

**AGENDA**  
**Garfield County Public Library District Board of Trustees Meeting**  
**Date: Thursday, October 3, 2024, 2:00 PM**

**Zoom Access:**  
Register in advance for this meeting:

<https://us02web.zoom.us/meeting/register/tZEucu6orj8uHdOhe37I7jVtNQPv9znHhxV1>

After registering, you will receive a confirmation email containing information about joining the meeting.

**Place: Rifle Branch Library**  
**207 East Avenue, Rifle, CO 81650**

Board Mission Statement: The GCPLD Board supports the GCPLD mission, vision, and values through the following actions: Ensuring financial stability, investing in staff development, providing service advocacy, and promoting District library innovation.

**I. CALL TO ORDER**

- A. Roll Call
- B. Public Participation: 3 minutes per person
- C. Approval of the agenda

**II. CONSENT AGENDA FOR APPROVAL**

- A. Minutes of Library Board meeting September 12, 2024 (pp. 1-4)
- B. Claims for Board Approval: General Fund August 16 through September 15, 2024 (pp.5-6);  
Alpine Bank Credit Card Statement August (pp. 7-8)

**III. ACTION ITEMS**

- A. Whitney Hopkins, Architect for Rifle and Silt projects
- B. Adopt Long Range Plan draft
- C. Dolly Parton Imagination Library agreement with Raising a Reader (pp. 9-10)

**IV. DISCUSSION ITEMS**

- A. Presentation by Alicia Gresley on behalf of Colorado River Valley Economic Development Partnership
- B. Management Report, Jamie LaRue (pp. 11-16)
- C. Budget Committee Update, John Mallonee, Kevin Hettler
- D. Finance Report, Kevin Hettler (pp. 17-22)
- E. Rifle Branch Library report – Amy Tonozzi
- F. Trustee reports and comments, All Trustees

**V. EXECUTIVE SESSION**

- A. Determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators pursuant to Section 24-6-402(4)(e)(I), C.R.S.

**VI. ACTION ITEM**

- A. Action taken after Executive Session, Adrian Rippy-Sheehy

Next Board Meetings:

Regular Meeting: November 7, 2024, 2pm, Location: Silt Branch Library 680 Home Avenue, Silt CO 81652.

Adjourn meeting.

This agenda is subject to change, including adding items up to 24 hours in advance or deleting items at any time. All times are approximate. If special accommodation is necessary per ADA, please call 970-625-4270 before the meeting.

Prepared by: Jamie LaRue, Executive Director

**GARFIELD COUNTY PUBLIC LIBRARY DISTRICT**  
**RECORD OF PROCEEDINGS: BOARD OF TRUSTEES MEETING**  
**Place: Carbondale Branch Library**  
**September 12, 2024**

Board Mission Statement: The GCPLD Board supports the GCPLD mission, vision, and values through the following actions: Ensuring financial stability, investing in staff development, providing service advocacy, and promoting District library innovation.

- I. CALL TO ORDER** - Adrian gave Zoom attendees instructions on how to indicate they would like to make a public comment. Kevin Hettler conducted the roll call.

**Board Members Present:**

Jocelyn Durrance  
Michelle Foster  
Susan Use  
Myrna Fletchall  
Adrian Rippy-Sheehy

**Board Member absent (excused):**

Crystal Mariscal  
John Mallonee

**Public Present:**

Sara Gilbertson  
Trish O’Grady  
Ellen Anglers  
Mae Gray  
Carole O’Brien  
Will Grandbois  
Kevin O’Brien  
Teresa Ferro  
Susan Tribble  
Sharon Morris  
Caleb Robinson  
Cassidy Willey  
Salomi Gonzalez  
Morgan Hill  
Sky Quarto

**Zoom Staff:**

Jackie Skala  
Toni Carsten  
Emily Hisel  
Laura West  
Melissa Wiley  
Lizz Tillotson  
Eileen Cummings  
Ana Gaytan

**Zoom Public:**

Willow Brotzman  
Caroline Llanes  
Beth Daurer  
Steve Beaulieu  
Brittany Cocina

**Staff Members Present:**

Kim Owens  
Amy Tonozzi  
James Larson  
Amaranda Fregoso  
Jon Medrano  
Kevin Hettler  
Melissa Terry  
Ana Gaytan  
Jenn Cook  
Abraham Korah  
Brenda Ramirez  
Tracy Kallassy  
Kurt Bauer  
Patti Anderson  
Sara Friend  
Erin Hollingsworth  
Jess Peterson  
Alex Garcia

- A. Call to order by Adrian at 2:00 pm.
- B. Public participation responses from August 1 meeting
  - i. Letter from John Lepkowski
    - 1. Cindy Hohl, director of policy analysis and operational support at Kansas City (Mo.) Public Library, was inaugurated ALA President for 2024-2025 on Tuesday, July 2, at the ALA Annual Conference in San Diego. Emily Drabinsky is now past president, having completed her one-year term.
    - 2. Addressed that the Carbondale library does have a flag.
- C. Public Participation: 3 minutes per person
  - i. Sarah Gilbertson – Said the library does meet all of the laws when it comes to censorship.
  - ii. Trish O’Grady –Wants meetings in the evenings. Read a letter in support of reciting the Pledge of Allegiance.
  - iii. Ellen Angeles – Running for State Board of Education. She congratulated Adrian for the award she won. Commended staff on donating time and supporting having a safe place for people to come.
  - iv. Mae Gray – Stated that people who seem to speak the loudest never stay for the whole meeting. Doesn’t care if the pledge is recited. Supports not restricting books.
  - v. Carole O’Brien – Doesn’t matter one way or another if the pledge is said. Talked about freedom of speech and also listening to what people say.
  - vi. Will Grandbois – Says shouldn’t be required to say pledge and to lead life by the pledge and not just recite the words.
  - vii. Kevin O’Brien – Thanked the Board for keeping libraries safe and welcoming places for everyone.
  - viii. Caleb Robinson – Taken aback that pledging to your own country's flag is racist or divisive. This is to bring us together as a nation. Freedom entails responsibility.
  - ix. Sky Quarto – Says we don’t restrict anything, and teachers choose to teach from great books. Find a middle ground when it comes to the pledge to respect all people. Traditions and rituals have a place in our society.
  - x. Emily Hisel – Thank you for Zooming meetings. Thanked Myrna for bringing the pledge of allegiance to everyone.
- D. Approval of the amended agenda.
  - i. **Jocelyn moved to approve the agenda and Michelle seconded. Motion passed.**

## II. CONSENT AGENDA FOR APPROVAL

- A. Minutes of Library Board meeting August 1, 2024 (pp. 1-4)
- B. Claims for Board Approval: General Fund July 16 through August 15, 2024 (pp. 5-6).  
Alpine Bank Credit Card Statement July (pp. 7-8)
  - i. **Myrna moved to approve the consent agenda and Jocelyn seconded. Motion passed.**

## III. ACTION ITEMS

- A. Social media policy second reading (pp. 9-10) – James Larson
  - i. Sent to the legal counsel for review.
  - ii. Main change if the need to block someone, it must go through a legal review and with the Executive Director.
  - iii. Myrna says “hate speech” is too broad and wants it removed and says it’s already addressed through bullet points down below.
  - iv. **Adrian moved to approve the social media policy as corrected by the board with the deletion “as designated” in the second paragraph and Michelle seconded. 4 yes votes and 1 no vote. Motion passed.**
- B. External sponsorship policy second reading (pp. 11-12) – James Larson
  - i. Covers if anyone questions the library in participating in certain events.
  - ii. Pay registration fees, but not financially support an event.
  - iii. Removed section #6.
  - iv. **Adrian moved to accept the external events policy with the deletion of #6 under the sponsorship and Sue seconded. Motion passed.**

- C. Vendor selection for Automated Material Handling installation prep at 3 locations – Jon Medrano
  - i. One proposal after reaching out to vendors. – A lot of general contractors were busy and were pursuing bigger projects, didn't have enough staff, or didn't align with their type of work.
  - ii. MA Quality Builders. – Ready and able to conduct work in accordance with our schedule. Clear and understanding, the price is fair for what it entails.
  - iii. **Myrna moved to approve the vendor selection recommendation for the book drop remodel and Susan seconded. Motion passed.**

#### IV. DISCUSSION ITEMS

- A. Presentation by Morgan Hill and Christina Matzel on behalf of Clean Energy Economy for the Region (CLEER)
  - i. All municipalities in Garfield County are members. Holy Cross and GCPLD are affiliates.
  - ii. Focus on energy efficiency and clean energy.
  - iii. 5 Main energy action plan goals.
- B. Management Report, Jamie LaRue (pp. 13-15)
  - i. Thanked all Board members who attended CALCON. Won 3 awards.
  - ii. Contacted other libraries regarding what they do regarding the pledge. 80% of respondents do not.
  - iii. Potentially partner with Habitat For Humanity and what that would look like with the library foundation to secure a home for a library employee.
  - iv. 1946 movie at the Ute Theater. The library is not sponsoring.
  - v. 10/19 hosting united rally against book bans in Glenwood Springs Centennial Park 11 am – 12 pm.
- C. Compensation Market Study Presentation by Cindy Hamilton with Employee Council
  - i. Adding 3% COLA
  - ii. Some positions are at or above market study. Some were below.
  - iii. Went over how the comp study was structured and how information was collected.
- D. Budget Committee Update, Kevin Hettler
  - i. About \$160K 4% market adjustment for all the wages for 2025. 3% COLA 120K. \$280K total budget implementation.
  - ii. Most budget discussions will be around staffing.
  - iii. Will have a draft for the Board to review at the October meeting.
- E. Finance Report, Kevin Hettler (pp. 16-24)
  - i. Went over what voters empowered us to do with the mill levy.
  - ii. The average mill levy for the last 10 years was .36. We would be short that when it sunsets in 2027. For the average property owner pays, th3 .36 mills would equal \$13.19 per year.
  - iii. New house bill 21-111. Tweaked assessment rates on residential, commercial, and agriculture for the next 4 years.
- F. Carbondale Branch Library report – Tracy Kallassy
  - i. Continue to struggle with staffing due to the cost of living in the area.
  - ii. An increase in story time programs, SPARK, creative writing club, paws to read, and kid's book club.
  - iii. Adult services self-defense classes, partnering with the 5 Point Film Festival. Have a new book delivery bike.
- G. Discuss the Pledge of Allegiance
  - i. Adrian – In 2006 when established as a district followed Robert's rules of order. Says we have the option to remind what the trustees stand for as an organization. Sees no reason to change that now and add the pledge.
  - ii. Jocelyn – Very patriotic but doesn't want to be told when to be patriotic. Wants it to be her choice. Becoming political.
  - iii. Michelle – Libraries are apolitical places. Says it would be just as disruptive to introduce it as it would have been if we were saying it, and a group asked us to stop.
  - iv. Susan – established the library in 2006 according to Robert's rules structure and adhering to using mission statement and don't believe we should alter it.

- v. Myrna – Robert’s rules are the Board's decision. Not political. Want to honor the country we live in and the people who serve. Symbol of unity.
  - vi. **Myrna moved to vote for starting the meetings with the Pledge of Allegiance, no second. Motion failed.**
- H. Discuss Trustee reports and comments from the previous board meeting, Adrian Rippy-Sheehy
- I. Trustee reports and comments, All Trustees
- i. Adrian – Presented advocacy plan for the trustees.
  - ii. Jocelyn – Important to have guidance on how to move into a trustee position. Board member onboarding.
  - iii. Susan – Went to CALCON in Breckenridge. Attended the trustee track. Talked about the rewards that GCPLD won.
  - iv. Myrna – Impressed to see all the awards we received. Praised Amaranda, Alex, and Ana on their Hispanic Services presentation at CALCON. Verified how she was appointed to the Board.

A motion to adjourn the meeting was made by Adrian Rippy-Sheehy. The meeting was adjourned at **5:16 p.m.**

The Board Zoom recording will be uploaded to [www.gcpld.org](http://www.gcpld.org).

Next Board Meetings:

Regular Meeting: October 3, 2024, 2pm, Location: Rifle Branch Library 207 East Avenue, Rifle, CO 81650

This agenda is subject to change, including adding items up to 24 hours in advance or deleting items at any time. All times are approximate. If special accommodation is necessary per ADA, please call 970-625-4270 before the meeting.

Prepared by: James LaRue, Executive Director

**Garfield County Public Library District**  
**Claims for Board Approval**  
**August 16 through September 15, 2024**

Date	Num	Name	Memo	Amount
<b>10010 · Alpine Bank- Gen(..7072)</b>				
08/16/2024	26798	Employee payroll	manual payroll	(1,364.77)
08/16/2024	Eft	Garfield County Publ...	donations / book sales	(236.68)
08/16/2024	Eft	CRA	Retirement plan contributions	(5,777.19)
08/16/2024	Eft	CRA	Retirement plan contributions	(6,778.48)
08/16/2024	Eft	Black Hills Energy	GW and CA gas	(94.84)
08/16/2024	Eft	CenturyLink	fire alarm / elevator telephone	(425.16)
08/16/2024	Eft	City of Glenwood Sp...	GW electricity	(1,136.73)
08/16/2024	Eft	City of Rifle	RI water / sewer	(178.20)
08/16/2024	Eft	ImageNet Consultin...	Copier lease	(1,161.66)
08/16/2024	Eft	Mountain Waste & R...	SI trash / recycling	(107.88)
08/16/2024	Eft	Town of Carbondale	water / sewer	(109.80)
08/16/2024	Eft	Town of New Castle	water / sewer	(228.31)
08/16/2024	Eft	Town of Silt	water / sewer	(229.19)
08/16/2024	Eft	Waste Management	RI CA NC trash / recycling	(425.65)
08/16/2024	Eft	WEX Bank	July vehicle fuel	(281.10)
08/16/2024	Eft	Windcave	Merchant fees	(30.00)
08/16/2024	Eft	Xcel Energy	NC PA RI SI CA electricity	(7,305.37)
08/16/2024	Eft	Amazon .com	July amazon invoice	(4,318.97)
08/25/2024	Eft	Masters Telecom LLC	Fax service	(178.59)
08/26/2024	Eft	Alpine Bank	July c.c. pmt	(17,545.35)
08/27/2024	Eft	CRA	Retirement plan contributions	(9,017.12)
08/27/2024	Eft	CRA	Retirement plan contributions	(5,645.72)
08/30/2024	26799	4imprint, Inc.	Branded hand sanitizer	(2,667.93)
08/30/2024	26800	A Clean Break, LLC	RI SI NC August cleaning	(6,700.00)
08/30/2024	26801	AFLAC	August supplemental insurance	(107.70)
08/30/2024	26802	American Janitor LLC	PA cleaning	(1,096.00)
08/30/2024	26803	Anvil Points Upholst...	RI carpets and furniture	(5,089.00)
08/30/2024	26804	Aspen Maintenance ...	Janitorial supplies	(551.50)
08/30/2024	26805	Callison, Jennifer	Mileage reimb	(131.32)
08/30/2024	26806	Cardiff Cleaning Ser...	GW CA cleaning	(4,557.00)
08/30/2024	26807	Cengage Learning I...	Library materials	(660.57)
08/30/2024	26808	Chulainn Publishing ...	Library materials	(138.61)
08/30/2024	26809	Citadel Security Gro...	RI GW security service	(6,316.01)
08/30/2024	26810	Clement, Mary	Mileage reimb	(96.48)
08/30/2024	26811	Colorado Departme...	GW boiler inspection	(180.00)
08/30/2024	26812	Colorado Special Di...	2024 WC deductible claim	(2,434.42)
08/30/2024	26813	Dasher Printing Serv...	Library card blanks	(2,829.00)
08/30/2024	26814	Delevan Street Film...	GW film showing	(750.00)
08/30/2024	26815	Demco	Processing supplies	(229.71)
08/30/2024	26816	Duchscher, Stacy	Mileage reimb	(104.52)
08/30/2024	26817	Employers Council, I...	Compensation study	(2,500.00)
08/30/2024	26818	Friend, Sara	Mileage and exp reimb	(205.59)
08/30/2024	26819	Garcia-Bernal, Aleja...	Mileage reimb	(109.88)
08/30/2024	26820	Garfield County Exte...	Supplies for summer stem classes	(139.89)
08/30/2024	26821	Ingram Library Servi...	Library materials	(9,515.92)
08/30/2024	26822	Invengo American C...	40% payment on 3 bin sorters	(10,608.56)
08/30/2024	26823	JanWay Company U...	Branded bee stress balls	(5,361.00)
08/30/2024	26824	Larson, James	Conference airfare reimb	(400.60)
08/30/2024	26825	Marmot Library Net...	RI self check monitor	(349.49)
08/30/2024	26826	Mathias, Deborah	Safety supplies	(39.41)
08/30/2024	26827	McMahan and Asso...	2023 audit	(15,500.00)
08/30/2024	26828	Midwest Tape	Library materials	(2,484.91)
08/30/2024	26829	Mountain Temp Ser...	Contract facilities technician	(2,410.88)
08/30/2024	26830	One Source Lighting	LED light bulbs	(281.59)
08/30/2024	26831	OverDrive	Library eMaterials	(10,118.21)
08/30/2024	26832	Peterson, Jess	Mileage reimb	(81.49)
08/30/2024	26833	Pinyon Mesa Autom...	RI exterior door repair	(417.10)
08/30/2024	26834	Playaway Products ...	Library materials	(116.98)
08/30/2024	26835	Plaza-Munet, Maria	Ojo divino art project	(1,600.00)
08/30/2024	26836	ProSpace Interiors, I...	GW teen area furniture	(2,809.40)
08/30/2024	26837	Reliance Standard	September disability insurance	(934.87)
08/30/2024	26838	Samuelson Pump C...	CA irrigation repairs	(5,263.05)
08/30/2024	26839	Sopris Sun	Print ad	(170.00)
08/30/2024	26840	Suarez, Dulce Andrea	Translation services	(35.00)
08/30/2024	26841	Tonozzi, Amy	Mileage reimb	(175.54)
08/30/2024	26842	Town of Carbondale	Potato days gold sponsorship	(1,000.00)
08/30/2024	26843	Uribe, Margaret	Artwork for Lisa Detweiler service award	(120.00)

## Garfield County Public Library District

## Claims for Board Approval

August 16 through September 15, 2024

09/13/24

Accrual Basis

Date	Num	Name	Memo	Amount
08/30/2024	26844	Willis Towers/CEBT	September health insurance	(47,511.21)
08/30/2024	26845	Wolburg, Natasha	Mileage reimb	(97.82)
08/30/2024	26846	Always Faithful Fitne...	Adult fitness class	(1,800.00)
08/30/2024	Eft	Tiger, Inc.	gas delivery	(356.14)
08/30/2024	Eft	Masters Telecom LLC	Fax service	(178.59)
08/30/2024	26847	Taradel, LLC	Library card mailer / digital ads	(11,279.16)
09/03/2024	Eft	Alpine Bank- CC	Sept merchant fees	(230.56)
09/07/2024	Eft	Verizon Wireless	Cell phones, hotspots, filtering service,...	(7,924.74)
09/10/2024	Eft	CRA	Retirement plan contributions	(9,121.04)
09/10/2024	Eft	CRA	Retirement plan contributions	(5,605.25)
09/15/2024	26848	625-Water(9283)	RI staff water	(118.80)
09/15/2024	26849	Acme Fire Alarm Co...	2024 4th qtr fire system monitoring	(405.24)
09/15/2024	26850	AFLAC	September supplemental insurance	(107.70)
09/15/2024	26851	All Around Property ...	PA CA Aug landscape maintenance	(1,794.28)
09/15/2024	26852	Aspen Maintenance ...	Janitorial supplies	(323.60)
09/15/2024	26853	Barnes, Nancy	Mileage and exp reimb	(455.38)
09/15/2024	26854	Blythe Group + co	NC PA architectural services	(8,342.66)
09/15/2024	26855	Cedar Networks	September broadband	(1,194.00)
09/15/2024	26856	Cengage Learning I...	Library materials	(287.90)
09/15/2024	26857	Citadel Security Gro...	RI GW security service	(6,313.68)
09/15/2024	26858	City of Glenwood Sp...	Centennial Park permit	(101.00)
09/15/2024	26859	Colorado Mountain ...	Print ads	(300.00)
09/15/2024	26860	Cook, Jennifer	Mileage reimb	(144.72)
09/15/2024	26861	Cura HR, LLC	Training and development and goal pla...	(3,127.50)
09/15/2024	26862	EverGreen ZeroWaste	CA compost service	(70.00)
09/15/2024	26863	Garcia-Bernal, Aleja...	Mileage reimb	(235.84)
09/15/2024	26864	Garfield County Tre...	Landfill fees	(305.60)
09/15/2024	26865	Ingram Library Servi...	Library materials	(7,522.78)
09/15/2024	26866	LaRue, James	CALCON mileage and per diem reimb	(156.05)
09/15/2024	26867	Leitzke, Kyle James	Lost art of random conversations	(150.00)
09/15/2024	26868	Midwest Tape	Library materials and Hoopla	(9,221.08)
09/15/2024	26869	Mountain Parent LLC	Autumn ads	(700.00)
09/15/2024	26870	Mountain Pest Contr...	Aug spraying	(362.00)
09/15/2024	26871	Mountain Temp Ser...	Maint tech contract	(2,418.59)
09/15/2024	26872	Mountain Waste & R...	SI trash / recycling	(107.88)
09/15/2024	26873	OverDrive	Library e-materials	(836.53)
09/15/2024	26874	Owens, Kim	Mileage reimb	(163.48)
09/15/2024	26875	Pinyon Mesa Autom...	NC / CA door repairs	(1,362.64)
09/15/2024	26876	Seter, Vander Wall ...	Legal services	(3,252.00)
09/15/2024	26877	Terry, Melissa	Mileage reimb	(199.66)
09/15/2024	26878	Town of Parachute	water / sewer / trash	(780.56)
09/15/2024	26879	Transparent Informa...	Background checks	(332.45)
09/15/2024	26880	Wolburg, Natasha	Mileage reimb	(164.82)
09/15/2024	26881	Wray, Kristi	Mileage reimb	(18.76)
09/15/2024	26882	BYS Construction	CA RI PA drywall repair	(840.00)
09/15/2024	26883	City of Rifle	Ute Theater rental	(500.00)
09/15/2024	26884	Louisiana State Univ...	MLS Education assistance	(3,330.00)
09/15/2024	26885	Reyelts, Sierra	Education assistance	(1,623.00)
09/15/2024	26886	Smith, Natalie	CALCON mileage and per diem reimb	(383.80)
09/15/2024	26887	Correa-Nava, Paola	Hispanic heritage celebration	(400.00)
09/15/2024	26888	ProQuest LLC	Inform collection and databases	(6,343.78)
09/15/2024	26889	Unique Managemen...	August collections service	(99.50)
Total 10010 · Alpine Bank- Gen(..7072)				(408,967.66)
<b>TOTAL</b>				<b>(408,967.66)</b>



**Garfield County Public Library District**  
**Reconciliation Detail**  
**20510 · Alpine Bank Purchase Card, Period Ending 08/31/2024**

Type	Date	Num	Memo	Clr	Amount	Balance
<b>Beginning Balance</b>						17,545.35
<b>Cleared Transactions</b>						
<b>Charges and Cash Advances - 82 items</b>						
Credit Card Charge	08/01/2024	RICityMkt	Staff recognition refreshments	X	(48.06)	(48.06)
Credit Card Charge	08/01/2024	SSCityMkt	Board meeting refreshments	X	(39.41)	(87.47)
Credit Card Charge	08/01/2024	RICityMkt	Staff morale	X	(15.99)	(103.46)
Credit Card Charge	08/02/2024	SSChicagoBks	Artwork for library cards	X	(114.30)	(217.76)
Credit Card Charge	08/02/2024	SSCityMkt	Beverages for summer picnic	X	(67.79)	(285.55)
Credit Card Charge	08/02/2024	RIWhisPig	Staff recognition refreshments	X	(49.14)	(334.69)
Credit Card Charge	08/03/2024	RIWhisPig	Staff recognition refreshments	X	(74.88)	(409.57)
Credit Card Charge	08/04/2024	MMSpctStor	RI Book display tables	X	(1,239.41)	(1,648.98)
Credit Card Charge	08/05/2024	SIWalmart	Loteria prizes	X	(140.72)	(1,789.70)
Credit Card Charge	08/06/2024	CAInfoPpl	Foundations of library services webinar	X	(200.00)	(1,989.70)
Credit Card Charge	08/06/2024	MMLowes	GW Plumbing materials	X	(156.57)	(2,146.27)
Credit Card Charge	08/06/2024	GWUSPS	Postage stamps	X	(146.00)	(2,292.27)
Credit Card Charge	08/06/2024	SIDWalmart	Refreshments for branch managers mee...	X	(31.56)	(2,323.83)
Credit Card Charge	08/07/2024	SSUSPS	Monthly ill postage	X	(165.29)	(2,489.12)
Credit Card Charge	08/07/2024	PAFunkyBear	Staff recognition refreshments	X	(95.59)	(2,584.71)
Credit Card Charge	08/07/2024	PABrkhouse	Adult SRC prize	X	(25.00)	(2,609.71)
Credit Card Charge	08/07/2024	CACricut	Cricut subscription	X	(10.61)	(2,620.32)
Credit Card Charge	08/07/2024	PAClark's	Staff recognition refreshments	X	(9.48)	(2,629.80)
Credit Card Charge	08/07/2024	CAUSPS	Mail barcode and RFID sticker vendor	X	(4.40)	(2,634.20)
Credit Card Charge	08/08/2024	SIBonfire	Author t-shirts for staff	X	(348.92)	(2,983.12)
Credit Card Charge	08/08/2024	SSAuntFlow	Janitorial supplies	X	(324.00)	(3,307.12)
Credit Card Charge	08/08/2024	SSWhisPig	Board training refreshments	X	(125.95)	(3,433.07)
Credit Card Charge	08/08/2024	RI2BrngMtn	Refreshments for branch managers mee...	X	(118.85)	(3,551.92)
Credit Card Charge	08/08/2024	SSWalmart	Suspenders for mascot costumes	X	(18.00)	(3,569.92)
Credit Card Charge	08/08/2024	MMVlyLumber	Bolts and washers	X	(9.54)	(3,579.46)
Credit Card Charge	08/09/2024	MMLowes	GW contact cement and painting supplies	X	(308.51)	(3,887.97)
Credit Card Charge	08/09/2024	SSCmktDDonu	Board training refreshments	X	(89.55)	(3,977.52)
Credit Card Charge	08/09/2024	NCCityMkt	Staff morale	X	(67.94)	(4,045.46)
Credit Card Charge	08/09/2024	CAUSPS	Postage stamps	X	(58.40)	(4,103.86)
Credit Card Charge	08/10/2024	SITacoBell	Staff recognition refreshments	X	(47.98)	(4,151.84)
Credit Card Charge	08/10/2024	SILittleCae	Staff recognition refreshments	X	(8.97)	(4,160.81)
Credit Card Charge	08/11/2024	RI2Adobe	Adobe creative cloud and stock	X	(59.98)	(4,220.79)
Credit Card Charge	08/11/2024	SSAdobe	Adobe creative cloud	X	(34.99)	(4,255.78)
Credit Card Charge	08/12/2024	RI2CORrCmbr	CO river valley chamber annual dues	X	(250.00)	(4,505.78)
Credit Card Charge	08/12/2024	RI2USPS	HR mailing to former employee	X	(9.85)	(4,515.63)
Credit Card Charge	08/13/2024	CABeiJinTok	Staff recognition refreshments	X	(239.46)	(4,755.09)
Credit Card Charge	08/13/2024	MMWayfair	CA office chair	X	(124.69)	(4,879.78)
Credit Card Charge	08/13/2024	CAPeppinos	Kids' book club refreshments	X	(53.81)	(4,933.59)
Credit Card Charge	08/13/2024	PAWalmart	Grand valley days refreshments	X	(32.55)	(4,966.14)
Credit Card Charge	08/13/2024	CACityMkt	Staff morale	X	(4.49)	(4,970.63)
Credit Card Charge	08/14/2024	PACLEL	2024 CLEL virtual conference	X	(35.00)	(5,005.63)
Credit Card Charge	08/15/2024	SSCollerInd	Employee nametags	X	(450.80)	(5,456.43)
Credit Card Charge	08/15/2024	RI2USPS	Monthly ill postage	X	(66.43)	(5,522.86)
Credit Card Charge	08/15/2024	RIWalmart	Display supplies	X	(24.49)	(5,547.35)
Credit Card Charge	08/16/2024	RICityMkt	Ready for the unexpected refreshments	X	(90.32)	(5,637.67)
Credit Card Charge	08/16/2024	MMVlyLumber	Scraper blades	X	(13.97)	(5,651.64)
Credit Card Charge	08/17/2024	SSLtCaesar	Community art workshop refreshments	X	(29.95)	(5,681.59)
Credit Card Charge	08/19/2024	CACommAcces	KDNK radio spots	X	(1,100.00)	(6,781.59)
Credit Card Charge	08/19/2024	SSHolidaln	SRC august presenter lodging	X	(321.00)	(7,102.59)
Credit Card Charge	08/19/2024	MMTownSilt	SI awning building permit	X	(128.88)	(7,231.47)
Credit Card Charge	08/19/2024	CACityMkt	SPARK after school refreshments	X	(87.64)	(7,319.11)
Credit Card Charge	08/19/2024	SSWalmart	Materials for hispanic heritage art program	X	(28.38)	(7,347.49)
Credit Card Charge	08/20/2024	GWCLEL	2024 CLEL virtual conference	X	(35.00)	(7,382.49)
Credit Card Charge	08/20/2024	NCCLEL	2024 CLEL virtual conference	X	(35.00)	(7,417.49)
Credit Card Charge	08/20/2024	RICityMkt	Learn to budget refreshments	X	(16.97)	(7,434.46)
Credit Card Charge	08/21/2024	SSUIWCC	Art of inclusive hiring webinar	X	(148.50)	(7,582.96)
Credit Card Charge	08/21/2024	RIWalmart	Garco family out door day / flatware / util...	X	(141.17)	(7,724.13)
Credit Card Charge	08/21/2024	NCBrngMtn	Staff recognition refreshments	X	(125.81)	(7,849.94)
Credit Card Charge	08/21/2024	SSRuralSmal	Assn for rural and small libraries confere...	X	(80.00)	(7,929.94)
Credit Card Charge	08/21/2024	MMVlyLumber	Painting supplies	X	(45.09)	(7,975.03)
Credit Card Charge	08/21/2024	SSATD	Registration for leveraging energy for un...	X	(10.00)	(7,985.03)
Credit Card Charge	08/22/2024	GWCMQdoba	Staff recognition refreshments	X	(177.91)	(8,162.94)
Credit Card Charge	08/22/2024	SSWalmart	Laminated pouches	X	(14.00)	(8,176.94)
Credit Card Charge	08/23/2024	PAEventBrit	Library management training	X	(430.44)	(8,607.38)
Credit Card Charge	08/23/2024	CAknitPicks	Yarn for knitting club	X	(48.46)	(8,655.84)

## Garfield County Public Library District Reconciliation Detail

**20510 · Alpine Bank Purchase Card, Period Ending 08/31/2024**

Type	Date	Num	Memo	Clr	Amount	Balance
Credit Card Charge	08/23/2024	SICLEL	2024 CLEL virtual conference	X	(35.00)	(8,690.84)
Credit Card Charge	08/23/2024	SSAdobe	Adobe acrobat pro	X	(16.99)	(8,707.83)
Credit Card Charge	08/24/2024	SS2LocalKit	E.D. / Board training workshop	X	(51.79)	(8,759.62)
Credit Card Charge	08/24/2024	PAClark's	Taylor Swift party refreshments	X	(39.55)	(8,799.17)
Credit Card Charge	08/25/2024	GWRkMtnPizz	Community art workshop refreshments	X	(77.00)	(8,876.17)
Credit Card Charge	08/27/2024	NC0-3	Growing the brain webinar	X	(99.00)	(8,975.17)
Credit Card Charge	08/27/2024	MMMtnHiPain	RI paint	X	(98.94)	(9,074.11)
Credit Card Charge	08/27/2024	MMWalmart	Keyboard and mousepad	X	(46.64)	(9,120.75)
Credit Card Charge	08/27/2024	NCWalmart	Burning mountain days balloons and floa...	X	(38.08)	(9,158.83)
Credit Card Charge	08/28/2024	MMSwiftCom	Ad to sell book mobile	X	(38.00)	(9,196.83)
Credit Card Charge	08/28/2024	MMVlyLumber	Casters	X	(25.56)	(9,222.39)
Credit Card Charge	08/29/2024	GWVinyl	Logo stickers for staff day tumblers	X	(99.93)	(9,322.32)
Credit Card Charge	08/29/2024	CACityMkt	Staff morale / SPARK program refreshm...	X	(47.51)	(9,369.83)
Credit Card Charge	08/29/2024	SSTapatios	Staff morale	X	(43.98)	(9,413.81)
Credit Card Charge	08/29/2024	MMAce	CA bike rack repair parts	X	(20.36)	(9,434.17)
Credit Card Charge	08/30/2024	SSCGFOA	CGFOA annual fall conference	X	(350.00)	(9,784.17)
Credit Card Charge	08/30/2024	SSUSPS	Certified mailing	X	(5.58)	(9,789.75)
Total Charges and Cash Advances					(9,789.75)	(9,789.75)
<b>Payments and Credits - 4 items</b>						
Credit Card Credit	08/02/2024	SSHomebase	Sales tax refund	X	61.20	61.20
Credit Card Credit	08/08/2024	SIBonfire	Sales tax refund	X	10.06	71.26
Credit Card Credit	08/26/2024	SSCAL	Refund for canceled calcon registration	X	332.00	403.26
Check	08/26/2024	Eft	July c.c. pmt	X	17,545.35	17,948.61
Total Cleared Transactions					8,158.86	8,158.86
Cleared Balance					(8,158.86)	9,386.49
Register Balance as of 08/31/2024					(8,158.86)	9,386.49
<b>New Transactions</b>						
<b>Payments and Credits - 1 item</b>						
Check	09/25/2024	Eft	Aug c.c. pmt		9,386.49	9,386.49
Total New Transactions					9,386.49	9,386.49
<b>Ending Balance</b>					<b>(17,545.35)</b>	<b>0.00</b>

Memorandum of Understanding  
Between Raising A Reader Aspen to Parachute  
And  
Garfield County Library District (GCPLD)  
Effective Date: September 2024

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This Memorandum of Understanding (MOU) outlines an agreement between Garfield County Library District (GCPLD) and Raising A Reader Aspen to Parachute for establishing and maintaining a partnership together for Imagination Library in Garfield County.

The objectives of this MOU are to

1. Promote early childhood literacy through the Imagination Library program.
2. Provide free access to books for children ages 0-5 in Garfield County.
3. Encourage all families to register their children for the Imagination Library program in Garfield County.

**Responsibilities of GCPLD**

1. Provide funding support (\$1.10 per enrolled child, paid within 30 days of the receipt of a monthly invoice) for the Imagination Library program to Raising A Reader Aspen to Parachute that will be the 501(c)3 affiliate in Garfield County. This commitment is subject to annual appropriations by the GCPLD Board of Trustees.
2. Promote the Imagination Library program within all the Garfield County Libraries, the community through social media, newsletters, and the library website. This should be ongoing throughout the year with a minimum of one post per media outlet, per month.

**Responsibilities of Raising A Reader Aspen to Parachute**

1. Manage Imagination Library Garfield County programming on a weekly, monthly, and yearly basis in alignment with Colorado Imagination Library organization.
2. Monitor the implementation of the Imagination Library program in Garfield County and report any issues to GCPLD.
3. Promote the Imagination Library through social media, newsletters, community events, and in Raising A Reader programs. This should be ongoing throughout the year
4. Provide a monthly invoice to GCPLD detailing the current enrollment.

**Both parties agree to**

1. Share feedback and suggestions for the improvement of the Imagination Library program in Garfield County.
2. Address any concerns or issues related to the Imagination Library promptly and effectively.
3. Each party shall defend, indemnify and hold harmless the other party for a breach of its respective representations and warranties pursuant to this agreement.

**Duration and Termination**

This MOU is effective from the date of signing and will remain in effect until terminated by either party with a 30-day written notice. Either party may terminate this MOU if the other party fails to fulfill its responsibilities.

**Amendments**

Any amendments to this MOU must be in writing and signed by both parties.

**Signatures**

By signing below, both parties agree to the terms and conditions of this MOU.

**Garfield County Library District**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Raising A Reader Aspen to Parachute**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# Management Report – August and September 2024

Jamie LaRue, Executive Director

I'd like to focus this month on two key documents: Colorado Library Standards, and our own Long-Range Plan.

## Colorado Public Library Standards

In the future, I'd like to highlight one standard each month. But here's the introduction, also available from <https://www.cde.state.co.us/cdelib/standards/index>.

### Introduction

**The goals of the Colorado Public Library Standards are to:**

1. Serve as models for achieving a consistent quality of library offerings across the state.
2. Inform community leaders and residents about what they can expect from their community library(ies) as well as ideas for growth and development.
3. Assist library leaders in planning, administration, and implementation of library responsibilities.
4. Provide an authoritative document to which library administrators and supporters may refer when justifying requests for funds and expanded library offerings.
5. Assist library staff and leadership in connecting with the communities they serve.
6. Spark discussion, assessment, planning, and other action in all public libraries so they remain vital community hubs.

### The Standards and Colorado Library Law

Public libraries are established and maintained according to the provisions of the Colorado Library Law (C.R.S. § 24-90-101 et seq.) and other legal requirements. The Colorado State Library is charged by this law to provide standards that ensure all Coloradans have quality library services. This document provides support and guidance for all public libraries to deliver and improve upon those services.

### What are Standards?

The Colorado public library standards identify requirements, evidence-based practices, and resources that are essential for all public libraries in Colorado regardless of the size of library, budget, and community.

Standards center on key aspects of a successful Colorado public library in the 2020s. While the standards identify current issues, services, and best practices in Colorado public librarianship, they are not intended to be a detailed road map to each library's future. This document can inform but does not replace a library's strategic plan.

## How to Use These Standards

The ten topical standards each include an outcome, overview, and two checklists. The checklists provide stakeholders with ways the library does or can address each standard to achieve the stated outcome. All Colorado public libraries have basic requirements and activities that are essential to quality service for their communities.

The “Essentials” checklists apply to all libraries no matter the size, staff, resources, or funding. The “Essentials +” checklist for each standard adds additional practices for public libraries with more revenue, staffing, and resources. Some libraries may exceed many or all listed practices, while others may be constrained by funding or other circumstances.

To distinguish between the Essentials and Essentials + checklists, a threshold of the smallest and least-funded libraries has been established. The 35 library jurisdictions (30% of Colorado library jurisdictions) that serve populations under 2,500 and/or have an annual operating budget of \$165,000 or less will focus, specifically on the Essential checklists. All other libraries will use both the Essentials and Essentials + checklists to determine areas of strength and growth that are locally relevant.

Every community is different. What is important is that the board of trustees, director, staff, and community:

1. Assess the current state of the library.
2. Identify existing strengths to build upon.
3. Determine priorities for development.
4. Plan to make the changes.
5. Implement plans with fidelity.
6. Consistently review and iterate to achieve the plan.
7. Report on achievements and impacts.

To support the checklists, an accompanying resource document provides data, tools, and examples relevant to each standard’s activities. The Colorado State Library, the Colorado Library Consortium, and other agencies offer consulting support, training, and resources to achieve the standards.

Library leadership will decide locally on how best to use this document. At minimum, the Colorado State Library recommends an annual review that may prompt, for example, a list of to-dos, key areas for policy development, adjustments to services or budgets, or the need for a more thorough review of existing practices, etc. A few major initiatives may float to the top of the planning priority list, such as increased services to a particular population. Or a whole new awareness may be sparked from realizing the need for a comprehensive risk management strategy that aligns with other community resilience planning.

For directors and board members, the standards are a guide for decision-making for the public library in their community. To this end, library directors may choose to review each standard by bringing one to each board meeting throughout the year. Staff, community members, and other stakeholders are

encouraged to attend these discussions about how the standards apply to library services and improvements.

Regardless of the various methods for using this document, the intent is that Colorado communities continue to enjoy and rely on their public libraries for vital and recreational services well into the future.

### **Context for the Standards Revision**

The following considerations guided the development of this document:

1. Colorado public library jurisdictions operate with different legal authority and governance structures as outlined in Colorado law (See C.R.S. § 24-90-103 for the definitions of library types and C.R.S. § 24-90-107 for the public library establishment process). The current legal status of Colorado public library jurisdictions are:
  - 57 Library Districts
  - 37 Municipal Libraries (City/Town)
  - 11 County Libraries
  - 5 Multijurisdictional Libraries (school & town)
  - 1 City/County
  - 1 School Administered Library

Within the document, distinctions are identified when appropriate between library districts (which are distinct government entities with their own legal governing authority) and other library types, such as municipal, county, and others (operating under local government leadership).

2. Colorado public libraries vary widely in the number of residents within their legal service areas (LSA).
  - The smallest public library legal service area has 361 residents while the largest public library jurisdiction serves 706,799 residents.
  - Eighty-two (73%) public library jurisdictions are considered small and/or rural, serving populations under 25,000 and nearly 8% of all Coloradans. These public libraries have 111 of 271 library buildings in the state.
  - The eight largest library jurisdictions have 99 buildings, 9 bookmobiles, and serve 63% of all Coloradans.
  - Twelve Colorado libraries are identified as Resort Libraries, serving tourists as well as residents. These libraries report higher use and funding than other libraries serving a comparable size legal service area.

To address these variations, the Colorado State Library's Library Research Service identifies peer groups within Colorado libraries for more refined analysis. See resources for these data.

3. Colorado communities allocate various levels of public library financial support that result in inconsistencies and disparities in library services across the state.
  - Public libraries serving populations under 2,500 had operating expenditures per capita rates ranging from \$5.31 to \$242.24 with the overall average of \$65.50 per capita (2022 data).
  - Public libraries serving over 2,500 residents and with annual operating expenditures of over \$165,000 had operating expenditures per capita rates ranging from \$15.45 to \$468.72 with the overall average of \$81.50 per capita (2022 data).

Standards and the associated data resources illuminate these disparities to inform local decision makers with the goal that all Coloradans may enjoy quality library services.

4. Every public library undertakes essential methods to maintain the public trust, including following legal requirements; employing professional values, ethics, policies, and practices; and maintaining governance and operational responsibilities with integrity, transparency, and accountability.
5. To serve the public good, public libraries have long been concerned with reaching underserved members of their communities. An equity lens, a process to analyze the impact of policies and practices on such individuals and groups, has also been integrated throughout the standards.
6. Libraries utilize technology to support the vision, mission, and goals of their organizations. Technology use is ubiquitous in the library and as such is integrated throughout the standards.
7. Colorado libraries have a proud tradition of collaboration, coordination, and colleague support to strengthen each library for each community. Resource sharing and partnerships are prioritized in the standards to reflect that core value.
8. The 10 library standards inherently have overlaps that may result in topics and activities being addressed in diverse ways, contextually, in more than one standard.

## Long Range Plan

Here's the overview. Next month we'll present a plan tracking document.

- **Build Community**
  1. Civic Engagement: Foster a vibrant and inclusive civic culture by promoting civil discourse and active participation in community affairs through engaging programming and collaborative partnerships.
  2. Local History: Preserve and promote the richness of our local history by collaborating with partners to collect, archive, and share resources that reflect the unique heritage and experiences of our community.
  3. Economic Development: Help build a vibrant economic climate for local businesses through the provision of information and public space.
  4. 6A Groups (promises made in our 2019 election) and Underrepresented Populations: Develop and implement tailored programs and services that specifically serve and uplift



underrepresented populations within our community, fostering inclusivity and equitable access to information and resources.

5. **Mental Health:** Partner with community agencies to create and offer programs and services that educate the community about mental health care and provide access to resources, promoting mental wellness and reducing stigma.
- **Foster Early Literacy**
    1. **Reading Readiness:** Every Garfield County child will be ready to read by age 5.
    2. **Staff Growth & Development:** Ensure staff have necessary, ongoing education and resources to provide meaningful and relevant early literacy services.
    3. **Increase Access:** Our libraries will expand access to early literacy materials for check-out and home use.
    4. **Increase Community Awareness:** Grow community awareness of the importance of early literacy education and skills.
  - **Spanish Services**
    1. **Collection Growth:** We will grow our Spanish collection to better represent our communities.
    2. **Programming:** We will expand Spanish/Bilingual Programming at all branches
    3. **Outreach:** We will build visibility and relationships with Spanish-speaking community through outreach activities.
    4. **Recruiting, Retaining, and Training Bilingual Staff:** We will increase the number of Spanish speakers' staff to better reflect our communities.
  - **Facilities**
    1. **Beautiful Buildings:** Enhance library facilities by remodeling libraries to implement new technologies, improve accessibility, increase usage, and create collaborative spaces to promote community engagement.
    2. **Improve Wayfinding:** Implement bilingual signage throughout our libraries to enhance inclusivity and accessibility for Spanish-speaking patrons, fostering a welcoming and supportive space for all community members.
    3. **Maximize Outdoor Space:** Revitalize library outdoor spaces to encourage community use and expand the footprint of the library buildings.
    4. **Maximize Staff Areas:** Enhance and maximize staff areas for improved workplace efficiencies & improved customer experience.
  - **Building Our Workforce**

1. **Recruit:** Attract and recruit high quality talent who reflect the community we serve, demonstrate a commitment to service, strive to make a positive impact on the community, and align with GCPLD's core values and the
2. **Retention:** Implement strategies that foster a positive work environment, professional growth opportunities, and employee support, resulting in increased employee satisfaction, higher retention rates, and a stronger, more cohesive team.
3. **Leadership Development:** Foster the growth and development of current and emerging leaders to meet organizational goals, create succession planning, and increase employee engagement.

## United Against Book Bans

On October 19, the library will sponsor a brief (11 am to noon) event called Unite Against Book Bans at Centennial Park, Glenwood Springs. The purpose of the event, established by the American Library Association, is to highlight the surge of challenges in America's school and public libraries. We'll ask children to dress up as their favorite book character and give them prizes (probably bookstore gift certificates). If you'd like to be a judge for the contest, let me know!

## Dolly Parton Imagination Library

In the past couple of years, the Colorado legislature approved matching money for the Dolly Parton Library, whose goal is to give any child one free book a month, from ages 0-5. Suzanne Wheeler, executive director of Raising A Reader, already signs up many Spanish-speaking children to the program. She is offering to be the administrator in Garfield County, and we would team up to promote it. But she's also looking for a financial partner. Some of the money comes from Dolly Parton, some from the state, but the local cost is projected to be around \$15,000 a year. (As of this year, they also offer books in Spanish.) It works out to something like \$1 per book, and right now about 20% of 0-5 years old are registered. This fits in well with our own early literacy programs, so I'm attaching the Memorandum of Understanding as an action item. The \$15,000 bump is in next year's collection budget.

# Financial / Treasurer Report, Sept 2024

By Kevin Hettler, Chief Financial Officer

We've seen several months of declining sales tax revenue. Consumer sentiment is the likely cause of the decline. Total sales tax revenue is down 3% in the first 6 months compared to the same period in 2023. No budgetary changes are needed currently, we'll keep an eye on it.

The following charts depict all revenues received and expenditures made from 1/1/24 through 8/31/24 and are relative to their respective annual budgets (Unaudited).

Total revenues received as of 8/31/24 are \$13,993,786.

Total expenditures made as of 8/31/24 are \$7,451,376.

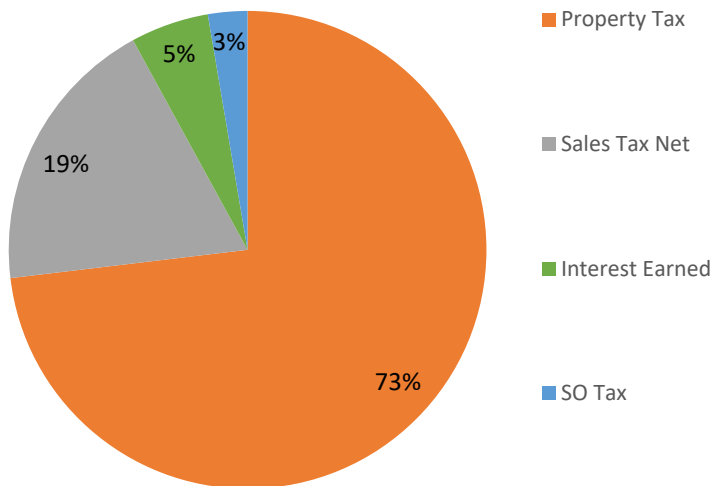
67% of the year has elapsed as of 8/31/24.

94% of budgeted revenue (\$14,839,872) has been received.

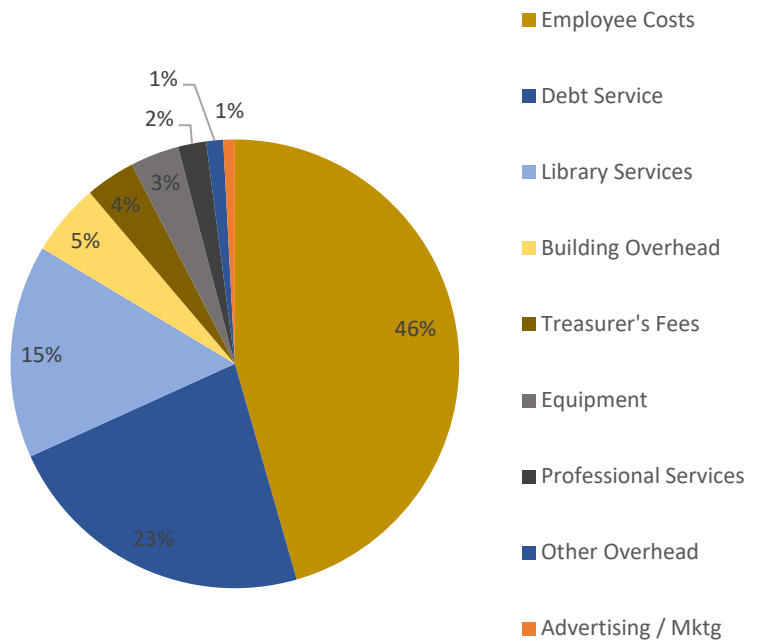
65% of budgeted expenditure (\$11,351,853) has been made.

All cash and investment accounts have been reconciled by month end.

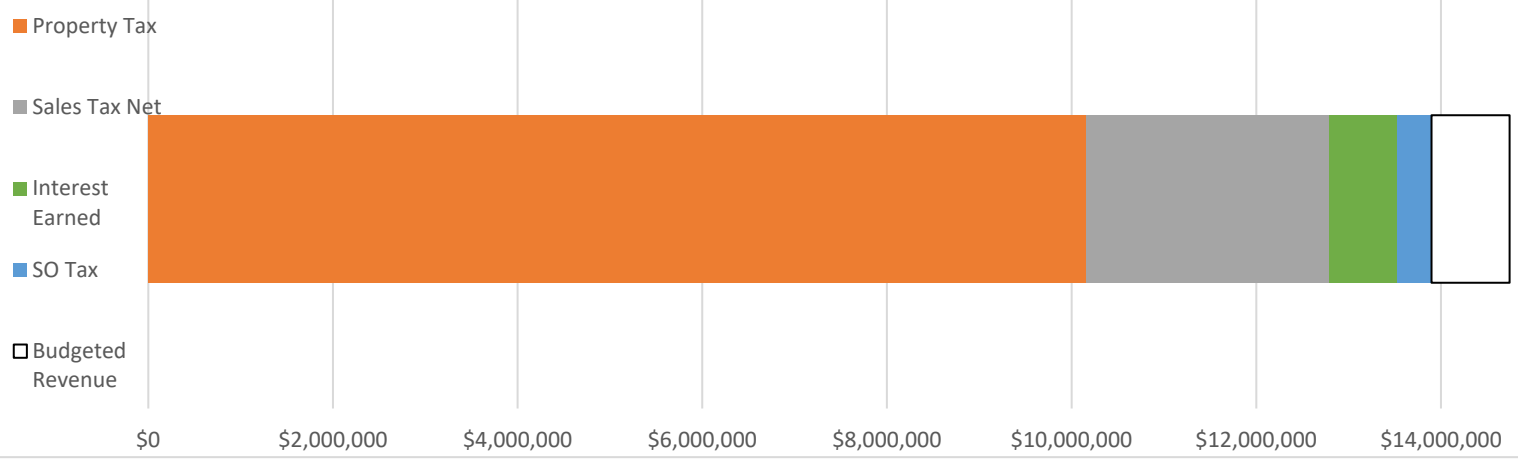
YTD Revenues through 8/31/2024



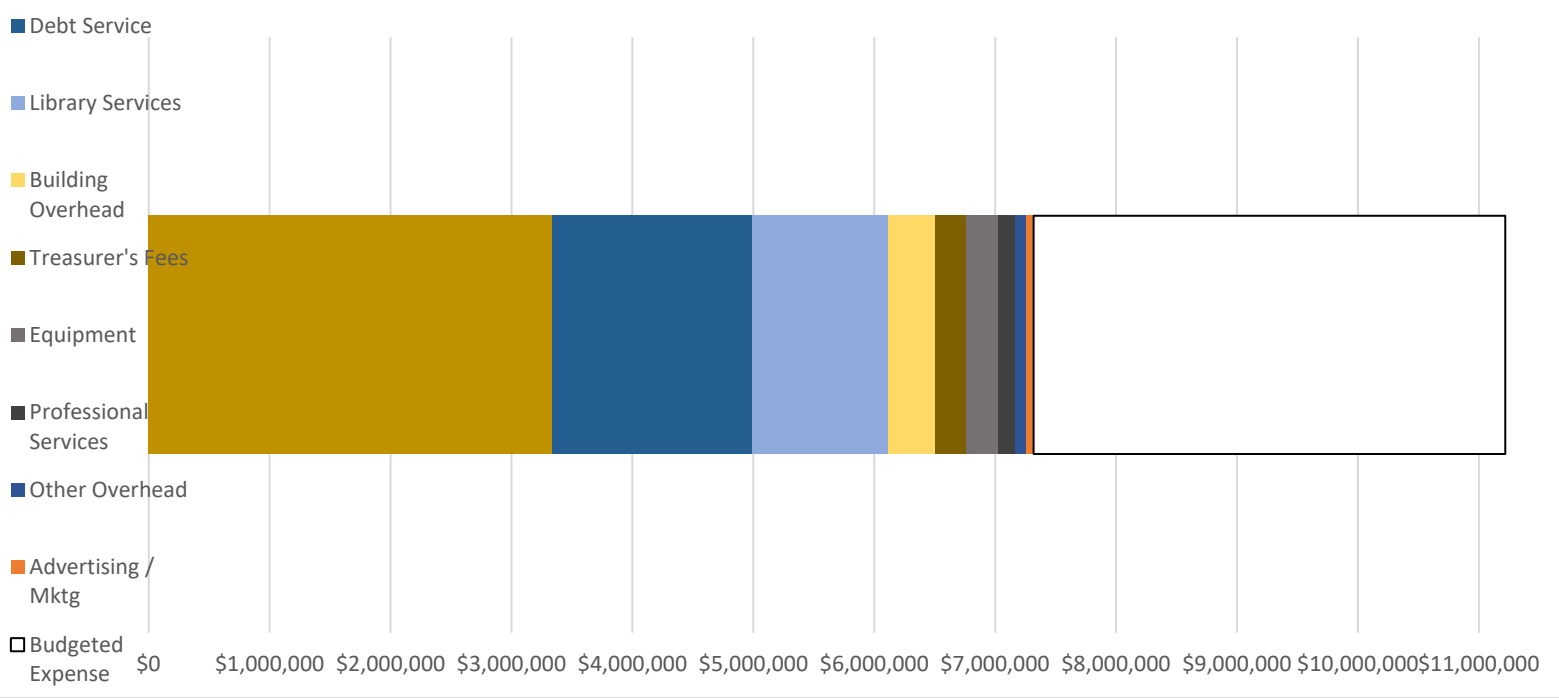
YTD Expenditures through 8/31/2024



### YTD Revenues to Budgeted Revenues through 8/31/2024



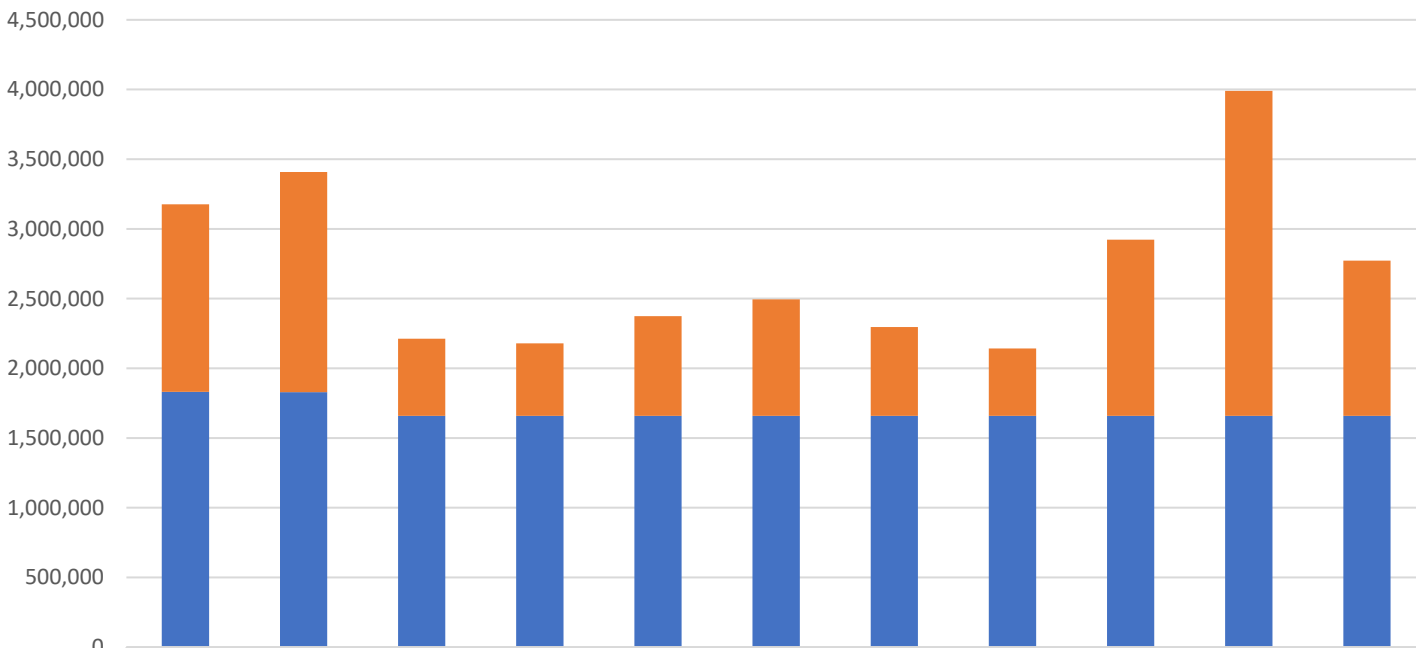
### YTD Expenditures to Budgeted Expenditures through 8/31/2024



The Library’s 2006 ballot measure will sunset(terminate) after the 2027 property tax collection year. This ballot measure set a 1.0 mill levy for the purpose of funding library capital projects including expansion and improvements to all six library facilities, furnishing, operating, and maintaining such facilities. Mortgage(Certificates of Participation) debt was taken out at the time to fund the facility improvements and expansions. The mortgage debt will be paid off in 2027. The need for facility operations and maintenance is ongoing. The chart below shows the mill levy allocation across the mortgage debt and facility operations and maintenance.

For the 2026 property tax collection year(2025 tax year) the average Garfield County residential property taxpayer will pay \$36 for the 1.0 mill. The 10-year average mill levy attributable to the Facility and Maintenance mill levy is .36, which equates to \$13.19 to this same taxpayer.

Ten year historical 1.0 Mill Levy property tax allocation



**Garfield County Public Library District**  
**Profit & Loss Budget vs. Actual** (unaudited)  
 Jan-Aug 2024

	Jan -Aug 2024 Actual	Annual Budget	% of Annual Budget	Footnotes	Jan - Aug 2023 Actual	\$ Increase / (Decrease) in Actual '23 to '24
<b>Income</b>						
40100 · Sales Tax Revenue	2,651,031.02	4,000,000.00	66.28%		2,720,354.15	(69,323.13)
40102 · Sales Tax Refunds	(20,233.79)	(80,000.00)	25.29%		(29,288.15)	9,054.36
40200 · Property Tax Revenue	10,159,209.65	9,866,513.00	102.97%	1.	7,297,512.14	2,861,697.51
40300 · Specific Ownership Tax Revenue	370,267.85	450,000.00	82.28%		322,127.28	48,140.57
40900 · Interest Earned on Investments	735,897.66	500,000.00	147.18%	2.	507,289.25	228,608.41
41000 · Grants	27,247.67	18,314.00	148.78%	3.	30,212.81	(2,965.14)
41200 · Other Revenue	32,311.34	48,045.00	67.25%		48,651.10	(16,339.76)
41300 · Solar Rebates	4,370.77	8,000.00	54.63%		4,705.99	(335.22)
42000 · Branch Revenues	33,683.99	29,000.00	116.15%		33,825.30	(141.31)
<b>Total Income</b>	<b>13,993,786.16</b>	<b>14,839,872.00</b>	<b>94.3%</b>		<b>10,935,389.87</b>	<b>3,058,396.29</b>
<b>Expense</b>						
50001 · TREASURER'S FEES	263,324.55	284,730.00	92.48%		205,697.42	57,627.13
50005 · DEBT SERVICE	1,659,799.60	1,659,799.00	100.0%		1,659,799.61	(0.01)
51000 · EMPLOYEE COSTS	3,333,042.47	5,424,039.00	61.45%		2,854,785.35	478,257.12
52000 · LIBRARY SERVICES	1,125,088.93	1,541,681.00	72.98%		973,308.23	151,780.70
53000 · PROFESSIONAL SERVICES	147,736.42	204,144.00	72.37%		78,902.62	68,833.80
54000 · BUILDING OVERHEAD	381,789.02	888,633.00	42.96%		424,958.22	(43,169.20)
54500 · BUILDING REFRESH, FURNITURE,IMI	69,499.82	850,000.00	8.18%		68,537.76	962.06
55000 · EQUIPMENT	257,332.07	178,141.00	144.45%	4.	113,711.85	143,620.22
56000 · OTHER OVERHEAD	89,322.71	92,548.00	96.52%	5.	85,882.05	3,440.66
57000 · ADVERTISING & MARKETING	60,877.09	140,500.00	43.33%		55,519.97	5,357.12
58000 · VEHICLES	9,343.07	18,400.00	50.78%		7,238.62	2,104.45
59000 · PARTNERSHIPS	54,220.30	69,238.00	78.31%	6.	37,360.28	16,860.02
<b>Total Expense</b>	<b>7,451,376.05</b>	<b>11,351,853.00</b>	<b>65.64%</b>		<b>6,565,701.98</b>	<b>885,674.07</b>
<b>Net Income</b>	<b>6,542,410.11</b>	<b>3,488,019.00</b>			<b>4,369,687.89</b>	<b>2,172,722.22</b>

**Footnotes:**

1. Includes \$248,815 in Colo SB 22-238 backfill contribution.
2. The 30 day yield on the ColoTrust account for Aug was 5.4043%. Down from 5.4512% in Aug 2023.
3. \$18314 Colorado State library materials grant has been received in full. \$3260 Safety grant received, was not budgeted.
4. Includes 70% payment on new automated material handling units. Final pricing exceeded budget.
5. Annual property and liability insurance paid in January
6. Includes 3/4 assessment on Cooper Commons(GWS); Annual partnership with CLEER

## Garfield County Public Library District

09/13/24

**Balance Sheet** (unaudited)

Accrual Basis

As of August 31, 2024

	<u>Aug 31, 24</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10010 · Alpine Bank- Gen(..7072)	735,562.34
10050 · Colo Trust - General	23,674,000.67
10055 · C-Safe	59,467.75
10060 · Alpine Bank- Payroll(..8785)	737.79
10070 · Alpine Bank - Flex(..0583)	2,289.56
10300 · Petty Cash- Cash drawer fund	1,125.00
<b>Total Checking/Savings</b>	<u>24,473,183.11</u>
<b>Other Current Assets</b>	
12250 · Leases Receivable	404,999.66
<b>Total Other Current Assets</b>	<u>404,999.66</u>
<b>Total Current Assets</b>	<u>24,878,182.77</u>
<b>Other Assets</b>	
19100 · Due to / from Foundation	3,102.90
19150 · Due to/fr Employees	1,000.00
<b>Total Other Assets</b>	<u>4,102.90</u>
<b>TOTAL ASSETS</b>	<b><u>24,882,285.67</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
20000 · Accounts Payable	69,286.00
<b>Total Accounts Payable</b>	<u>69,286.00</u>
<b>Credit Cards</b>	
20510 · Alpine Bank Purchase Card	9,386.49
<b>Total Credit Cards</b>	<u>9,386.49</u>
<b>Other Current Liabilities</b>	
20660 · Grants Payable	4,273.90
20900 · Payroll check to be printed	-100.00
21100 · Other Payroll Payables-	-3,970.21
21200 · Payroll Payable-	88,493.00
<b>Total Other Current Liabilities</b>	<u>88,696.69</u>
<b>Total Current Liabilities</b>	<u>167,369.18</u>
<b>Long Term Liabilities</b>	
22250 · Deferred inflow - verizon lease	404,999.66
<b>Total Long Term Liabilities</b>	<u>404,999.66</u>
<b>Total Liabilities</b>	<u>572,368.84</u>
<b>Equity</b>	
30000 · Unassigned Fund Balance	17,318,764.95
30005 · Non-Spendable Fund Balance	38,741.77
30010 · Restricted Fund Balance	410,000.00
Net Income	6,542,410.11
<b>Total Equity</b>	<u>24,309,916.83</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>24,882,285.67</u></b>

**GARFIELD COUNTY PUBLIC LIBRARY DISTRICT  
SALES TAX COMPARISON REPORT  
BEFORE REFUND**

	2020		2021	% Incr(Decr) from prior yr	2022	% Incr(Decr) from prior yr	2023	% Incr(Decr) from prior yr	2024	% Incr(Decr) from prior yr
January	219,964.19	-5.33%	244,593.97	11.20%	287,373.78	17.49%	342,694.36	19.25%	355,636.19	3.78%
February	211,661.48	5.11%	248,671.50	17.49%	313,756.46	26.17%	334,035.62	6.46%	335,657.74	0.49%
March	205,882.59	-12.48%	306,107.18	48.68%	363,315.73	18.69%	397,314.64	9.36%	362,063.64	-8.87%
April	207,819.08	-6.39%	315,594.36	51.86%	356,926.25	13.10%	371,576.74	4.10%	360,011.76	-3.11%
May	252,114.14	0.09%	365,531.99	44.99%	369,020.81	0.95%	412,129.29	11.68%	389,978.93	-5.37%
June	275,818.52	1.46%	360,421.57	30.67%	416,313.77	15.51%	436,062.94	4.74%	422,059.83	-3.21%
July	296,171.04	4.55%	358,053.80	20.89%	415,689.44	16.10%	438,635.60	5.52%		-100.00%
August	282,100.20	-0.58%	325,543.47	15.40%	437,595.12	34.42%	447,381.84	2.24%		-100.00%
September	308,802.67	12.74%	359,893.69	16.54%	408,790.73	13.59%	432,815.05	5.88%		-100.00%
October	298,225.56	10.87%	333,716.60	11.90%	392,680.20	17.67%	411,451.01	4.78%		-100.00%
November	270,897.91	8.96%	312,286.84	15.28%	378,346.49	21.15%	383,779.59	1.44%		-100.00%
December	321,746.12	12.48%	375,907.52	16.83%	426,540.57	13.47%	425,622.94	-0.22%		-100.00%
<b>TOTAL</b>	<b>3,151,203.50</b>	<b>3.01%</b>	<b>3,906,322.49</b>	<b>23.96%</b>	<b>4,566,349.35</b>	<b>16.90%</b>	<b>4,833,499.62</b>	<b>5.85%</b>	<b>2,225,408.09</b>	<b>-53.96%</b>

**AFTER REFUND**

	2020		2021	% Incr(Decr) from prior yr	2022	% Incr(Decr) from prior yr	2023	% Incr(Decr) from prior yr	2024	% Incr(Decr) from prior yr
January	219,154.90	4.57%	237,651.31	8.44%	282,424.27	18.84%	335,755.71	18.88%	354,405.73	5.55%
February	208,449.22	4.84%	225,592.83	8.22%	313,056.99	38.77%	321,339.27	2.65%	333,667.13	3.84%
March	199,473.40	-14.63%	302,292.48	51.55%	293,864.24	-2.79%	395,859.72	34.71%	359,244.54	-9.25%
April	194,556.04	-12.11%	312,333.74	60.54%	356,615.85	14.18%	369,805.64	3.70%	355,805.99	-3.79%
May	245,037.26	3.55%	363,341.37	48.28%	357,069.28	-1.73%	411,190.92	15.16%	383,795.26	-6.66%
June	270,598.88	-0.08%	354,079.99	30.85%	414,125.44	16.96%	434,620.76	4.95%	421,162.60	-3.10%
July	254,330.79	-9.69%	355,006.45	39.58%	414,876.04	16.86%	437,099.52	5.36%		-100.00%
August	280,187.96	-1.01%	317,495.97	13.32%	434,258.56	36.78%	446,230.27	2.76%		-100.00%
September	306,570.32	12.13%	358,127.16	16.82%	408,238.24	13.99%	431,588.03	5.72%		-100.00%
October	295,679.43	10.76%	332,468.17	12.44%	390,686.93	17.51%	409,219.69	4.74%		-100.00%
November	262,364.84	6.30%	310,702.80	18.42%	375,740.34	20.93%	381,767.36	1.60%		-100.00%
December	311,675.86	12.42%	375,476.64	20.47%	425,100.13	13.22%	424,728.21	-0.09%		-100.00%
<b>TOTAL</b>	<b>3,048,078.90</b>	<b>1.60%</b>	<b>3,844,568.91</b>	<b>26.13%</b>	<b>4,466,056.31</b>	<b>16.17%</b>	<b>4,799,205.10</b>	<b>7.46%</b>	<b>2,208,081.25</b>	<b>-53.99%</b>



# Human Resources Report, September 2024

By Kim Owens, HR Director

## Staff Education and Development update:

October 8 is our annual Staff Training Day. Anna Szczepanski, Colorado Library Consortium Consultant, will present on de-escalation techniques and Diana Herald, an expert on popular fiction and former GCPLD librarian will present on Reader's Advisory skills. The Board is invited to attend this staff training opportunity. The agenda is included in this board packet.

We sent two staff to the Association of Rural and Small Libraries (ARSL) conference in Springfield, MA. This conference is geared toward smaller libraries and covers a wide range of topics from which all libraries can benefit – from building community to stretching a tight budget, there is a lot to learn from this unique conference. The Youth Services Coordinator team attended the Association of Library Service to Children (ALSC) National Institute in Denver. This children's library service-focused conference occurs every other year and offers topics on creative programming, early literacy, and more.

## Recruiting and Staffing update:

We are interviewing for the Parachute Youth Services Coordinator position. Until this position is filled, the Parachute staff will do their best to keep services and coverage seamless for our patrons.

## Staffing Report - Since 7/19/2024:

### New Hires: 1

- Library Page – Silt, 10hrs/week – 9/15/2024

### Promotions/Transfers: 0

### Vacancies: 4

- Youth Services Coordinator – Carbondale, 40hrs/week
- Youth Services Coordinator – Parachute, 40hrs/week
- Library Specialist – Silt, 40hrs/week
- Library Page – New Castle, 10hrs/week

### Departures: 0

### Additional Staffing Information:

Headcount as of 9/18/2024 (includes staff who are on extended leave):

- 76 total staff members (does not include subs)
- 42 benefit-eligible staff (32 - 40 hours per week); 34 staff with less than 32 hours per week
- 59.97 FTE

Active Staff Stats by Location – 9/18/2024

<u>Location</u>	<u>FTE</u>	<u>Total Staff Count</u>	<u>Scheduled Staff Hours per Week</u> <i>(total of all staff)</i>	<u>Count of Benefit Eligible Staff (over 32 hours)</u>	<u>Count of Staff not eligible for Benefits (under 32 hours)</u>
Carbondale	8.22	13	328.5	4	9
Glenwood	8.15	11	326	5	6
New Castle	7.55	10	302	4	6
Silt	4.95	6	198	4	2
Rifle	8.35	11	334	5	6
Parachute	5.35	7	214	3	4
Support Services	17.40	18	696	17	1
Grand Total	59.97	76	2398.5	42	34

## Fall Staff Day 2024

When: Tuesday October 8, 2024

Where: Morgridge Commons, Glenwood Library 2nd Floor

Door Code for Single Door Entrance: 2603

Time: 9:00AM - 4:00PM

9:00 - 9:15	Breakfast/ Settle in/ Welcome - Laura
9:15 - 10:15	Jamie and Nancy
10:15 - 10:30	Break
10:30 - 12:00	Presentations <ul style="list-style-type: none"><li>• <i>Group 1: The Importance of building relationships with library users through reader's advisory</i> - Diana Herald, Librarian, writer, consultant, and expert on popular fiction.</li><li>• <i>Group 2: De-escalation: The Good, The Bad, and the Ugly</i> - Anna Szczepanski, Colorado Library Consortium Consultant</li></ul>
12:00 - 12:45	Lunch
12:45 - 2:15	SWITCH for the second presentation
2:15 - 2:30	Break
2:30 - 2:45	Safety Training - A.I and Scams - Laura and Kevin
2:45 - 3:15	Staff Recognition - Darla and Sindia
3:15 - 3:30	Winter Reading Program, SRP 2025 - Alex
3:30 - 4:00	Closing Activity, Reflection time - Laura, Jamie and Nancy

## Branch Libraries Report, October 2024

By Nancy Barnes, Branch Libraries Director

**Carbondale:** Tracy attended the recent Business Confluence presented by the Carbondale Chamber and learned about issues impacting local businesses and nonprofits. The library's first Saturday bilingual story time was a great success, and they are looking forward to continuing this valuable program. Carbondale's longest-serving staff member, Library Specialist Amy Krakow, is resigning in October, but will continue to collaborate with us as a library substitute. We are so grateful to Amy for her 5+ years of service to the library and for everything she's done for our community.

**Glenwood Springs:** The Glenwood branch teamed up with The City of Glenwood, Downtown Development Authority, and the Rotary to host the first ever Community Table and Film Screening. The event brought over 100 community members to downtown for the event.

The Glenwood branch kicked off a partnership with Garfield County to provide an 8-week class for Older Adults. A Matter of Balance provides practical tips and instructor led exercises to increase strength, balance, and reduce the risk of falling.

**New Castle:** Patrons that benefited from the seed library have been harvesting vegetables and generously sharing their bounty with the New Castle staff. The library had its third Spanish hybrid program, *Reinventarse en tiempos difíciles*. Eighteen people attended in person and 38 attended online.

The New Castle library took third place in the float contest during the Burning Mountain Festival annual parade. The staff embraced the "eras of music" theme with the slogan "Libraries Rock!"

**Rifle:** The Curious Minds homeschool group has been a tremendous success, with an average of 50 participants each week. The club offers enriching weekly activities, drawing in families eager for hands-on learning experiences. It also provides a valuable opportunity for homeschoolers and their families to meet and socialize with other homeschool families.

This September marked the one-year anniversary of our bee mural's completion. To celebrate, we hosted a special SPARK program that brought together 30 participants. Attendees enjoyed creating bee houses, crafting bee playdough sculptures, and participating in a bee-themed story time.

Staff member Maria Gaytan led the effort to bring the Mexican Consulate to the Rifle Library in late September. The nearest place for these services is in Denver, which presents a significant barrier for many. This event is incredibly important for our patrons who need assistance with services such as passports, Consular Registrations (MCAS), Voter IDs, and birth certificates.

**Silt:** Mary and Brendan did an outstanding job on a book display for Suicide Prevention month. They focused on promoting healthy coping strategies and finding joy in life again, regardless of where someone may be on their journey or experiences with this topic.

Recent popular programs included a financial series for families and a special Loteria evening with tacos to celebrate Hispanic Heritage Month.

**Parachute:** The library wrapped up our Dungeons and Dragons summer camp, and the teens had a fantastic time. Parachute also completed an eight-week violin class, and the kids were excited to take their violins home afterward.

Mark your calendars for our Viking Festival on October 12th.

## Branch Projects

Staff from across the library district had a busy month supporting district-wide events such as providing outreach during the Latino Conservation Day in Glenwood, during the Mexican consulate visit at the Rifle library, and at our annual Hispanic Heritage Festival. It takes a great deal of cooperation and teamwork to pull off staffing these big events.

## Branch Swaps

Branch staff have been participating in a branch swap program that is designed to give staff the opportunity to create relationships with their colleagues in other locations, bring back innovative ideas to their home location, and experience working in different communities within the District. Staff at all locations have participated in the program.

## Stories of Impact

While working on the community puzzle in Silt, a staff member overheard a heartwarming conversation between two senior patrons. One shared with the other, "What started as fun entertainment has become my lifeline. I have made new friends. This is the one place I can spend time together without stretching my limited budget."

## Staffing

Silt's summer intern partnership with Ascendigo resulted in a successful hiring of the intern, Olive, as Silt's new library page.

Parachute is currently hiring a new Youth Services Coordinator.



Silt library's Suicide Prevention Month display.



New Castle staff participating in the Burning Mountain Festival parade.



Glenwood's Matter of Balance class.



Glenwood's Community Table and Film Screening.

## Circulation and Collections Report, September 2024

By Jenn Cook, Technical Services Director

### New eLearning Resources

A new resource available to patrons is Brainfuse's CollegeNow, which provides online counselors to help students navigate the college admissions process, including developing a list of target schools, crafting a compelling personal statement, acing admissions interviews, and offering guidance on financial aid and scholarships. Another new resource is Proquest's Consumer Health Database which covers public health topics like sports injuries, women's health, food and nutrition, eye care and dentistry, pandemics, disaster preparedness, and obesity. Both of these offerings meet the District's long-range plans to foster inclusivity and equitable access to information for specific populations within our community.

### Continued Roll Out of Room Reservations on the website

Following a successful "soft open" of self-service study room reservations on the website, staff are ready to launch the same service for public meeting room reservations. Meeting room bookings are more complicated because reservations need to be mediated together with library events occurring in the same space. The new system will help prevent accidental double-bookings and will allow community members more autonomy in placing reservations if they wish to do so without staff assistance.

### State Grants for Libraries

In the 2024 legislative session, the Colorado Legislature appropriated nearly \$3 million in the state's budget to fund the annual State Grants to Libraries Act, which awards one grant per eligible library jurisdiction, academic institution, or school district. Our District has completed the application for eligibility for next year's funds for library materials as defined in the statute (see CRS 24-90-401). Thanks to advocacy efforts by the Colorado Association of Libraries (CAL), state grants to libraries and funding for the statewide courier system have remained steady this next year despite state budget challenges, so projected funding amounts remain steady for next year.



# Marketing report, September 2024

By James Larson, Communications and Marketing Director

## September Recap

Outreach – GCPLD attended and had an informational booth at the Latino Conservation Day, a festival promoting the outdoors and conservation to the Hispanic Community. We also had the Burning Mt. Festival and parade in New Castle last weekend.

This Saturday and Sunday, the Rifle library hosted a mobile consulate service by the Mexican Consulate. The consulate joined us from Denver to provide document and passport services to over 300 clients. Many more showed up without appointments. The event consisted of anywhere between 300 and 500 persons, including the folks without appointments who had to be turned away. We were joined as well by some partner non profits such as CMC, The Aspen Science Center, and Immigration Services. We even had a playroom for kids and an activity by Aspen Science and catering for the Consulate staff, about 30, and library staff working the event. A huge shout-out to Maria Gaytan for organizing this.

Save the date – Hispanic Heritage Festival on Sun., Sept. 29<sup>th</sup> at the Rifle Branch Library. There will be food, community information booths, dancing, mariachi band, kids' activities, and the Lisa Detweiler award.

### Upcoming

- Human Library Project – GWS Branch Library, Oct. 27<sup>th</sup>
- Rally against book bans – Oct 19<sup>th</sup>, Centennial Park, GWS
- Children's Arts and Literacy Festival – Oct. 12<sup>th</sup>, GWS Branch Library

In other news, our Spanish Services Team has chosen a winner for the first annual Lisa Detweiler memorial award which will be awarded at our Hispanic Heritage Festival on Sept. 29<sup>th</sup>.

## Social media analytics

Followers:

Facebook – 4,200

Instagram – 1,580

Email Newsletter – 16,274

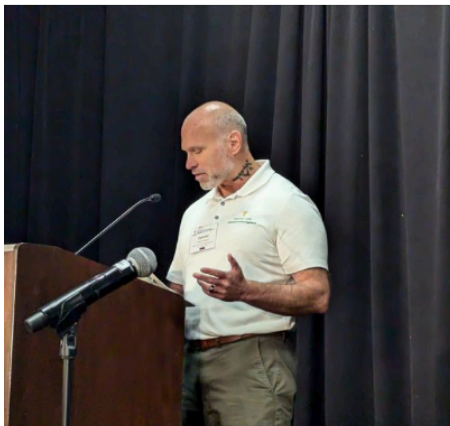
Facebook Reach\* 14,400 (up 140%)

Instagram reach: 563 (up 9%)

\* Reach = The number of people who saw any content from your Page or about your Page, including posts, stories, ads, social information from people who interact with your Page and more.

## Top Facebook posts

At the CO Association of Libraries convention in Breckenridge last week the Library Partnership of the Year Award went to the Discovery Café in partnership with the Rifle Branch Library. Discovery Café's goal is to provide a uniquely holistic full-service program that supports the unhoused, addicted, and disenfranchised individuals by offering everything they need in one place to move themselves from crisis to dignity and independence. The Rifle Branch Library and Discovery... [See more](#)




Our Board of Trustees President, Adrian Rippy-Sheehy was named Outstanding Library Trustee of the year at last week's CO Association of Libraries annual convention in Breckenridge! Adrian has directed the Board of Trustees through their work championing the fundamental right to freedom of expression and actively fighting against censorship and suppression of ideas. Her tireless advocacy for the unrestricted flow of information and ideas has had a profound impact on our comm... [See more](#)




Congratulations to our Spanish Services Team!

The Equity, Diversity, and Inclusion Award was presented to our district's Spanish Services Team last week at the CO Association of Libraries annual conference. This award recognizes an organization that has contributed to advancing or advocating for equity, diversity, or inclusion in Colorado library services. Our Spanish Services Team was established 3 years ago to promote library services and programs and to provide a welcom... [See more](#)

 **Garfield County Libraries** was live.  
Published by ZOOM Video Livestream - Prod

September 11 at 6:16 PM · Public




**Garfield County Libraries**  
Published by James Larson

6d · 🌐

The Parachute Library had an 8 week violin class. At the end of the class the kids got to keep the violins!

### Top 5 Instagram posts

Instagram

garfieldcountylibraries

📍 🗨️ 📌

garfieldcountylibraries  
Congratulations to our New Castle team. 3rd place at the Burning Mountain parade... more

Instagram

garfieldcountylibraries

📍 🗨️ 📌

garfieldcountylibraries  
Congratulations to our Spanish Services Team!... more

Instagram

 garfieldcountylibraries








garfieldcountylibraries  
 Our Board of Trustees President, Adrian Rippy-Sheehy was named Outstanding L... more

Instagram

 garfieldcountylibraries









garfieldcountylibraries  
 The Parachute Library had an 8 week violin class. At the end of the class the kid... more

Instagram

 garfieldcountylibraries








garfieldcountylibraries  
 At the CO Association of Libraries convention in Breckenridge last week the Librar... more

In the News – links to full articles.

<https://www.postindependent.com/adproof/bill-morrow-puts-on-his-art-show-at-the-library/>

### **Library accolades**

The Garfield County Public Library District (GCPLD) garnered three awards at this year's Colorado Association of Libraries (CAL) conference. CAL is made up of all 271 public libraries in the state. GCPLD was presented with the Equity, Diversity and Inclusion Award for work done by its Spanish Services team, formed three years ago; GCPLD Board President Adrian Rippy-Sheehy was named Outstanding Library Trustee of the Year; and the Library Partnership of the Year Award went to the Discovery Café, a partner with the Rifle Library that supports "the unhoused, addicted and disenfranchised," according to a press release.



## School-Based Family Resource Center



### Little Library

On July 17, 2024, the School-Based Family Resource Center (SBFRC) received a new "Little Library!" The Little Library is located outside the front doors of the SBFRC and filled with books available for the community to take, for free! The public is welcome to visit the Little Library any time, any day, to take books or leave books.

According to Garfield County Public Library District Director Jamie LaRue: "This is an attempt to put as many books into as many hands as possible. This is a free opportunity for anybody in the community to take one, leave one. If you find one that you love, keep it. We just care that you are reading, and that you are reading to your children. We are delighted to be partnering with the school district."

The Parachute Branch Library will be stocking the Little Library on a monthly basis from donations the Library receives. The Little Library at the SBFRC is not the only location in the Parachute/Battlement Mesa community. According to Amaranda Fregoso, Parachute Branch Library Branch Manager, in order to achieve their goal of "getting as many books into

people's hands as we can," there will also be Little Libraries located at Clark's Market and the RV Park in Battlement Mesa. The three Little Libraries in Parachute/Battlement Mesa were made possible by the Love's Grant Fund.

The SBFRC is excited for this new feature and the benefits it will provide to SBFRC families. According to SBFRC Coordinator, Claudia Flores Cruz, "The benefit is exposing our families to literature and the ability to access free books. I think that there's still people that think there is a charge for library cards, so they don't go to the library, but they know that the resource center has free resources and services, so it will be a nice way for people to access free books."

The Garfield County Public Library District does not charge for library cards. Anyone can go to the library, present any form of identification (i.e. driver's license, Colorado ID cards, matriculas, passports, essentially anything with your name and photo) and get a free library card to access all the books, activities and services the library provides. According to Fregoso, anyone can access the library. "No questions asked. We don't care if you're undocumented, unemployed, or if you live elsewhere." For more information about Garfield County Libraries, visit <https://gcplid.org> or call the Parachute Branch Library at 970-285-9870.

## August 2024

Alex Garcia-Bernal, Education & Events Manager

The GCPLD libraries take a little bit of a break in programming during the month of August, mostly Youth Events and Programs, since families are in their back-to-school period, and it allows our Youth Services Team earned a well-deserved rest period. Not all branches take that rest time.

### Special Events:

The Carbondale library hosted a special Narcan training program on Wednesday August 28th. The Rifle library hosted a special Medicare 101 presentation on Wednesday August 21st. They also hosted a special Preparing for End-of-Life presentation on Fridays August 16th and 30th.

### Library Children Events:

The Carbondale and Glenwood libraries hosted their Stay and Play program, Get the Wiggles Out each Thursday in August. The Silt hosted theirs, Shake Your Sillies Out, each Friday in August. The Carbondale library hosted their story time program each Friday in August. The Glenwood library hosted theirs each Tuesday in August. The Silt and Parachute libraries hosted theirs each Wednesday in August. The Silt library hosted their food program with Meal Monkey each Friday in August, the New Castle library hosted their final one on Friday August 2nd. The Parachute library hosted their School's Out program, Spark, each Monday in August. The Glenwood Springs library hosted theirs each Wednesday in August.

The Parachute library hosted their Violin Class for kids each Monday in August. The Rifle library hosted their Sensory Bilingual Storytime on Tuesday August 6th and 20th, and their Sensory Playgroup on Wednesday August 7th.

### Partnered Children Events:

The Rifle library resumed the Bolsitas Rojas Spanish language story time with Raising a Reader on Friday August 2nd, and continued each Friday in August. The Silt library resumed theirs on Monday August 26th. The Rifle library hosted a parenting group with Great Expectations each Tuesday in August. All libraries hosted one monthly Science Exploration Hour with the Aspen Science Center in the month of August, either as a special program or as part of Spark.

### Teen/Tween Events:

The Parachute library hosted their Teen Dungeons and Dragons program on Tuesday August 6th and a special D&D Summer Camp on Monday August 12th, 19th, and 26th. The Glenwood Springs library hosted their Magic the Gathering game club on Saturday August 10th and 24th. The Parachute library hosted a Taylor Swift Party on Saturday August 24th.

#### Family Events:

The Rifle library hosted their Homeschool Parent Advisory Group on Thursday August 8th. The Parachute library hosted theirs on Friday August 9th. The Silt library hosted their bilingual family game night, Loteria, on Thursday August 8th. The Rifle library hosted their Homeschool, Curious Minds club on Thursday August 22nd and will continue each Thursday. The Parachute library hosted their Homeschool Luncheon on Friday August 30th.

#### Book Clubs:

The Rifle library hosted their Walking Book Club each Friday in August and their Spice of the Month reading take home kit club on Monday August 5th. The Parachute library hosted their Food For Thought Cookbook Club on Thursday August 8th. The Carbondale library hosted their Kids Book Club on Tuesday August 13th. The Parachute library hosted their Western Colorado Book Club on Tuesday August 13th. The Rifle library hosted their Friends of the Library Book club on Wednesday August 14th and 21st. The Carbondale library hosted their Third Thursday Book Club on August 15th.

#### Partnered Adult Events:

The Rifle library continues to host open Discovery Cafe hours from 10:00am to 4:00pm, Monday through Friday in August. The Glenwood Springs hosted their memoir writing club, Your Story Your Life on Friday August 2nd and 16th. The Carbondale library hosted English in Action each Monday in August. The Rifle library resumed their ESL program with CMC on August 27th and 28th and will continue each Tuesday and Wednesday. The Rifle library hosted their monthly Mental Health series with the County Health Department on Tuesday August 27th. The Rifle library began a Cooking Matters series on Wednesday August 28th.

#### Adults Arts and Crafts:

The Carbondale library hosted their Nature Journaling program on Friday August 2nd and their knitting club, In Stitches, each Monday in August. The Rifle library began their Crochet Corner on Sunday August 11th and hosted it on Sunday August 25th.

#### Adult Education Events:

The Rifle library hosted their Basic Computer class on Thursday August 1st and 15th. They also hosted their English/Spanish conversation circle each Wednesday in August.

The Carbondale library hosted a Simple Steps to Financial Independence workshop on Wednesday August 14th. The Silt library hosted a Stress-Free Financial Confidence 101 workshop on Saturday August 17th, the New Castle library hosted theirs on Sunday August 18th, the Carbondale library hosted theirs on Wednesday August 21st, the Parachute library hosted theirs on Thursday August 22nd. The Glenwood Springs library hosted a Budgeting



workshop with Savings Collaborative on Tuesday August 20th, the Rifle library hosted theirs on Thursday August 22nd and 29th. The Parachute Silt, and Rifle libraries hosted a Stress-Free Financial Confidence 102 workshop on Saturday August 24th, the New Castle and Glenwood Springs libraries hosted theirs on Sunday August 25thm the Carbondale library hosted theirs on Monday August 26th.

#### Events for Seniors:

The Glenwood Branch Springs hosted their Tai Chi for Seniors each Wednesday and Saturday in August. The Parachute library hosted their Computer Basics for Seniors class on Tuesday August 20th.

#### Adult Social Events:

The Glenwood Springs hosted their adult Dungeons and Dragons program each Friday in August. The Carbondale library hosted their Art of Random Conversations program on Sunday August 4th and their Sound Immersion program on Saturday August 10th. The Glenwood Springs library hosted their Chess Club on Thursday August 15th. The Silt library hosted their Silt Sleuths mystery reading club on Tuesday August 20th. The Parachute library hosted a Fly-Tying club on Friday August 30th.

#### Concerts:

The Carbondale library hosted the Aspen Music Festival for a guitar concert on Thursday August 1st.

#### Outreach Events:

The Parachute library hosted an outreach table at their Farmer's Market each Monday in August. They also attended the Grand Valley Days parade on Saturday August 17th.  
Upcoming:

The libraries are now planning for their Hispanic Heritage Festival at the Rifle branch on September 29th. They are also planning for the Fall holiday programs such as pumpkin carving in October, and Day of the Dead celebrations in the final week of October and first week in November.

## Facilities September Report

Jon Medrano, Facilities Manager

The Facilities Department worked to complete various building repairs and continued major district projects. Thanks to the Facilities Technician for such great support in ensuring the department is caught up with tasks. Here are some projects from last month that are worthy of mention.

### Library Reconfiguration for Parachute & New Castle Branches - UPDATE

GCPLD met with both the general contractor and the architect regarding design documents and a projection of the final pricing from the GC. The team confirmed specifics such as lighting, fixtures, paint, and carpet schedules. The landscaping was discussed and as of now will set to be the last phase of the project. More updates will be received at the beginning of October.

### Updating Lighting at the New Castle Branch Library

The Facilities Manager, the New Castle Branch Manager, and a local electrician met to address the lack of lighting at the back of the building, which is on the north side. The current lighting is not sufficient, especially during the Fall and Winter months as the staff walk through this section towards their cars, after closing. Lighting will be installed at the beginning of October.

### Boiler Inspection at Glenwood Springs Branch Library

The State of Colorado, Division of Oil and Public Safety completed an inspection that takes place every two years for the two boilers located at the Glenwood Springs Branch Library. All parts of the equipment passed, and everything is operating as it should.

### Awning Structure at Silt Branch Library - Update

The Town of Silt is nearing the final review of the permit application for the awning structure for the Silt Branch Library. This part of the process has been a lengthy process, and the Facilities Manager hopes to have it soon. The next phase is to confirm GCs for this project.