Annual property, liability, work comp insurance paid in Jan.
5. Includes first half 2021 operating assessment - Cooper Commons Condo Assn (GWS)

Garfield County Public Library District

Balance Sheet

As of July 31, 2021

08/19/21

Accrual Basis

	Jul 31, 21
ASSETS	
Current Assets	
Checking/Savings	
10010 · Alpine Bank- Gen(..7072)	790,314.73
10050 · Colo Trust - General	12,525,115.68
10051 · Colo Trust - SO Funds	64,314.10
10055 · C-Safe	53,571.83
10060 · Alpine Bank- Payroll(..8785)	2,103.15
10070 · Alpine Bank - Flex(..0583)	2,084.42
10075 · Alpine Bank - Br. Debit(..4144)	1,832.35
10210 · Rocky Mtn Reserve - Flex	638.40
10300 · Petty Cash- Cash drawer fund	1,075.00
11010 · WF-23652000-Annual Interest Pmt	1.13
11050 · WF-23652001-Annual Princ. Pmt	4.98
Total Checking/Savings	13,441,055.77
Other Current Assets	
12050 · Sales tax transfer by Treasurer	321,746.12
12100 · Property tax transfer by Treas	5,751,433.00
Total Other Current Assets	6,073,179.12
Total Current Assets	19,514,234.89
Other Assets	
19100 · Due to / from Foundation	(9,836.45)
19200 · Due to/from Staff branch fund	(1,832.35)
Total Other Assets	(11,668.80)
TOTAL ASSETS	19,502,566.09
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	80,719.73
Total Accounts Payable	80,719.73
Credit Cards	
20510 · Alpine Bank Purchase Card	4,133.57
20570 · Fuel Cards - WEX / NJPA	682.31
Total Credit Cards	4,815.88
Other Current Liabilities	
21100 · Other Payroll Payables-	
21105 · FLEX payable	146.80
21140 · CRA (retirement)	14,561.26
Total 21100 · Other Payroll Payables-	14,708.06
21200 · Payroll Payable-	33,773.00
Total Other Current Liabilities	48,481.06
Total Current Liabilities	134,016.67
Long Term Liabilities	
22000 · Deferred Sales tax Revenue	321,746.12
22100 · Deferred Property Tax Revenue	5,751,433.00
Total Long Term Liabilities	6,073,179.12
Total Liabilities	6,207,195.79
Equity	
30000 · Unassigned Fund Balance	8,265,718.91
30005 · Non-Spendable Fund Balance	33,939.48

Garfield County Public Library District

Balance Sheet

As of July 31, 2021

	<u>Jul 31, 21</u>
30010 · Restricted Fund Balance	299,200.00
30040 · Assigned For Replacement	151,266.00
Net Income	<u>4,545,245.91</u>
Total Equity	<u>13,295,370.30</u>
TOTAL LIABILITIES & EQUITY	<u><u>19,502,566.09</u></u>

**GARFIELD COUNTY PUBLIC LIBRARY DISTRICT
SALES TAX COMPARISON REPORT
BEFORE REFUND**

	2017		2018		2019		2020		2021	% Incr(Decr) from prior yr
January	173,042.62	4.74%	199,981.78	15.57%	232,350.29	16.19%	219,964.19	-5.33%	244,593.97	11.20%
February	174,041.11	14.26%	214,635.71	23.32%	201,365.63	-6.18%	211,661.48	5.11%	248,671.50	17.49%
March	191,923.78	8.97%	247,300.68	28.85%	235,241.22	-4.88%	205,882.59	-12.48%	306,107.18	48.68%
April	210,556.56	18.17%	220,564.48	4.75%	221,993.61	0.65%	207,819.08	-6.39%	315,594.36	51.86%
May	205,137.04	13.09%	233,871.79	14.01%	251,876.55	7.70%	252,114.14	0.09%	365,531.99	44.99%
June	234,797.64	7.45%	261,824.92	11.51%	271,841.07	3.83%	275,818.52	1.46%		#VALUE!
July	244,275.30	17.11%	266,233.19	8.99%	283,289.61	6.41%	296,171.04	4.55%		#VALUE!
August	231,464.51	9.49%	259,104.75	11.94%	283,746.69	9.51%	282,100.20	-0.58%		#VALUE!
September	220,812.96	7.16%	259,426.27	17.49%	273,911.00	5.58%	308,802.67	12.74%		#VALUE!
October	214,391.59	10.93%	242,842.17	13.27%	268,983.77	10.76%	298,225.56	10.87%		#VALUE!
November	211,086.91	12.27%	215,191.86	1.94%	248,621.68	15.53%	270,897.91	8.96%		#VALUE!
December	236,164.73	2.09%	249,188.16	5.51%	286,039.62	14.79%	321,746.12	12.48%		#VALUE!
TOTAL	2,547,694.75	10.27%	2,870,165.76	12.66%	3,059,260.74	6.59%	3,151,203.50	3.01%	1,480,499.00	-53.02%

AFTER REFUND

	2017		2018		2019		2020		2021	% Incr(Decr) from prior yr
January	167,563.47	55.31%	198,871.12	18.68%	209,576.47	5.38%	219,154.90	4.57%	237,651.31	8.44%
February	170,638.18	62.61%	212,320.26	24.43%	198,821.31	-6.36%	208,449.22	4.84%	225,592.83	8.22%
March	185,434.83	12.90%	245,105.81	32.18%	233,664.43	-4.67%	199,473.40	-14.63%	302,292.48	51.55%
April	162,141.26	-7.36%	216,979.46	33.82%	221,373.23	2.02%	194,556.04	-12.11%	312,333.74	60.54%
May	198,292.51	11.04%	233,518.26	17.76%	236,645.79	1.34%	245,037.26	3.55%	363,341.37	48.28%
June	233,936.90	7.65%	261,219.50	11.66%	270,813.24	3.67%	270,598.88	-0.08%		-100.00%
July	242,194.12	17.36%	264,478.28	9.20%	281,615.39	6.48%	254,330.79	-9.69%		-100.00%
August	230,488.40	9.52%	257,827.63	11.86%	283,033.57	9.78%	280,187.96	-1.01%		-100.00%
September	220,265.47	7.44%	257,903.65	17.09%	273,401.59	6.01%	306,570.32	12.13%		-100.00%
October	212,474.94	11.90%	238,703.94	12.34%	266,965.89	11.84%	295,679.43	10.76%		-100.00%
November	197,432.38	5.94%	213,758.10	8.27%	246,816.73	15.47%	262,364.84	6.30%		-100.00%
December	235,522.80	2.20%	248,301.61	5.43%	277,231.38	11.65%	311,675.86	12.42%		-100.00%
TOTAL	2,456,385.26	12.86%	2,848,987.62	15.98%	2,999,959.02	5.30%	3,048,078.90	1.60%	1,441,211.73	-52.72%

Facilities Report

In July, the facilities department continued creating implementations relative to brick & mortar longevity via building maintenance, energy efficiency, and fiscal stability. The facilities manager proceeds the process of creating mechanical schedules that incorporate a night time purge, this will enhance energy efficiency through the utilization of night time cool air and run time of mechanical chiller systems. The district has breached its ten year age, creating a deeper dive assessment of modules, compressors, motors, and components that typically have a ten year life span within mechanical systems. The request for proposal for the facilities master plan was posted in April, within May the district received proposals from firms via the RFP as well as the facilities manager asking for a board representative to join the firm evaluation committee; Within June the committee reviewed firm proposals, in turn relaying to the associated firms, revised prioritized scope of work accomodating a not to exceed budget; Within July the budgeted revised scope of work proposals was received from all firms and evaluation committee assessed, we look forward to awarding this project in early August. The human resources assistant, director of operations, and facilities manager reviewed interviews, explored references and the internal courier position is now onboard. With the internal courier onboarding, GCPLD is now providing patrons quicker turn around on internal district collection transfers. The facilities manager continues providing innovations & technology support in the interim of onboarding an IT & Innovations Manager, consisting of support via Marmot ticket requests and assisting installs relative to current district-wide technology projects. The facilities manager has created a checklist to update branch manager new hires within their facility consisting of safety & facility procedures/"good artifacts to know"; whilst conducting this at Carbondale, an addition to the automatic slider doors was assessed and will consist of door closure safety beams. The district-wide quarterly deep clean of carpets and furniture is in progress. The light-emitting diode (LED) ballast bypass project progressed with Silt & Parachute completing the installation, Rifle is the next branch slotted for this project; this project pilots long-term return on investment benefits, ergonomics to the workplace, a more sustainable future enhancing minimal impact on our environment. All in all, the facilities department is committed to connecting our communities to a world of possibilities providing methodical magnification within every stratagem.

Human Resources Report

The Human Resources Department continues interviewing and posting open positions. HR is currently prioritizing filling the Branch Manager positions and other front-line positions. On top of recruiting, the HR Assistant continues working on FMLA, new hires, terminating employees, and payroll. The HR Assistant continues to work closely with Jessica Junker from CuraHR, who is helping assist with HR related matters, and Kevin Hettler, Finance Manager until GCPLD hires a new HR Manager.

Recruiting update: Jessica Junker is working closely with the Board and helping Joanna, HR Assistant, by interviewing search firms to help hire the next Executive Director.

GCPLD is still hiring for Rifle, Silt, and Glenwood's Branch Managers. Soon we will also be hiring for the New Castle Branch Manager, as Jenn Cook has accepted our offer as the Library Collections Manager.

Some positions have been set on pause since our Executive Director has resigned, such as the Neighborhood Libraries Manager, the Director of Operations, the Education and Development Coordinator, the Assistant to the Executive Director and the Technology and Innovations Manager. Until a new Executive Director is in place, we will determine if these positions will continue or change.

We continue to include a preliminary screening interview for all front-line positions before proceeding to an in-person interview. This has proved effective in bringing in higher quality candidates for the Branch Managers to interview and hire. The HR Assistant is diligently working with each branch that has front-line openings to fill these positions.

Staff Education and Development Update: Work is on pause until a new Executive Director is hired.

Volunteer Update: Tiffany Merriam is our new Volunteer Coordinator and she will start August 23, 2021.

Staffing Report - Since 07/16/2021:

New Hires: 9

- Library Page – Carbondale, 20hrs/week – 7/27/2021
- Library Associate – Glenwood Springs, 24hrs/week – 8/2/2021
- Library Associate – New Castle, 24hrs/week – 7/26/2021
- Library Page – Silt, 20hrs/week – 8/11/2021
- Library Page – Rifle, 20hrs/week – 8/17/2021
- Library Page – Rifle, 20hrs/week – 8/2/2021
- Library Associate – Parachute, 24hrs/week – 8/10/2021
- Library Associate – Parachute, 24hrs/week – 8/11/2021
- Volunteer Coordinator – Administration, 20hrs/week – 8/23/2021

Promotions/Transfers: 6

- Library Associate to Library Specialist – Silt, 24hrs/week
- Library Associate to Library Specialist – Carbondale, 24hrs/week
- Library Associate to Library Specialist – Carbondale, 24hrs/week
- Library Associate to Library Specialist – New Castle, 24hrs/week
- Branch Manager to Library Collections Manager – New Castle to Administration, 40hrs/week

- Library Associate to Substitute Library Assistant – Carbondale, hours vary

Vacancies: 20

- Branch Manager - Silt, 40hrs/week – *reposted position, screening interviews in process*
- Branch Manager – Rifle, 40hrs/week – *reposted position, screening interviews in process*
- Branch Manager – Glenwood Springs, 40hrs/week – *Position offered, tentatively starting on 9/13/21*
- Library Associate – Carbondale, 24hrs/week – *Position offered, start date TBD*
- Library Associate – Carbondale, 24hrs/week – *Position reposted, screening applications*
- Library Associate – Glenwood Springs, 24hrs/week – *Position reposted, screening interviews*
- Library Associate – New Castle, 24hrs/week – *Position posted, screening interviews*
- Library Page – Glenwood Springs, 20hrs/week – *Position posted, screening applications*
- Library Page – Glenwood Springs, 20hrs/week – *Position posted, screening applications*
- Library Page – New Castle, 20hrs/week – *Position posted, screening applications*
- Library Page – Parachute, 20hrs/week – *Position offered, start date 9/7/2021*
- Youth Services Coordinator – Carbondale, 40hrs/week – *In-person interviews in progress*
- Human Resources Manager – Administration, 40hrs/week – *Screening applications*
- Community Engagement Coordinator – Administration, 40hrs/week – *On pause*
- Innovation and Technology Manager – Administration, 40hrs/week – *On pause*
- Library Collections Manager – Administration, 40hrs/week – *Offered, pending transition*
- Executive Director – Administration, 40hrs/week – *Firm searching in progress*
- Assistant to the Executive Director – Administration, 40hrs/week – *On pause*
- Director of Operations – Administration, 40hrs/week – *On pause*
- Educati

Departures: 11

- Library Specialist – Carbondale, 24hrs/week – 8/17/2021
- Library Page – Glenwood Springs, 10hrs/week – 8/5/2021
- Library Page – Glenwood Springs, 10hrs/week – 8/6/2021
- Library Page – New Castle, 10hrs/week – 7/26/2021
- Library Page – Parachute, 10hrs/week – 8/13/2021
- Community Engagement Manager – Administration, 40hrs/week – 8/6/2021
- Library Collections Manager – Administration, 40hrs/week – 7/28/2021
- Executive Director – Administration, 40hrs/week – 8/20/2021
- Director of Operations – Administration, 40hrs/week – 8/20/2021
- Assistant to the Executive Director – Administration, 40hrs/week – 8/6/2021
- Education and Development Coordinator – Administration, 40hrs/week – 8/6/2021

Additional Staffing Information:

Headcount as of 07/16/2021:

- 72 total staff members (does not include subs)
- 26 benefit eligible staff (32 - 40 hours per week); 41 staff with less than 32 hours per week
- 49.15 FTE

Staff Stats by Location – 07/16/2021					
<u>Location</u>	<u>FTE</u>	<u>Total Staff Count</u>	<u>Scheduled Staff Hours per Week</u> <i>(total of all staff)</i>	<u>Count of Benefit Eligible Staff (over 32 hours)</u>	<u>Count of Staff not eligible for Benefits (under 32 hours)</u>
Carbondale	5.75	10	230	2	8
Glenwood	6.65	10	266	3	7
New Castle	6.25	9	250	3	6
Silt	5.8	9	232	3	6
Rifle	6.95	12	278	2	10
Parachute	6.95	10	278	3	7
Support Services	10.8	12	432	10	2
Grand Total	49.15	72	1966	26	46

Marketing Report

In July, the Marketing Department continued focusing efforts on the Summer Reading Challenge and all the events supporting it. We had advertisement placement in the *Sopris Sun* and the *Post Independent*. As well as paid ads through Facebook promoting the challenge and specific events.

We budgeted for and implemented a specific marketing analytics tool called Gale Analytics which will help pinpoint statistics about our patrons and demographic details about everyone in Garfield County. This we can use for more targeted marketing efforts to specific communities such as the Latin X community, Elder citizens, non-cardholders, parents etc. through special postcard mailings, emails and other channels.

Our Facebook statistics continue to climb due in large part to inexpensive paid advertising of events and of the library in general. Average cost of a weekly targeted FB ad is \$25.

Statistics

Number of Events Promoted in April: 36

Followers:

Facebook – 3,312 (0.5% increase)

Instagram – 1,209

Email Newsletter (July) – 18,900

Facebook Reach last 30 days: 13,340 (up 20%)

Reach = The number of people who saw any content from your Page or about your Page, including posts, stories, ads, social information from people who interact with your Page and more.

Facebook Post Engagements in past 30 days: 1,825

Engagement: The number of interactions your content received from users (likes, comments, shares, saves, etc.)

CPR

De la página A6

"La estación solía llamarse OpenAir. Tenía un formato muy diferente. ... Cuelhíamos la marca a Indie 102.3 (hoy dos años en julio. ... Hay oyentes de toda la vida que han estado escuchando la frecuencia 102.3 de Colorado que se han quedado con nosotros durante el cambio de marca y demás cambios. Parece que les encanta lo que hemos estado haciendo", dijo Carlan.

La asistente de producción de la estación, Bruce Trujillo, dijo que ella creció en Glenwood Springs y está emocionada de unirse al público y a las estaciones comunitarias que ya están presentes en el valle de Roaring Fork. También dijo que espera que su estación sirva como conducto para que más residentes del Western Slope descubran nueva música.

"(Tocamos) al menos un artista de Colorado cada hora todos los días. Y eso es de todo Colorado. Obviamente hay un gran enfoque en las bandas de Denver, pero también tocamos bandas de todo el Front Range y siempre estamos buscando nuevas bandas del Western Slope para apoyarlas", dijo Trujillo.

Especial, uno de los muchos programas de 102.3 FM, es presentado por Trujillo los miércoles por la noche a las 10 p.m. y domingos por la noche a las 6 p.m. Dijo que además de tocar música nueva, ella busca abarcar todo tipo de géneros de personas de ascendencia latinoamericana.

"Ficista esta conspección de que el indie está dominado por hombres blancos, pero

eso no es el caso. Soy muy partidaria de asegurarnos de que estamos tocando tantas bandas femeninas como sea posible, tantas negras, antitejotas y otras personas de color como sea posible", dijo Trujillo.

Algunos de los temas que los oyentes pueden esperar escuchar si se sintonizan a Especial son Chicago Hamman, Y La Bamba, Helado Negro, y otros locales como Las Mocechos (que han actuado en Basalt y Aspen), Pink Hawks y Lollita. Trujillo dijo que ella habla español durante el programa, y que cualquiera puede escuchar y encontrar algo que le guste.

"Hay algo para todos y tenemos algunas canciones en español que están en rotación regular. Lo que es muy emocionante. Es realmente una invitación a descubrir y aprender más sobre lo que está sucediendo en nuestras comunidades y más allá.

Esta música es muy buena, simplemente que se canta en español," dijo Trujillo.

Para los músicos y bandas interesados en aparecer en 102.3 FM, Trujillo y Carlan dijeron que es un proceso de aplicación simple que se puede realizar en su sitio web. Carlan dijo que está listo para expandir su base de oyentes y que espera ansioso la respuesta que obtendrán en el valle de Roaring Fork.

"Espero que la gente de Roaring Fork nos acompañe y nos han hecho aquí en Denver", afirmó Carlan.

Puedes comunicarte con la reportera Jessica Peterson al 970-379-3462 o jpeterson@postindependent.com.

de acuerdo con esperar hasta el 9 de junio," dijo Ramirez.

Puedes comunicarte con la reportera Jessica Peterson al 970-379-3462 o jpeterson@postindependent.com.

EQUIDAD

De la página A6

en español, lo mismo que a nuestras familias. ... Mientras estamos comprometidos a asegurarnos de que todo se comparta, estoy

de acuerdo con esperar hasta el 9 de junio," dijo Ramirez.

Puedes comunicarte con la reportera Jessica Peterson al 970-379-3462 o jpeterson@postindependent.com.



Colorado HUNTER PHOTO CONTEST

Voting: May 5 - May 31

PHOTOS TODAY
SKY-TV

POST INDEPENDENT
THE CITIZEN TELEGRAPH

THE DAILY SENTINEL
CRAIG PRESS



You love the hunt!
Thank you to all who submitted photos
of their hunting adventures!

Now it is time to vote for your favorite hunting photo.

Five individuals (one from each category)
will be chosen to win some great prizes!

To vote for your favorite hunting photo visit:

www.cohunter.com/photo-contest

SNOWMASS
VILLAGE

SUMMER JOB FAIR

THURSDAY, JUNE 3

2PM-7PM

BASE VILLAGE CONFERENCE CENTER

Come meet a variety of Snowmass businesses hiring for part-time and full-time positions including retail, restaurants, and lodging.

Free parking available at the Base Village Parking Garage and the Treehouse lot off Carriage Lane.



All participants will be extended the door prizes. Light refreshments will be offered.

www.gosnowmass.com/jobfair

THE ASPEN TIMES - Snowmass Sun

SPONSORED BY
THE TOWN OF
SNOWMASS VILLAGE

SNOWMASS

Summer Reading Challenge

Tails &
TALES

Children, teens, & adults can read to earn great prizes as well as enjoy exciting in-person & virtual events!

www.gcpld.org/summer-reading



Find Your
STORY

GARFIELD COUNTY
LIBRARIES

26

Desafío de Lectura Durante el Verano

Colas y CUENTOS

¡Adultos, adolescentes y niños pueden leer para ganar premios fabulosos y disfrutar de emocionantes eventos tal en persona como virtual!

www.gepld.org/summer-reading

Find Your STORY



SPORTS

NHL PLAYOFF CAPSULES

LIGHTNING 2, HURRICANES 1

RALEIGH, N.C. (AP) — Barclay Goodrow beat Alex Nedeljkovic for the go-ahead goal with 7:31 left and the Tampa Bay Lightning beat the Carolina Hurricanes 2-1 on Sunday night to open the second round playoff series.

Goodrow put the Stanley Cup champion Lightning ahead for good when he headed left against Carolina defenseman Brady Skjei, then shot from a sharp angle on the left side. The puck slid underneath Nedeljkovic's right pad as it lifted slightly off the ice.

That lead held, with the Lightning holding off Carolina's final minute with the empty net and extra attacker in a desperate tying attempt.

Instead, the Lightning won a road series opener for the second straight round. The Lightning swept the first two games at Florida in that six-game first-round series.

Game 2 is Tuesday night in Raleigh.

AVALANCHE 7, GOLDEN KNIGHTS 1

DENVER (AP) — Nathan MacKinnon and Gabriel Landeskog each scored twice and well-rested Colorado beat Vegas in a skirmish-filled Game 1.

What began as Colorado putting on a passing clinic — racing out to a 4-0 lead — spiraled into one fight after another. There were a total of 79 penalty minutes between the teams, including four 30-minute misconduct calls and a match penalty on Vegas' Ryan Reaves, who was later given an attempt-to-injure penalty.

Young defenseman Cale Makar added a goal and three assists, and Ibramton Saad and Mikko Rantanen also scored for the Avalanche, who had an extra burst after nearly a week of following a four-game sweep of St. Louis in round one.

Game 2 is Wednesday night in Denver.

YOUNG

Face, page A16

stuff, I'm usually doing flips and such like that. But then Phoebe's right there next to me, jumping higher than most of the rest of the guys are, just because she enjoys doing it."

Another time, in the ephrin of their nother, Heidi, Hitch recalled the sibling tandem free climbing to the top of a 200-foot cliff and taking pictures.

"The wind's blowing like crazy, and she's just kind of looking over the edge of a cliff," Hitch said.

This seemingly insatiable thirst for adrenaline and giving their poor mother a heart attack derives from their dazed

father, Scott, Greene and Hitch each have stories about Scott Young having an unquenchable penchant for cliff-jumping and diving off bridges in the name of fun.

Maybe this is why the Young siblings make such established pole vaulters — a life that saw its start between seventh and eighth grades for Hitch and Phoebe.

"I understand that it's not safe; I understand that," Phoebe Young said. "I'm putting myself at risk doing it. But I think just the thrill of not only competition, but you know, being alone easy in the air. It's so worth it. ... It's the best."

Reporter Ray K. Erba can be reached at 612-623-3223 or rerba@postindependent.com.



REUNIÓN DE LA MESA DIRECTIVA

El jueves, 10 de junio del 2021

Nuevo Ubicación: WebEx o teléfono: 1-650-479-3208

9:00 a.m. a 11:30 a.m.

(Agenda sujetas a cambio antes de la reunión)

1. Pasar Lista @ 9:00 a.m.
2. Sesión Ejecutiva @ 9:01 a.m.
3. Aprobación de Actas: 13 de mayo del 2021 @ 9:35 a.m.
4. Comentario Público: Respondo a temas no incluidos en la Agenda (Límite de 3 minutos por persona) @ 9:40 a.m.
5. Artículos Afiliados a la Agenda/Comentarios de los Miembros de la Mesa Directiva @ 9:45 a.m.
6. Agenda de Consentimiento @ 9:50 a.m.
 - A. Resolución 2021-11-2022 RFTA Título VI y Actualizaciones Limitadas del Plan de Dominio del Inglés
 - B. Resolución 2021-12-2022-2025 Programa de Empleo En Desempeño y Actualización de Meta
7. Presentaciones/Artículos de Acción @ 9:55 a.m.
 - A. Minor Actualización del Estado
 - B. Propuesta de Cambio de Tarea Juvenil
 - C. Actualización de Planificación de Preparación de Comensales
8. Audiencia Pública @ 11:05 a.m.
 - A. Resolución 2021-13-2021 Aprobación Presupuestaria Suplementaria de 2021
9. Pausa de Gobierno de la Junta @ 11:15 a.m.
 - A. Retiro de planificación estratégica de la Junta
10. Informantes y Actualizaciones @ 11:20 a.m.
 - A. Reporte del CEO

Siguiente Reunión/Retiro: 8 de julio del 2021

WebEx:

9:00 a.m. a 11:30 a.m.

Este es un espacio de oportunidades que se proporciona administrado por la Junta de la RFTA que se provee para el uso de los miembros, socios, proveedores, clientes y otros interesados. El uso de este espacio es limitado y no garantiza el uso de este espacio. El uso de este espacio es limitado y no garantiza el uso de este espacio. El uso de este espacio es limitado y no garantiza el uso de este espacio.

Para más información sobre los horarios de los autobuses

970-925-8484 / 970-928-8272

www.rfta.com



BOARD OF DIRECTORS MEETING AGENDA

Thursday, June 10, 2021

New Location: WebEx or Telephone: 1-650-479-3208

9:00 a.m. to 11:30 a.m.

(Agenda subject to change prior to meeting)

1. Roll Call @ 9:00 a.m.
2. Executive Session @ 9:01 a.m.
3. Approval of Minutes May 13, 2021 @ 9:25 a.m.
4. Public Comment: Reporting items not on the agenda (5 minutes/person) @ 9:40 a.m.
5. Items Added to Agenda/Board Member Comments @ 9:45 a.m.
6. Consent Agenda @ 9:50 a.m.
 - A. Resolution 2021-11-2022 RFTA Title VI and Limited English Proficiency Plan Updates
 - B. Resolution 2021-12-2022-2025 Disadvantage Business Enterprise Program and Goal Update
7. Presentations/Action Items @ 9:55 a.m.
 - A. Move Study Update
 - B. Proposed Youth Fare Changes
 - C. Coronavirus Preparedness Planning Update
8. Public Hearing @ 11:05 a.m.
 - A. Resolution 2021-13-2021 Supplemental Budget Appropriation
9. Board Governance Process @ 11:15 a.m.
 - A. Board Strategic Planning Retreat
10. Information/Updates @ 11:20 a.m.
 - A. CEO Report

Next Board Meeting: July 8, 2021

WebEx:

9:00 a.m. to 11:30 a.m.

For Information on Bus Schedules:

970-925-8484 / 970-928-8272

www.rfta.com

CURA HR: EVERYTHING DiSC TRAINING

GCPLD BOARD OF TRUSTEES

WHAT IS DiSC?

Everything DiSC® is a personal assessment tool used by more than one million people every year to help improve teamwork, communication, and productivity in the workplace.

The Everything DiSC® model provides a common language people can use to better understand themselves and those they interact with—and then use this knowledge to reduce conflict and improve working relationships.

CuraHR.com

GCPLD BOARD DiSC TIMELINE AND AGENDA

1. Introduction to DiSC

- Audience: GCPLD Board
- Day/Time: September 2 Board Meeting
- Duration: Approximately 5 minutes
- Summary: *Jessica Junker, Consulting Director at Cura HR, will speak briefly during a regularly scheduled Board meeting. She will describe what DiSC is, how it can be leveraged to strengthen relationships and she will provide an overview of the process and timeline.*

2. Board Attendee Assessments

- Audience: GCPLD Board
- Timeframe: September 7-13
- Duration: Approximately 15-20 minutes
- Summary: *Each Board member will receive an email with a link to take the Everything DiSC Assessment. The Assessment takes approximately 15-20 minutes to complete, and it can be completed online anytime prior to September 13.*

3. Discovering your DiSC Style + Understanding other DiSC Styles

- Audience: GCPLD Board
- Day/Time: October 7 (Following the business portion of the Board Meeting)
- Duration: 60 - 90 minutes
- Summary: *An overview of the four DiSC styles; discussion and activities to put them into practice.*

4. Using DiSC to Build More Effective Relationships

- Audience: GCPLD Board [May include Interim Executive Director, TBD.]
- Day/Time: November 4 (Following the business portion of the Board Meeting)
- Duration: 60 - 90 minutes
- Summary: *A deeper dive into DiSC styles, focusing on interactions with each style.*

5. Group Culture Impacts

- Audience: GCPLD Board
- Day/Time: December 2 (Following the business portion of the Board Meeting)
- Duration: 60 - 90 minutes
- Summary: *Focus on strengthening the Board's group culture.*

